

**Harrison Central School District
Minutes of the Board of Education
September 11, 2019
Louis M. Klein Middle School**

The Regular Business Meeting was called to order at 7:15 PM by Kelly Mulvoy Mangan.

Motion: Di Lorenzo Second: Wolverton Carried: 7 to 0

PRESENT

Kelly Mulvoy Mangan, Lindy Wolverton, Dennis Di Lorenzo, Kelly Kozak, Noreen Lucey, Placido Dino Puccio, Robert C. Sullivan, Jr., Louis N. Wool, Ed.D., Superintendent of Schools, Barbara Teevan, District Clerk.

ALSO PRESENT

Michael Greenfield, Brian Ladewig, Ed.D., Robert Salierno

BE IT RESOLVED that, the Board hereby recess into executive session at 7:16 PM for the following purposes: to discuss contractual and personnel matters.

Motion: Di Lorenzo Second: Puccio Carried: 7 to 0

The Regular Business Meeting was called to order at 8:14 PM by Kelly Mulvoy Mangan.

Motion: Di Lorenzo Second: Wolverton Carried: 7 to 0

PRESENT

Kelly Mulvoy Mangan, Lindy Wolverton, Dennis Di Lorenzo, Kelly Kozak, Noreen Lucey, Placido Dino Puccio, Robert C. Sullivan, Jr., Louis N. Wool, Ed.D., Superintendent of Schools, Barbara Teevan, District Clerk.

ALSO PRESENT

Michael Greenfield, Brian Ladewig, Ed.D., Robert Salierno

PLEDGE OF ALLEGIANCE

ACCEPTANCE OF MINUTES

August 28, 2019

PUBLIC PARTICIPATION

PRESIDENT'S UPDATE

SUPERINTENDENT'S REPORT

PERSONNEL REPORT

BE IT RESOLVED that, upon the recommendation of the Superintendent of Schools, the Board of Education approves Items I A-E, Items IIA-D and III A-D of the Personnel Report.

Motion: Di Lorenzo Second: Wolverton Carried: 7 to 0

ADMINISTRATIVE REPORT

APPROVAL OF HARRISON HIGH SCHOOL MARCHING BAND FIELD TRIP TO STORRS, CONNECTICUT FOR "MAKE YOUR OWN BAND DAY"

BE IT RESOLVED that, upon the recommendation of the Superintendent of Schools, the Board of Education approves a field trip for the Harrison High School Marching Band to travel to the University of

Connecticut in Storrs, Connecticut on Thursday, October 3, 2019. Departure will be at 12:00PM on Thursday, October 3, 2019 from Harrison High School and students will return to Harrison High School at 8:00 PM on Thursday, October 3, 2019.

Motion: Di Lorenzo

Second: Kozak

Carried: 7 to 0

APPROVAL OF STIPULATION

RESOLVED that the Board of Education approve the terms of the Release and Settlement Agreement involving Student Number 9112019, a copy of which shall be incorporated by reference in the minutes of this meeting; and

BE IT FURTHER RESOLVED that the Superintendent of Schools be and hereby is authorized to execute such Release and Settlement Agreement on behalf of the District.

Motion: Di Lorenzo

Second: Kozak

Carried: 7 to 0

APPROVAL OF CSE/CPSE MINUTES

BE IT RESOLVED that, upon the recommendation of the Superintendent of Schools, the Board of Education approves CSE/CPSE minutes for the following case numbers: 900157, 900214, 80055, 3900020, 3900012, 3900016.

Motion: Di Lorenzo

Second: Kozak

Carried: 7 to 0

APPROVAL OF CSE/CPSE RECOMMENDATIONS

BE IT RESOLVED that, upon the recommendation of the Superintendent of Schools, the Board of Education approves CSE/CPSE recommendations for the following case numbers: 900271, 3900007.

Motion: Di Lorenzo

Second: Kozak

Carried: 7 to 0

FINANCE REPORT

APPROVAL OF THE CORRECTIVE ACTION PLAN TO THE JUNE 13, 2019 OFFICE OF THE STATE COMPTROLLER'S AUDIT REPORT (Attachment #1)

BE IT RESOLVED that, upon the recommendation of the Superintendent of Schools, the Board of Education approves the Corrective Action Plan to the June 13, 2019 Office of the State Comptroller's Audit Report as presented.

Motion: Di Lorenzo

Second: Wolverton

Carried: 7 to 0

TAX CERTIORARI: JPMORGAN CHASE BANK, N.A. TAX MAP # 0133-1

BE IT RESOLVED that, upon the recommendation of the Superintendent of Schools, the Board of Education authorizes its attorneys, Shaw, Perelson, May & Lambert, LLP to execute a Consent Judgment in the tax certiorari proceeding captioned JPMorgan Chase Bank, N.A. v. Town of Harrison & Harrison CSD.

AND IT IS FURTHER RESOLVED, that the Board authorizes the refund of taxes as required by the terms of the Consent Judgment.

Motion: Di Lorenzo

Second: Wolverton

Carried: 7 to 0

TAX CERTIORARI: JMP CALVERT LLC TAX MAP # 253-50

BE IT RESOLVED that, upon the recommendation of the Superintendent of Schools, the Board of Education authorizes its attorneys, Shaw, Perelson, May & Lambert, LLP to execute an Order in the tax certiorari proceedings captioned JMP Calvert LLC. v. Town of Harrison & Harrison CSD.

AND IT IS FURTHER RESOLVED, that the Board authorizes the refund of taxes as required by the terms of the Order.

Motion: Di Lorenzo

Second: Wolverton

Carried: 7 to 0

CONTRACT WITH THAT'S ENTERTAINMENT FOR DJ SERVICES FOR LMK DANCE

BE IT RESOLVED that, upon the recommendation of the Superintendent of Schools, the Board of Education approves the contract with That's Entertainment for DJ services for a dance at LMK scheduled on Monday, November 4, 2019.

