



Oliver M. Hazen High School

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Principal, Kate O'Brien
Assistant Principal, Thomas Caudle
Assistant Principal, Tyrell Hardtke
Assistant Principal, Harland Warrior



Dear Hazen Parents/Guardians:

You are cordially invited to attend Hazen's annual Parent Conference Night on **Thursday, October 17, 2019**, from **5:30 p.m. – 8:00 p.m.** The conferences will be held in the Hazen High School Commons and Cafeteria. Check-in will be by the main doors in the Commons. You must check-in prior to visiting with the teachers.

The purpose of the parent conferencing is to increase communication between home and school and to assist our students in being more successful at Hazen High School. As we move forward with our efforts to increase student achievement, it is important that the school to home connection remain strong. The Hazen faculty will be available, in an arena setting in the commons and cafeteria, to visit with you. You may conference with any or all of your student's teachers on a "first come, first served" basis. Conferences will be limited to five minutes in order to accommodate as many parents as possible. Some staff may be using timers for the five minute limit – please be courteous and respectful when timers ring.

If you (or someone you know) requires an interpreter for conferencing and are unable to bring someone with you to interpret, please fill out the tear off sheet below and return to the Hazen main office by Wednesday, October 9, 2019. Every effort will be made to find an interpreter for you.

It is important that we continue, as a community of learners, to work in partnership in providing quality educational opportunities for all of our students. Please plan to join us at our Parent Conference Night. I look forward to seeing you on Thursday, October 17th.

As always, your support and cooperation is appreciated.

Sincerely,

Kate O'Brien, Principal

Please detach and return this section to the school ONLY if you will need an interpreter.

I will **need an interpreter** for Parent Conference Night on Thursday, October 17, 2019.

Student Name

Parent Name

Language

Phone Number