



HOLMDEL TOWNSHIP SCHOOLS BOARD OF EDUCATION MEETING

REGULAR BUSINESS MEETING
W.R. SATZ SCHOOL
AUGUST 28, 2019 5:30 PM

Mission Statement

The mission of the Holmdel Township Public Schools is to provide a comprehensive and caring educational environment that will develop the potential of every student into achievement. In partnership with our community, the School District will support all our students' efforts to meet and exceed the New Jersey Student Learning Standards, and to become responsible and resourceful citizens and lifelong learners.

A. Call to Order

The Board of Education, Township of Holmdel, met in a Regular Business Meeting on Wednesday, August 28, 2019 in the W.R. Satz School, 24 Crawfords Corner Road, Holmdel, New Jersey. Ms. Flynn, President of the Board, called the meeting to order at 5:30 p.m.

B. Opening Statement

Statement is hereby made that adequate notice of this meeting was given by:

- Posting written notice prominently on the bulletin board in the Office of the Board of Education, 65 McCampbell Road, Holmdel, New Jersey, the District's website and sent to the four district schools.
- The mailing and/or hand delivery of said notice to the designated newspapers, Asbury Park Press, Independent, the PLG, PSG, PSA, PTSO, SAB presidents and student representatives to the Board.
- Filing with the Clerk of Holmdel Township, Police Headquarters and Public Library.

C. Open Public Meetings Act

Meetings of the Board are open to the public and all members of the community should feel free to participate:

- There are two opportunities for the public to speak; the first is at the beginning of the meeting for agenda items only and the second is at the end of the meeting for other items.
- Any individual desiring to speak shall give his or her name, address, and the group, if any, that is represented.
- The presentation shall be as brief as possible but no more than three (3) minutes per individual.
- There are certain matters that may be brought before the board that cannot be immediately addressed in public. Such matters may be referred by the president to a board committee and/or to the Superintendent for consideration and/or resolution.
- The board vests in its president, or other presiding officer, authority to terminate the remarks of any individual if he/she deems it in the best interest of those present to do so.

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D. Roll Call/Flag Salute

The following Board members were present: Mesdames: Flynn, Briamonte, Ammirati, Collins and Liu. Messrs: Foster (arrived at 5:42 p.m.), Reddy and Wall (arrived at 7:06 p.m.). Absent: Mr. Sockol. Also, present, Dr. Robert McGarry, Superintendent, Mr. Michael R. Petrizzo, CPA, Business Administrator/Board Secretary and Mr. Joseph Roselle, Board Attorney. Student representatives to the Board Ms. Jessica D'Agostino and Ms. Hannah Lin were both absent.

E. Presentation(s)/Public Hearing(s) – Tour of Facilities

At 5:37 p.m., the tour began starting at Indian Hill School then Village School and ending at W.R. Satz School and High School. The Board returned to the Regular Business Meeting at 7:06 p.m.

F. Report of the Student Representatives to the Board – None

G. Report of the Superintendent

Good evening, everyone. It's hard to believe that In about 155 hours, our classrooms and hallways will once again come alive with the sights and sounds of teaching and learning and I for one can't wait!

I want to start my brief report tonight by thanking the many staff members who have been and will continue to be working incredibly hard in order to get the school year off to a great start for our students! To those here and to those listening, thank you for all of your incredible efforts.

Incidentally, I have had several colleagues from outside our school district stop and remark to me - and always in a disbelieving tone - "who launches a new middle school schedule complete with new courses and full day kindergarten in the same year while also renovating a substantial portion of one school and spaces in three others while breaking ground for additions to two others, all the while continuing to tend to our new fields, tennis complex and outdoor basketball courts and expanding parking and traffic flow around another?" My response each time is "we do," This is what it means to innovate to elevate and hold a commitment to excellence.

It's been an exhausting and exhilarating summer for our team - a summer during which it has truly been the thoughts of the positive impact of all of these changes will have upon our students that has sustained us throughout.

To everyone in this room or who may be listening who contributed to our work, whether directly or through patience and encouragement - I say thank you.

With the great feedback that the board provided in relation to our emerging goals for the 2019-2020 year, the administrative team met recently to consider that feedback, other data and insights gained through observation, experience and the perspectives of new members of our team. We took time to look at the district with a 30,000 foot view and considered the extent to which each of the potential goals met the following criteria, as we always want our goals to:

1. Support our district mission
2. Align with our Innovate to Elevate approach
3. Address an identified need.

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Our work also focused on making sure we had goals that would be relevant to each of the schools and that could be made professionally relevant to staff as well, so that as I have said before, we are “all pulling in the same direction” or that all of our gears are working together to bring about the change we envision.

Our team have expressed each of these goals by creating what is known as logic model for each, A logic model is a graphic depiction or a road map that presents the shared relationships among the resources, activities, outputs, outcomes, and impact that we hope to make through each goal. I shared an example of one with the board at our retreat.

