

CFES PTO MINUTES – SEPTEMBER 4, 2019

Attendance: Jessica Lang, Joyce Yoon, Meredith Petruccelli, Jeff Ellison, Shawn Dutkiewicz, Katherine Lombardo, Christina Condelles, Christina Rayos, Jeannie Lee, Rod Quirk, Donna Quirk, Amy Day, Kara Hyman, Sara Krausz, Christa Fazio and Pat Crater. (16)

- **Meeting Started at:** 9:30 am
- **May Meeting Minutes:** Christina Condelles presented. They were reviewed and approved with no comments or opposition.
- **Review and Approve 2019-2020 Budget:** Joyce Yoon presented the budget for the new school year. Our total budget will be \$40,150.00. There is \$12,500.00 for PTO enrichment projects this year.
New Operating Expenses include: \$850.00 for homeroom parent supplies, \$2,500.00 for school t-shirts, and \$500.00 for Start with Hello Week.
There is also an additional \$32,731.89 set aside for New Projects.
The budget was approved with no opposition.
- **Principal's Report:** Mr. Dutkiewicz presented several updates:
 - (1) He talked about the transition plan for a new principal. His last day will be September 30th. The district is bringing in a retired principal to be our interim until a hire is made. There will be focus groups held at CFE for staff, parents and 4th and 5th graders to talk about the qualities they look for in a principal. The focus group recommendations will be used during the interview process.
 - (2) The two committees he started to design a new library and build an outdoor garden and greenhouse will continue. Mrs. Price will lead the library group and Ms. Doyer will lead the garden group.
 - (3) Parent orientation and sneak a peek were well attended in August. He thanked the PTO for the staff welcome back breakfast.
 - (4) A parent at the school would like to start a Virtual Reality and Video Game Design after-school club this Fall for 3rd to 5th graders.
 - (5) This will be CFE's second year participating in Start with Hello Week, to be held September 23rd-27th. Saying hello is the simplest form of engagement to foster a sense of inclusion and help social isolation. There will be an activity each day for students along with messages in morning announcements.
- **Community Read Update:** Christa Fazio and Pat Crater from the UCF District Office visited the meeting to talk about the book, "Changing the Game." There's been a district wide effort to share the book's message about raising happy, high-performing athletes and giving youth sports back to our kids. It can also apply to any student activities. The book's author, John O'Sullivan, will be giving a presentation at the UHS Auditorium on September 23rd at 7pm.

- **PTO Updates:**

- (1) Jessica Lang discussed the “village” interviews coming up at the district to find a new principal. Four parents will be chosen to take part.
- (2) Christina Rayos talked about the Fall Festival. It will be held on September 20th. Event activities and pricing will be similar to last year. Rita’s Ice will be there and will give back 20% of sales to CFE. High school and middle school students are volunteering to help run the stations. Registration forms will be going home this week for parents.
- (3) Kara Hyman discussed plans for October’s book fair. It will run Monday to Friday, the week of October 21st with a sale open to parents following the Buddy Breakfast on the 25th. They will cap the coin donations this year for the annual classroom competition.
- (4) Jessica Lang announced the first Art Show meeting of the year will be Thursday, September 19th in the Music room.
- (5) Joyce Yoon announced the chair positions that are still open this year: Start with Hello Week (Jeff Ellison volunteered to help Miss Yackel with it), Curriculum Council (Amy Day volunteered), Focus Group (Sara Krausz volunteered),
- (6) Meredith Petruccelli talked about plans for the Buddy Breakfast on October 25th. Wegman’s can provide the donuts again. She will also look into getting other supplies like juice and milk from an outside vendor. The plan is to start it at 8:30am like last year.
- (7) Meredith also gave an update on passive fundraising. The plan is to hold one event per month. We will start in October. Businesses that plan to take part this year include Anthony's Coal Fired Pizza, Chipotle, Chick Fil A, Freddy’s, Mod Pizza, Sweet Frog and Five Below.

- **Meeting Adjourned at: 10:55 am**