

**Parental Involvement Policy Third Creek Elementary  
2019-2020 School Year**

**Purpose:**

Informing and providing opportunities for parents to partner with the school, being involved in the educational process of their children.

**Protocol:**

24 Hour Timely Response – parents/guardians will receive a response from the school within a 24 hour (business day) period.

Open Door Policy – teachers, administration, and staff are available for conference or information during the school day providing it does not interfere with the educational process, otherwise a meeting will be scheduled.

Disseminate school specific information – Third Creek Elementary will provide parents with written information regarding school status and specific information.

Disseminate Learning Essentials by objective – each teacher will provide parents in advance with the learning essentials that will be taught for each nine-week period/semester in reading and math.

Connect-Ed – automated calling system will be utilized by administration to keep parents informed of school specific events, issues, reminders, and PTO news.

Online Access – school website offers grade level information, student support services, school-wide activities, academic links, and community resources.

PTO – Parent Teacher Organization; members work to improve the educational experience for students through donations, raising funds, volunteering, coordinating events, and representing parents.

**Components:**

Open House

Area Advisory Meetings

Conferences with teachers and administrators

Family Nights (Content Focus, Leader in Me Habit Focus)

AIG Information Meeting

Kindergarten Registration Day

Parent Volunteers

Open Lunch Room