After a great deal of dialogue with the board and the administration and after reflection on these discussions and my own assessment of our needs as a district, I am recommending four goals that I believe are critical for moving our district forward at this time.. They are:

- **Social and Emotional Learning**
Create a common understanding of the skills, habits, and mindsets of social and emotional learning and develop a shared, systemic approach to integrating these into school and classroom practices through the adoption of an evidenced-based character education and anti-bullying program.
- **Homework**
Review district homework practices and policy and through a study of current research, define best practices for the role of homework within the instructional program and revise district policy as applicable.
- **Growth Data**
Expand the collection of student growth data and the application of that data to increasing student achievement across content areas.
- **Holmdel 2020**
To drive the successful implementation of the Holmdel 2020 Initiative by completing 2019-2020 projects in a timely and cost-efficient manner.

We are excited to start working with our staff on these when they return on Tuesday as we annually weave these into administrator goals, school goals, and staff members’ professional development plans as well as having them become standing agenda items for meetings throughout the year.

On behalf of the administration, we wish all a happy and fulfilling start to the new school year!

- Student Safety Data System (SSDS) Report-Period 2, 2018/2019
- Introduction of New Staff

Resolved: That the Superintendent’s report is hereby accepted and filed by the Board Secretary

Motion: Show of Hands to Accept- All Approved

H. Harassment, Intimidation and Bullying (H.I.B.) Report – None

I. Committee Report(s)

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Before a matter is placed on the agenda at a public meeting, the administration reviews the matter with the Superintendent of Schools. Members of Board committees then work with the Superintendent to ensure a full review of these matters and after committee review and discussion, administrative recommendations are placed on the agenda for action at a public meeting. In rare instances, matters are presented to the Board of Education for discussion at the same meeting that final action may be taken.

- Mrs. Collins – Budget & Finance
- Mrs. Collins – School Culture
- Mrs. Ammirati – Buildings & Grounds
- Mrs. Ammirati – Curriculum & Instruction
- Mr. Foster – Community Relations
- Mrs. Briamonte – Labor Negotiations/Personnel

J. Questions or Comments from the Public on Action Items Only

- Ms. Katie Vassilakos and Ms. Lexi Wojie, High School Sophomores, stated the reasons why the Option II program was important. Dr. McGarry confirmed that they were expressing support for resolution #17 (Approval of New Program).

K. Action Items

• **Approval of Minutes:**

1. Approval of Minutes – Closed Executive Session Meeting

Resolved: That the Board approve the minutes of the following meeting: Closed Executive Session Meeting -July 31, 2019.

MOTION: Mrs. Ammirati SECOND: Mr. Reddy VOTE: 8-0
Absent: Mr. Sockol

2. Approval of Minutes – Regular Business Meeting

Resolved: That the Board approve the minutes of the following meeting: Regular Business Meeting- July 31, 2019.

MOTION: Mrs. Ammirati SECOND: Mr. Reddy VOTE: 7-0-1
Abstained: Mrs. Liu
Absent: Mr. Sockol

3. Approval of Minutes – Board Retreat Meeting

Resolved: That the Board approve the minutes of the following meeting: Board Retreat Meeting- August 14, 2019.

MOTION: Mrs. Ammirati SECOND: Mr. Reddy VOTE: 7-0-1
Abstained: Mr. Reddy
Absent: Mr. Sockol

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8. Approval of School Parental Involvement Policies and Parent-Teacher-Student Compacts

Resolved: That the Board approve the Title I mandated School Parental Involvement Policies and Parent-Teacher-Student Compacts for Village School, Indian Hill School, W.R. Satz, School and Holmdel High School for the 2019/2020 school year, as on file in the Office of the Superintendent.

MOTION: Mrs. Ammirati SECOND: Mr. Reddy VOTE: 8-0
Absent: Mr. Sockol

9. Approval of Adoption of District Textbooks/Supplemental Resource Books and Materials

Resolved: That the Board approve the District textbooks/supplemental resource books and materials lists for the 2019/2020 school year, as per attachment.

MOTION: Mrs. Ammirati SECOND: Mr. Reddy VOTE: 8-0
Absent: Mr. Sockol

10. Approval of Professional Development Plan

Resolved: That the Board approve the District's Professional Development Plan for the 2019/2020 school year, as on file in the Office of the Superintendent. [B]

MOTION: Mrs. Ammirati SECOND: Mr. Reddy VOTE: 8-0
Absent: Mr. Sockol

11. Approval of Mentoring Plan and Program Guide

Resolved: That the Board approve the District's Mentoring Plan and Program Guide for the 2019/2020 school year, as on file in the Office of the Superintendent. [B]

MOTION: Mrs. Ammirati SECOND: Mr. Reddy VOTE: 8-0
Absent: Mr. Sockol

12. Approval of the Access for ELL Report

Resolved: That the Board approve the submission of the Holmdel Township Public Schools Access for ELL Report for the period of July 1, 2018 through June 30, 2019, as on file in the Office of the Superintendent of Schools.

