

MT. LEBANON SCHOOL DISTRICT  
7 HORSMAN DRIVE  
PITTSBURGH PA 15228

DISCUSSION MEETING  
OF THE  
BOARD OF SCHOOL DIRECTORS

MONDAY, OCTOBER 7, 2019  
MT. LEBANON HIGH SCHOOL, ROOM D205  
7:30 P.M.

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AGENDA

- I. Call to Order
- II. Roll Call
- III. Action Items for October 28, 2019, Board Meeting
  - A. Financial Items
    1. Treasurer's Report – The treasurer's report reflects cash transactions for the month of September 2019. The report is typical for this time of year and the Superintendent recommends it for approval.
    2. Monthly List of Bills – The monthly list of bills reflects checks authorized to be drawn between September 12 and September 30, 2019. All checks have been reviewed by the administration and are typical of this time of year. The Superintendent recommends approval of this list.
    3. Ratification of June 30, 2019, List of Budgetary Transfers – Once the District's financial audit nears completion, we complete a list of budgetary transfers necessary to close out the June 30 fiscal year. The Board will receive this list of transfers to review prior to the October 28 meeting. Once reviewed, the Superintendent recommends approval of this list.
    4. List of Tax Refunds – The list of tax refunds totals \$691.08 for three (3) refunds for August. The list has been reviewed by the solicitor's office which recommends approval. The lists are recommended for approval by the Superintendent.
    5. List of Unusable Equipment – The list of unusable equipment includes textbooks and band uniforms. The Superintendent recommends approval of this list.
    6. New District Bank Account – The State requires Board approval of all District bank accounts annually. The original list was approved at the August 8th Board meeting. We are seeking approval of a new Capital Reserve Bank Account at PSDLAF. The old Capital Reserve Bank Account with PLGIT will be closed. PSDLAF is our main depository and this will allow us to transfer monies easily between funds without mailing checks to PLGIT. The new bank account is recommended for approval by the Superintendent.
    7. Acceptance of Single Audit for 2019 – The annual audit of the District's finances is being completed by Zelenkofske Axelrod LLC and the results will be reported by Brian Chruscial, CPA at the October 28th meeting. There are no findings or issues to report. The Superintendent recommends approval of the audit report.

B. Personnel Items

1. Personnel Report – The Personnel Report details personnel appointments, changes in assignments, leaves of absences, resignations, and retirements to be considered by the Board.
2. Approval of List of School Bus Drivers - The Superintendent recommends approval of the list of additional bus drivers for 2019-2020 dated October 7, 2019.

C. Other

1. Approval of Student Assistance Team for 2019-2020 – The Pennsylvania Department of Education requires that members of the Student Assistance Team be memorialized by the School Board for the 2019-2020 school year. The following individuals have agreed to serve on the Student Assistance Team for the 2019-2020 school year:

**Central Office Representative:** Dr. Ronald Davis, Assistant Superintendent of Secondary Education; Dr. Marybeth Irvin, Assistant Superintendent of Elementary Education

**Allegheny Children’s Initiative Liaisons:** Jeaneen Nicki DeWitt, Allyson Schwartzmiller

**Mellon Middle School Student Assistance Program Team:** Chris Wolfson, Principal; Ben Canan, Assistant Principal; Do Sabol, Nurse; Heather Rehrig, Psychologist; Kara Gillespie, Counselor; Amy Whealdon, Counselor; Ann Brennehan, Teacher; Erica Harrington, Teacher; Eve Kollar, Teacher.

**Jefferson Middle School Student Assistance Program Team:** Dr. Sarah Shaw, Principal; Jeff Zeiders, Assistant Principal; Lauren Suess, Nurse; Erika Vasquez, Psychologist; Ashlee Beckett, Counselor; Pete Berg, Counselor; Janice Cherry, Teacher; Kristin Hertzog, Teacher; Gwen Kassop, Teacher; Allison Levison, Teacher; Beth Luptak, Teacher; Ed Petsko, Teacher; Stephanie Ross, Teacher; Molly Wetmore, Teacher; John Young, Teacher.