Motion: Di Lorenzo

Second: Wolverton

Carried: 7 to 0

RESCIND CONTRACT AWARD RFB #19/20-18: MASONRY SERVICES/CONCRETE FLATWORK

BE IT RESOLVED that, upon the recommendation of the Superintendent of Schools, the Board of Education rescinds the contract awarded at the July 24, 2019 meeting to National Installation & GC Corp. for the provision of Masonry Services/Concrete Flatwork due to the contractor's failure to provide adequate insurance documentation.

This item was removed from the Agenda and not voted on by the Board.

CONTRACT AWARD RFB #19/20-18: MASONRY SERVICES/CONCRETE FLATWORK

BE IT RESOLVED that, upon the recommendation of the Superintendent of Schools, the Board of Education awards the contract for Masonry Services/Concrete Flatwork to the lowest responsive and responsible bidder, Maple Leaf Associates, Inc., Mahopac, NY at an estimated annual value of \$204,600.

This item was removed from the Agenda and not voted on by the Board.

DISPOSAL OF EQUIPMENT

BE IT RESOLVED that, upon the recommendation of the Superintendent of Schools, the Board of Education authorizes the disposal of the following equipment as listed below located at Harrison Elementary School:

Carpet

Motion: Di Lorenzo

Second: Wolverton

Carried: 7 to 0

DISPOSAL OF BOOKS

BE IT RESOLVED that, upon the recommendation of the Superintendent of Schools, the Board of Education authorizes the disposal of the following books as listed below located at LMK Middle School Room #302:

Pearson Hall Science Explorer Physical Science: 292 books

Motion: Di Lorenzo

Second: Wolverton

Carried: 7 to 0

The business meeting was adjourned at 8:26 PM.

Motion: Di Lorenzo

Second: Puccio

Carried: 7 to 0

Respectfully submitted,


Barbara L. Teevan



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LOUIS N. WOOL, Ed.D.
 SUPERINTENDENT OF SCHOOLS

To: Cole Hickland, Director
 James Obeng, Senior Examiner
 Adam Kama, Senior Examiner

From: Dr. Louis N. Wool, Superintendent of Schools

RE: Corrective Action Plan for OSC Audit Report dated June 13, 2019

Date: September 5, 2019

On behalf of Board President, Kelly Mulvoy Mangan, and Assistant Superintendent for Business, Robert Salierno, I submit the required Corrective Action Plan in response to the Office of the State Comptroller's (OSC) audit report dated June 13, 2019.

In that report, the revenue budget was reviewed and determined to be generally reasonable when compared to actual operating results. The audit did however identify three budget lines that did not appear to be budgeted within the state's reasonable range when compared to actual operating results. Below are the OCS findings as well as the District's plan for corrective action moving forward.

Key Finding: The Board and District Officials did not reasonably estimate certain general fund appropriations in the annual budget in each of the past five years (2013-14 through 2017-18).

Health Insurance:

The Harrison Central School District employs 600+ employees. In any given year the District hires a significant number of new employees, all with an unknown health insurance election at the time the budget is being prepared. During the audit engagement the OSC identified the area of Health Insurance as having an excess budget remaining at year end. In reviewing our original budget to actual expenditures, our experience over the audit review period of five years has been approximately within 96% accuracy, meaning 4% remained. In the future, we will explore other possible methods to refine and predict this budget line to reduce appropriations and lessen the balance of remaining funds and reduce our tax levy if possible.

Social Security:

Social Security like health insurance is a benefit funded partially by the District. It too can fluxuate by the uncertainty of the earnings of new employees that are yet to be hired at the time the budget is prepared. During the audit process, the auditors identified this area as having excess budget remaining at year end during the five year period examined. Again, when comparing the adopted budget during the five year period to the actual expenditure results, we were within 95.4% of the adopted budget. As stated in the area of health insurance, we will examine other approaches for ways to responsibly achieve improved budget results in this area.

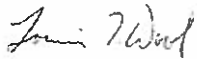
Boces Special Education Services:

The District had the greatest variation in operating results in this line when compared to the adopted budget. The District develops the budget prior to the year end student evaluations being completed, so the information used to

develop the budget is subject to the Special Education Director's best thinking at that time. We also base the budget assumptions on identified students likely to enter the District but the level of services required is unknown. Often the District constructs in-house programs based on current student need to provide quality in district special education service thereby eliminating the need of transporting them to out of district. This practice has proven to provide a more positive experience for students, and in many cases has cost less than outplacements resulting in additional savings and funds remaining.

Because of the high cost associated with the services provided in this area and the experience of new students that either move into the District during the year, or get classified during the year, we have budgeted for unanticipated students to safeguard the districts financial position. It was noted in the audit that the district had already begun to significantly reduce this area of the budget for the 2018-19 school year. The district will further reduce the budget for unanticipated students and if required will rely on fund balance. This action will reduce the balance of remaining funds and tax levy.

The Harrison Central School District first and foremost puts the education of all students as its highest goal. The District goes through an extensive and collaborative budget process that actively involves the Board, Administration and community (Citizen's Budget Advisory Committee) in constructing a budget that meets the educational goals of the District, all state and federal mandates and conforms to the tax levy cap. We embrace the responsibility as custodians for our community tax dollars to ensure that every dollar expended is done so in a prudent and strategic manner. We have and continue to strengthen our relationship with our community and are transparent in establishing budgetary and educational goals. We are confident that we are succeeding based on our on-going community engagement and their support for the budget.



Louis N. Wool, Ed.D. Superintendent of Schools
Harrison Central School District