MOTION: Mrs. Ammirati SECOND: Mr. Reddy VOTE: 8-0
Absent: Mr. Sockol

13. Approval of Adoption of Supplemental Texts

Resolved: That the Board approve the adoption of supplemental texts as follows:

Title	Grade
All American Boys	9-12

MOTION: Mrs. Ammirati SECOND: Mr. Reddy VOTE: 8-0
Absent: Mr. Sockol

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14. Approval of Adoption of New/Revised District Curriculum Guides

Resolved: That the Board approve the new/revised District curriculum guides for the 2019/2020 school year, as per attachment. [B]

MOTION: Mrs. Ammirati SECOND: Mr. Reddy VOTE: 8-0
 Absent: Mr. Sockol

15. Approval of District Curricula for the 2019/2020 School Year

Resolved: That the Board approve the District curricula list for the 2019/2020 school year, as per attachment. [B]

MOTION: Mrs. Ammirati SECOND: Mr. Reddy VOTE: 8-0
 Absent: Mr. Sockol

16. Approval of Standardized Testing Schedule for 2019/2020 School Year

Resolved: That the Board approve the standardized testing schedule in compliance with the Statewide Assessment and District Assessment Schedules for the 2019/2020 school year, as per attachment. [B]

MOTION: Mrs. Ammirati SECOND: Mr. Reddy VOTE: 8-0
 Absent: Mr. Sockol

17. Approval of New Program

Resolved: That the Board approve the Option II Program at Holmdel High School beginning 2019/2020 school year.

MOTION: Mrs. Ammirati SECOND: Mr. Reddy VOTE: 8-0
 Absent: Mr. Sockol

18. Approval of Staff Member to Attend Summer Professional Development Training

Resolved: That the Board approve a staff member to attend summer professional development training, at the non-pupil contact rate per hour, as per contractual agreement as follows: [B]

Last Name	First Name	Program
Feter	Erin	Literacy Training
Fullilove	Susan	Literacy Training
Smith	Betsy	Literacy Training
Waddell	Rebecca	Literacy Training
Varga	Deirdre	Tools of the Mind Training

MOTION: Mrs. Ammirati SECOND: Mr. Reddy VOTE: 8-0
 Absent: Mr. Sockol

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19. Approval of Presenters for Professional Development

Resolved: That the Board approve staff members to plan and present to staff at the presenter rate of \$75.00 per hour (not to exceed 3 hours each), as follows:

Last Name	First Name	Training
Lieberman	Beth	Classroom Procedures and Teaching Techniques
Riegal	Doreen	Job Coaching for Community Employment
Tetreault	Steve	Power School

MOTION: Mrs. Ammirati SECOND: Mr. Reddy VOTE: 8-0
Absent: Mr. Sockol

20. Approval of Field Experience, Elementary Education, Indian Hill School

Resolved: That the Board approve Emily Rosezweig for 60 hours of field experience, Elementary Education at Indian Hill School beginning September 9, 2019 until November 26, 2019. Cooperating teacher will be Jennifer Stevens.

MOTION: Mrs. Ammirati SECOND: Mr. Reddy VOTE: 8-0
Absent: Mr. Sockol

21. Approval of Internship, Guidance, W.R. Satz School

Resolved: That the Board approve Jessica Prawetz for internship in the area of Guidance, at W.R. Satz School, from September 5, 2019 through June 15, 2020. Cooperating counselors will be James Bruce and Melissa Finnigan.

MOTION: Mrs. Ammirati SECOND: Mr. Reddy VOTE: 8-0
Absent: Mr. Sockol

22. Approval of Tuition Contract between South Amboy Board of Education and the Holmdel Township Board of Education

Resolved: That the Board approve a South Amboy student # 4610063134 to attend Holmdel Township Board of Education 2019/2020 school year program at a tuition rate of \$24,570.00, inclusive of all therapies. Transportation to be provided by the South Amboy Board of Education

MOTION: Mrs. Ammirati SECOND: Mr. Reddy VOTE: 8-0
Absent: Mr. Sockol

23. Approval of Tuition Contract between Shore Regional Board of Education and the Holmdel Township Board of Education

Resolved: That the Board approve a Shore Regional student #8989416945 to attend Holmdel Township Board of Education 2019/2020 school year program at a tuition rate of \$26,078.00, inclusive of all therapies. Transportation to be provided by the Shore Regional Board of Education.

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MOTION: Mrs. Ammirati SECOND: Mr. Reddy VOTE: 8-0
Absent: Mr. Sockol

24. Approval of Tuition Contract between Asbury Park Board of Education and the Holmdel Township Board of Education

Resolved: That the Board approve an Asbury Park student # 5398212988 to attend Holmdel Township Board of Education 2019/2020 school year program at a tuition rate of \$36,665.00, inclusive of all therapies. Transportation to be provided by the Asbury Park Board of Education.

MOTION: Mrs. Ammirati SECOND: Mr. Reddy VOTE: 8-0
Absent: Mr. Sockol

25. Approval of Tuition Contract between Middletown Board of Education and the Holmdel Township Board of Education

Resolved: That the Board approve a Middletown student # 2502399639 to attend Holmdel Township Board of Education 2019/2020 school year program at a tuition rate of \$26,081.00, inclusive of all therapies. Transportation to be provided by the Middletown Board of Education.

MOTION: Mrs. Ammirati SECOND: Mr. Reddy VOTE: 8-0
Absent: Mr. Sockol

26. Approval of Tuition Contract between Matawan-Aberdeen Regional Board of Education and the Holmdel Township Board of Education

Resolved: That the Board approve a Matawan-Aberdeen Regional student # 727850619 to attend Holmdel Township Board of Education 2019/2020 school year program at a tuition rate of \$33,106.00, inclusive of all therapies. Transportation to be provided by the Matawan-Aberdeen Regional Board of Education.