**Mt. Lebanon High School Student Assistance Program Team:** Brian McFeeley, Principal; Carlie McGinty, Unit Principal; Katelyn Deet, Unit Principal; Joel Thompson; Unit Principal; Diana Becker, Counselor; Casey Bowles, Counselor; Chad Johnston, Counselor; Tara Leja, Counselor; Joy Rullo, Counselor; Shelly Saba, Counselor; Beth Schneider, Counselor; Jan Billotte, Teacher; Amanda Checque, Teacher; Frank Cremonese, Teacher; Todd Forsyth, Teacher; Tim Kirsch, Teacher; Darren McGregor, Teacher; Mike Melynk, Teacher; Heather Pessy, Teacher; Ann Sartorio, Teacher; Rich Schmitt, Teacher; Kajsa Siewczak, Teacher; Stu Snodgrass, Teacher; Joe Tighe, Teacher, Elizabeth Tighe, Teacher.

**Foster Elementary Student Assistance Program Team:** Jason Ramsey, Principal; Hilarie Bauer, Nurse; Sara Campos, Counselor; Shaina Vasbinder, Psychologist; Crystal Hinton, Teacher; Sharon Phillips, Teacher; Sara Talarico, Teacher.

**Hoover Elementary Student Assistance Program Team:** Nicci Giehll, Principal; Hilarie Bauer, Nurse; Kim Gamble, Counselor; Shaina Vasbinder, Psychologist; Katie Cornell, Teacher; Stephanie Hull, Teacher.

**Howe Elementary Student Assistance Program Team:** Dr. Michelle Murray, Principal; Karli Gerhart, Nurse; Han Karbowski, Counselor; Sheila Carr, Psychologist; Margie DiDiorno, Teacher; Laurie Watkins, Teacher.

**Jefferson Elementary Student Assistance Program Team:** Brett Bielewicz, Principal; Lauren Suess, Nurse; Shira Akamatsu, School Counselor; Kim Salvador, Teacher; Gary Hutsler, Teacher; Katie Switzer, Teacher; Bridget Watson, Teacher.

**Lincoln Elementary Student Assistance Program Team:** Ron Kitsko, Principal; Deanna Hess, Nurse; Sheila Carr, Psychologist; Lyndsey Gianella, Teacher; Lisa Locke, Teacher; Katie Seiferth, Teacher.

**Markham Elementary Student Assistance Program Team:** Natasha Dirda, Principal; Hilarie Bauer, Nurse; Christie Ketterman, Counselor; Shaina Vasbinder, Psychologist; Kelsey Barringer, Teacher; Paula Cherian, Teacher; Frank Gigler, Teacher.

**Washington Elementary Student Assistance Program Team:** Dr. Melissa Nelson, Principal; Do Sabol, Nurse; Lori Morin, Counselor; Heather Rehrig, Psychologist; Kim Scheuble, Teacher; Matt Antis, Teacher.

2. Agreement with Great Minds for Professional Development - This is a request for the Board to approve a contract with Great Minds LLC for training for our English Language Arts pilot teachers in using one of the proposed resources. The cost of the training is \$2,996 and will be paid for with grant funding. The superintendent recommends approval of this contract.

D. Discussion

1. Policy Review – The Board will review the following policies:
  - a. GDFAB, Bus Driver Requirements
  - b. CGD, Federal Fiscal Compliance
  - c. CGDA, Conflict of Interest-Federal Programs
  - d. CGDB, Travel Reimbursement-Federal Programs

IV. Questions or Comments from Residents. Presentations or comments are to be limited to five (5) minutes.

V. Upcoming Public Meetings

October 28, 2019 – 7:30 p.m.	Board Regular Meeting Room D205, Mt. Lebanon High School
November 11, 2019 – 7:30 p.m.	Board Discussion Meeting Room D205, Mt. Lebanon High School
November 18, 2019 – 7:30 p.m.	Board Regular Meeting Room D205, Mt. Lebanon High School

VI. Adjournment