MOTION: Mrs. Ammirati SECOND: Mr. Reddy VOTE: 8-0
Absent: Mr. Sockol

27. Approval of Tuition Contract between Freehold Regional Board of Education and the Holmdel Township Board of Education

Resolved: That the Board approve a Freehold Regional student # 6149193360 to attend Holmdel Township Board of Education 2019/2020 school year program at a tuition rate of \$38,941.00, inclusive of all therapies. Transportation to be provided by the Freehold Regional Board of Education.

MOTION: Mrs. Ammirati SECOND: Mr. Reddy VOTE: 8-0
Absent: Mr. Sockol

28. Approval of Tuition Contract between Atlantic Highlands Board of Education and the Holmdel Township Board of Education

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Resolved: That the Board approve a Atlantic Highlands student # 5008102065 to attend Holmdel Township Board of Education 2019/2020 school year program at a tuition rate of \$31,359.00, inclusive of all therapies. Transportation to be provided by the Atlantic Highlands Board of Education.

MOTION: Mrs. Ammirati SECOND: Mr. Reddy VOTE: 8-0
Absent: Mr. Sockol

29. Approval of Out-of-District Student Placements

Resolved: That the Board approve the placement of the following students at the facilities listed for the 2019/2020 school year:

SID	Placement	Classification	Start Date	Cost
4141898854	The Laurel School of Princeton	SLD	09/04/19	\$37,937.00

MOTION: Mrs. Ammirati SECOND: Mr. Reddy VOTE: 8-0
Absent: Mr. Sockol

30. Acceptance of Retirement, Groundsperson, District

WHEREAS: Mr. Frank Maline has served the Holmdel Township Public Schools with distinction since April 3, 1989 and,

WHEREAS: Mr. Frank Maline has always displayed a work ethic that goes beyond the stated requirements of the job; and,

WHEREAS: Mr. Frank Maline has faithfully executed his duties with skill and competency; and,

WHEREAS: Mr. Frank Maline has earned the respect of his colleagues and community residents; and,

WHEREAS: Mr. Frank Maline has submitted a letter announcing his retirement from the Holmdel Township School District, effective October 1, 2019;

NOW THEREFORE BE IT RESOLVED:

That the Holmdel Township Board of Education accepts Mr. Frank Maline's retirement with regret and deep gratitude for Mr. Maline's dedication, loyalty and outstanding services performed and further extend to Mr. Maline its best wishes for a happy and healthy retirement.

MOTION: Mrs. Collins SECOND: Mr. Reddy VOTE: 8-0
Absent: Mr. Sockol

31. Approval to Rescind Appointment, Lunchroom/Playground Aide, Indian Hill School

Resolved: That the Board approve to rescind the appointment of Danielle DeMarco, Lunchroom/Playground, Indian Hill School effective September 1, 2019.

MOTION: Mrs. Ammirati SECOND: Mr. Reddy VOTE: 8-0
Absent: Mr. Sockol

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32. Approval of Appointment, Theater Teacher, .9 W.R. Satz School /.1 Holmdel High School

Resolved: That the Board approve the appointment of James DeVivo, Theater Teacher, .9 W.R. Satz School/.1 Holmdel High School, step 1 PHD, at a salary of \$68,075.00, effective September 1, 2019 through June 30, 2020, pending criminal history review. Salary for the 2019/2020 school year to be dependent upon completion of negotiations with HTEA. [M. Ferraro – Retirement/New][B]

MOTION: Mrs. Ammirati SECOND: Mr. Reddy VOTE: 8-0
Absent: Mr. Sockol

33. Approval of Appointment, English Teacher, Holmdel High School

Resolved: That the Board approve the appointment of Jessica Zezza, English Teacher, Holmdel High School, step 7-8 (7) MA, at a salary of \$65,175.00 (prorated), effective October 1, 2019 (or sooner) through June 30, 2020, pending criminal history review. Salary for the 2019/2020 school year to be dependent upon completion of negotiations with HTEA. [M. Caliendo – Change in Assignment] [B]

MOTION: Mrs. Ammirati SECOND: Mr. Reddy VOTE: 8-0
Absent: Mr. Sockol

34. Approval of Appointment, Lunchroom/Playground Aide, Village School

Resolved: That the Board approve the appointment of Norma Perez, Lunchroom/Playground Aide, Village School at a salary of \$18.03 per hour for 2.50 hours Monday through Friday, effective September 1, 2019 through June 30, 2020, pending criminal history review. Salary for the 2019/2020 school year to be dependent upon completion of negotiations with HTEA. [New Position] [B]

MOTION: Mrs. Ammirati SECOND: Mr. Reddy VOTE: 8-0
Absent: Mr. Sockol

35. Approval of Appointment, Confidential Secretary to the Business Administrator/Board Secretary, Central Office

Resolved That the Board approve the appointment of Theresa Zacharewich, Confidential Secretary to the Business Administrator/Board Secretary, Central Office at a salary of \$73,000.00 effective October 1, 2019 or sooner, pending criminal history review. [P. Rispoli – Change in Assignment] [B]

MOTION: Mrs. Ammirati SECOND: Mr. Reddy VOTE: 8-0
Absent: Mr. Sockol

36. Approval of Change in Assignment Temporary Leave Replacement, Special Education Teacher, W.R. Satz School/Special Education Monitor, Village School

Resolved: That the Board approve a change in assignment for Desiree Fernandez, as follows:

Temporary Leave Replacement, 1.1, Special Education Teacher, W. R. Satz School, step 1 MA+30, at a salary of \$65,875.00 (prorated), effective September 1, 2019 through October

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8, 2019. Salary for the 2019/2020 school year to be dependent upon completion of negotiations with HTEA. [C. Guzik – Leave] [B]

Special Education Monitor, Village School, step 6, at a salary of \$31.15 per hour, effective October 9, 2019 through June 30, 2020. Salary for the 2019/2020 school year to be dependent upon completion of negotiations with HTEA. [B]

MOTION: Mrs. Ammirati SECOND: Mr. Reddy VOTE: 8-0
Absent: Mr. Sockol

37. Approval of Appointment of Temporary Leave Replacement, Elementary Teacher, Village School

Resolved: That the Board approve the appointment of Lauren Simpson, Temporary Leave Replacement Elementary Teacher, Village School, step 1 BA, at a salary of \$52,675.00 (prorated), effective September 1, 2019 through December 3, 2019. Salary for the 2019/2020 school year to be dependent upon completion of negotiations with HTEA. [J. DeYoung - Leave] [B]

MOTION: Mrs. Ammirati SECOND: Mr. Reddy VOTE: 8-0
Absent: Mr. Sockol

38. Approval of Appointment of Temporary Leave Replacement, Elementary Teacher, Indian Hill School

Resolved: That the Board approve the appointment of Rachel Birzin, Temporary Leave Replacement Elementary Teacher Teacher, Indian Hill School, step 1 MA, at a salary of \$61,475.00 (prorated), effective October 16, 2019 through February 25, 2020. Salary for the 2019/2020 school year to be dependent upon completion of negotiations with HTEA. [J. Hecht – Leave] [B]

MOTION: Mrs. Ammirati SECOND: Mr. Reddy VOTE: 8-0
Absent: Mr. Sockol

39. Approval to Amend the Appointment of Temporary Leave Replacement, Elementary Teacher Village School

Resolved: That the Board approve to amend Lauren Thompson, Temporary Leave Replacement Elementary Teacher, Village School as follows:

FROM: Lauren Thompson, Temporary Leave Replacement Elementary Teacher, Village School, step 1 BA, at a salary of \$52,675.00 (prorated), effective September 1, 2019 through December 3, 2019. Salary for the 2019/2020 school year to be dependent upon completion of negotiations with HTEA. [J. DeYoung - Leave] [B]

TO: Lauren Thompson, Temporary Leave Replacement Elementary Teacher, Village School, step 1 BA, at a salary of \$52,675.00, effective September 1, 2019 through June 30, 2020. Salary for the 2019/2020 school year to be dependent upon completion of negotiations with HTEA. [E. Rafael - Leave] [B]

MOTION: Mrs. Ammirati SECOND: Mr. Reddy VOTE: 8-0
Absent: Mr. Sockol

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40. Approval of Leave of Absence

Resolved That the Board approve a leave of absence, as follows: [B]

Last Name	First Name	Leave Dates*
Dreuer	Robyn	09/03/19-12/31/19

MOTION: Mrs. Ammirati SECOND: Mr. Reddy VOTE: 8-0
Absent: Mr. Sockol

41. Approval of Changes in Location/Assignments

Resolved: That the Board approve changes in Location/Assignment/Hours, as follows:

Last Name	First Name	Position From	Location From	Position to	Location to	Effective
Melissa	Caliendo	English Teacher	W.R. Satz School/Holmdel High School	Interventionist	W.R. Satz School	TBD
Nigro	Christina	.6 Music Teacher	Indian Hill/W.R. Satz School	1.0 Music Teacher	Village School/Indian Hill School/W.R. Satz School	09/01/19
Rothauser	John	Librarian	W.R. Satz School	.6 Technology Teacher/.4 Basic Skills Teacher	W.R. Satz School	09/01/19
Saler	Daren	Special Education Teacher	W.R. Satz School	.6 Special Education Teacher/.4 Basic Skills Teacher	W.R. Satz School	09/01/19
Tetreault	Steven	English Teacher Language Arts Teacher	W.R. Satz School .4/Holmdel High School .6	Language Arts Teacher	W.R. Satz School	09/01/19
Tomiak	Kathryn	World Language Teacher	W.R. Satz School	.6 World Language Teacher/.4 Basic Skills Teacher	W.R. Satz School	09/01/19

MOTION: Mrs. Ammirati SECOND: Mr. Reddy VOTE: 8-0
Absent: Mr. Sockol

42. Approval of Special Education Monitors Change in Location/Hours

Resolved: That the Board approve the changes in Location/Hours, effective September 1, 2019, as follows:

Last Name	First Name	Hours From	Location From	Hours To	Location To
Armellino	Regina	6.5 hours x 5 days	Village School	7 hours x 5 days	Holmdel High School
Brown	Patrice	7 hours x 5 days	Holmdel High School	6.5 hours x 5 days	Village School
Dreuer	Robin	6.5 hours x 5 days	Indian Hill School	6.5 hours x 5 days	Village School
Fazzolari	Margie	6.7 hours x 5 days	W.R. Satz School	7 hours x 5 days	Holmdel High School
Gross	Deborah	6.5 hours x 5 days	Village School	6.5 hours x 5 days	W.R. Satz School

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Gutowsky	Karen	5.25 hours x 5 days	Village School	6.5 hours x 4 days	Village School
Johnson	Ninotchka	5.5 hours x 5 days	Village School	6.5 hours x 4 days	Village School
Johnson	Tonya	6.5 hours x 5 days	Indian Hill School	6.5 hours x 5 days	Village School
LoGiurato	Nancy	7 hours x 5 days	Holmdel High School	6.5 hours x 5 days	Village School
Lora	Alex	6.5 hours x 5 days	Indian Hill School	6.5 hours x 5 days	Village School
McCarthy	Eileen	6.5 hours x 5 days	Indian Hill School	6.5 hours x 5 days	Village School
McCarthy	Florence	6.5 hours x 5 days	Village School	6.5 hours x 5 days	Indian Hill School
McTigue	Gina	6.5 hours x 5 days	Indian Hill School	6.5 hours x 5 days	W.R. Satz School
Pacillo	Cathy	6.75 hours x 5 days	W.R. Satz School	6.5 hours x 5 days	W.R. Satz School
Puccio	Anne	7 hours x 5 days	Holmdel High School	6.5 hours x 5 days	W.R. Satz School
Rath	Vivian	7 hours x 5 days	Holmdel High School	6.5 hours x 5 days	Village School
Rizzo	Kerri	7 hours x 5 days	Holmdel High School	6.5 hours x 5 days	Indian Hill School
Rothman	Mary	6.5 hours x 5 days	Village School	6.5 hours x 5 days	Indian Hill School
Simuro	Christine	6.5 hours x 5 days	W.R. Satz School	7 hours x 5 days	Holmdel High School
Wagner	Colleen	6.5 hours x 5 days	Indian Hill School	6.5 hours x 5 days	Village School
Wiberg	Debbie	7 hours x 5 days	Holmdel High School	6.5 hours x 5 days	Village School
Yanello	Tina	7 hours x 5 days	Holmdel High School	6.5 hours x 5 days	Village School
Yuen	Christine	6.5 hours x 5 days	Village School	6.5 hours x 5 days	Indian Hill School

MOTION: Mrs. Ammirati SECOND: Mr. Reddy VOTE: 8-0
Absent: Mr. Sockol

43. Approval of Salaries, Confidential Office Service Personnel

Resolved: That the Board approve the Salaries for the 2019/2020 school year retroactively for the staff members, as follows: [B]

Last Name	First Name	Job Title	Salary
Amabile	Lori	Confidential Secretary to Director of Special Services	\$62,705.00
Dasaro	Patricia	Confidential Secretary to Director of Curriculum & Instruction	\$57,524.00
Deane	Marie	Executive Secretary to the Superintendent	\$68,773.00
Gogliormella	Rosanne	Confidential Secretary to Director of Special Services	\$64,309.00
Jaume	Elena	Administrative Assistant to the Superintendent, Special Projects	\$77,394.00
Rispoli	Paula	Confidential Secretary to Business Administrator/Board Secretary	\$77,534.00
Saler	Michelle	Confidential Secretary, Human Resources	\$74,295.00

MOTION: Mrs. Ammirati SECOND: Mr. Reddy VOTE: 8-0
Absent: Mr. Sockol

44. Approval of Salaries, Non-affiliated Staff

Resolved: That the Board approve the Salaries for the 2019/2020 school year retroactively for staff members, as follows: [B]

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Last Name	First Name	Job Title	Salary
Acquaviva	Marsha	Bookkeeper	\$72,745.00
Hughes	Kenneth	Electrician	\$91,175.00
Jordan	Betty	Courier	\$17.17/hour
Manney	Janis	Coordinator of Purchasing	\$65,412.00
Ortiz	Dwayne	Staff Accountant	\$64,821.00
Palacios	Eric	Assistant Network Engineer	\$70,268.00
Rainess	Jeffrey	Asst. to Director of Community Program/Student Transportation	\$46,818.00

MOTION: Mrs. Ammirati SECOND: Mr. Reddy VOTE: 8-0
Absent: Mr. Sockol

45. Approval of Extra Level of Staffing

Resolved: That the Board approve staff members for an extra level of staffing for the 2019/2020 school year, as follows: [B]

Last Name	First Name	Location	Proportion
Blaha	Josephine	Holmdel High School	0.1
Cantwell	Megan	Holmdel High School	0.2
DeNovellis	Bryan	Holmdel High School	0.1
Fiorletti	Nicole	Holmdel High School	0.2
Hoheb	Elizabeth	Holmdel High School	0.2
Komosinski	Susan	Holmdel High School	0.1
Malolepszy	Elizabeth	Holmdel High School	0.2
Menges	Melissa	Holmdel High School	0.2
Westerweller	Amanda	Holmdel High School	0.2
Nigro	Christina	Indian Hill School	0.033
McCarthy	Catherine	Indian Hill School	0.033
Asaro	Marianne	W.R. Satz School	0.1
Barth	Melissa	W.R. Satz School	0.2
Caliendo	Melissa	W.R. Satz School	0.08
Cogger	Laurence	W.R. Satz School	0.2
Conroy	Courtney	W.R. Satz School	0.2
Denton	Jane	W.R. Satz School	0.1
Flynn	Jennifer	W.R. Satz School	0.28
Guzik	Chiarina	W.R. Satz School	0.1
McCafferty	Christen	W.R. Satz School	0.1
Rafferty	Colette	W.R. Satz School	0.2

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Shea	Kristen	W.R. Satz School	0.2
Stauffer	Megan	W.R. Satz School	0.1
Villacres	Carla	W.R. Satz School	0.2

MOTION: Mrs. Ammirati SECOND: Mr. Reddy VOTE: 8-0
Absent: Mr. Sockol

46. Approval of Appointment, Prime Time Staff for the 2019/2020 School Year

Resolved: That the Board approve the following Prime Time staff for the 2019/2020 school year: [The Prime Time Program is completely funded by tuition and operates at no cost to the Board of Education.]

Last Name	First Name	Position	Hourly Wage
Woods	Thomas	Prime Time Program Coordinator	\$32.00
Buzzanga	Heidi	Prime Time Program Staff Member	\$26.00
Caruso	Patricia	Prime Time Program Staff Member	\$26.00
Dangler	Harry	Prime Time Program Staff Member	\$26.00
Dayback	Linda	Prime Time Program Staff Member	\$26.00
Dempsey	Carol	Prime Time Program Staff Member	\$26.00
Disko	Donna	Prime Time Program Staff Member	\$26.00
Foley	Angela	Prime Time Program Staff Member	\$26.00
Giusti	Doris	Prime Time Program Staff Member	\$26.00
Lane	Rian	Prime Time Program Staff Member	\$26.00
Martinez	Mariam	Prime Time Program Staff Member	\$26.00
Mucci	Antonia	Prime Time Program Staff Memembr	\$26.00
Puccio	Anne	Prime Time Program Staff Member	\$26.00
Satterfield	Mary	Prime Time Program Staff Member	\$26.00
Snyder-Armellino	Regina	Prime Time Program Staff Member	\$26.00
Taylor	Janice	Prime Time Program Staff Member	\$26.00
Wood	Elizabeth	Prime Time Program Staff Member	\$26.00
McKeon	Dianna	Prime Time Substitute	\$26.00

MOTION: Mrs. Ammirati SECOND: Mr. Reddy VOTE: 8-0
Absent: Mr. Sockol

47. Approval of Schedule B Appointments, 2019/2020 School Year

Resolved: That the Board approve the Schedule B appointments for the 2019/2020 school year, as per attachment: [B]

MOTION: Mrs. Ammirati SECOND: Mr. Reddy VOTE: 8-0
Absent: Mr. Sockol

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48. Approval of Appointment, Day-to-Day Substitutes, 2019/2020 School Year

Resolved: That the Board approve the appointment of day-to-day substitutes, as per attachment. [B]

MOTION: Mrs. Ammirati SECOND: Mr. Reddy VOTE: 8-0
Absent: Mr. Sockol

49. Acceptance of Harassment, Intimidation and Bullying (HIB) Report

Resolved: That the Board move to accept the Report on Harassment, Intimidation and Bullying (HIB) as reported to the Board on July 31, 2019.

MOTION: Mrs. Ammirati SECOND: Mr. Reddy VOTE: 8-0
Absent: Mr. Sockol

• **Business Administrator's Recommendations**

50. Acceptance/Approval of Initial 2019/2020 Chapter 192-193 Funding

Resolved: That the Board accept/approve initial funding under the provision of Chapter 192/193 (2019/2020) as follows and on file in the Business Office:

Chapter 192/193 Services
Initial 2019/2020 Entitlement (8/19/2019) \$291,381.00

MOTION: Mrs. Ammirati SECOND: Mr. Reddy VOTE: 8-0
Absent: Mr. Sockol

51. Approval of Non-Public Student Transportation Services, Quoted Contracts

Whereas, the Holmdel Board of Education, through the auspices of the Monmouth-Ocean Educations Services Commission, previously advertised for bids for the provision of pupil transportation for its Non-Public Student Transportation Services; and

Whereas, no bids were received in response to the advertisement; and

Whereas, there is insufficient time to re-bid the routes prior to the commencement of the 2019/2020 School Year, thereby creating an immediate risk of harm to nonpublic school pupils; and

Whereas, the School Business Administrator has obtained at least two quotes for provision of the necessary transportation;

Now, therefore, be it resolved, that the Board authorize one emergency contract with the lowest quote provider, Keyport Auto, for the provision of pupil transportation services for the 2019/2020 School year, in the total amount of \$21,000.

MOTION: Mrs. Ammirati SECOND: Mr. Reddy VOTE: 8-0
Absent: Mr. Sockol

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52. Approval of Monthly Certification – June 30, 2019

Resolved: That pursuant to N.J.A.C.6A:23-2.11(e), we certify that as of June 30, 2019 after review of the Secretary’s Monthly Financial Report (appropriations section) and, upon consultation with the appropriate district officials, that, to the best of our knowledge, no major account or fund has been over expended in violation of N.J.A.C.6A:23-2.11 (b); that no line item account has encumbrance and expenditures, which in total exceed the line item appropriation in violation of N.J.A.C.6A:23.11 (1), and that sufficient funds are available to meet the district’s financial obligations for the remainder of the fiscal year.

MOTION: MOTION: Mrs. Ammirati SECOND: Mr. Reddy VOTE: 8-0
Absent: Mr. Sockol

53. Approval of Business Administrator/Board Secretary’s Financial Report – June 30, 2019

Resolved: That the Financial Report of the Business Administrator/Board Secretary for the month ending June 30, 2019 is hereby approved and the Business Administrator/Board Secretary instructed to file same.

MOTION: Mrs. Ammirati SECOND: Mr. Reddy VOTE: 8-0
Absent: Mr. Sockol

54. Approval of Treasurer’s Financial Report – June 30, 2019

Resolved: That the Financial Report of the Treasurer of School Funds for the month ending June 30, 2019 is hereby approved and the Business Administrator/Board Secretary is instructed to file same. The report approved is in agreement with the report of the Business Administrator/Board Secretary.

MOTION: Mrs. Ammirati SECOND: Mr. Reddy VOTE: 8-0
Absent: Mr. Sockol

55. Approval of Monthly Certification – July 31, 2019

Resolved: That pursuant to N.J.A.C.6A:23-2.11(e), we certify that as of July 31, 2019 after review of the Secretary’s Monthly Financial Report (appropriations section) and, upon consultation with the appropriate district officials, that, to the best of our knowledge, no major account or fund has been over expended in violation of N.J.A.C.6A:23-2.11 (b); that no line item account has encumbrance and expenditures, which in total exceed the line item appropriation in violation of N.J.A.C.6A:23.11 (1), and that sufficient funds are available to meet the district’s financial obligations for the remainder of the fiscal year.

MOTION: Mrs. Ammirati SECOND: Mr. Reddy VOTE: 8-0
Absent: Mr. Sockol

56. Approval of Business Administrator/Board Secretary’s Financial Report – July 31, 2019

Resolved: That the Financial Report of the Business Administrator/Board Secretary for the month ending July 31, 2019 is hereby approved and the Business Administrator/Board Secretary instructed to file same.

MOTION: Mrs. Ammirati SECOND: Mr. Reddy VOTE: 8-0
Absent: Mr. Sockol

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57. Approval of Treasurer’s Financial Report – July 31, 2019

Resolved: That the Financial Report of the Treasurer of School Funds for the month ending July 31, 2019 is hereby approved and the Business Administrator/Board Secretary is instructed to file same. The report approved is in agreement with the report of the Business Administrator/Board Secretary.

MOTION: Mrs. Ammirati SECOND: Mr. Reddy VOTE: 8-0
Absent: Mr. Sockol

58. Approval of Budget Transfers – 2018/2019

Resolved: That the Board approve the 2018/2019 Budget Transfers as listed on attachment T-19-11.

MOTION: Mrs. Ammirati SECOND: Mr. Reddy VOTE: 8-0
Absent: Mr. Sockol

59. Approval of Budget Transfers – 2019/2020

Resolved: That the Board approve the 2019/2020 Budget Transfers as listed on attachment T-20-03.

MOTION: Mrs. Ammirati SECOND: Mr. Reddy VOTE: 8-0
Absent: Mr. Sockol

60. Approval of Bills Payment – August 28, 2019

Resolved: That the Board approve payment of the August 28, 2019 regular bills list in the amount of \$3,773,539.36 and as certified and approved.

MOTION: Mrs. Ammirati SECOND: Mr. Reddy VOTE: 8-0
Absent: Mr. Sockol

L. Old Business

- Ms. Flynn referenced Dr. McGarry’s report regarding District / Board goals and requested these goals be discussed at committee meetings. Dr. McGarry provided a copy of the draft goals.

M. New Business – None

N. Questions or Comments from the Public – None

O. Executive Session (if required)

Board President Flynn called for a motion to enter into Executive Session to discuss personnel matters and noted no further action will be taken. At 8:29 p.m., Mrs. Ammirati motioned, Mrs. Collins seconded and by unanimous voice vote, the Board entered into Executive Session.

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At 9:02 p.m., the Board returned from Executive Session. The following Board members were present: Mesdames: Flynn, Briamonte, Ammirati, Collins and Liu. Messrs: Foster, Reddy and Wall. Absent: Mr. Sockol. Also, present, Dr. Robert McGarry, Superintendent, Mr. Michael R. Petrizzo, CPA, Business Administrator/Board Secretary and Mr. Joseph Roselle, Board Attorney. Ms. Jessica D'Agostino and Ms. Hannah Lin, student representatives to the Board were absent.

P. Adjournment

Ms. Flynn called for a motion to adjourn the meeting. Mrs. Ammirati motioned, Mr. Reddy seconded and by a unanimous voice vote, the meeting adjourned at 9:03 p.m.

Respectfully Submitted,

Michael R. Petrizzo, CPA
Business Administrator/Board Secretary