



## HAIS Common Teacher Recommendation Grades 6 -12 English

Name of Applicant: \_\_\_\_\_

Applying for Grade: \_\_\_\_\_

Name of school completing recommendation: \_\_\_\_\_

**Parent or Guardian** - Please write your child's name in the space above and read and sign the following before giving this to your child's teacher.

*I understand and agree that the information contained on this Teacher Recommendation form is confidential and will be used only in the selection of applicants and will not become part of the applicant's permanent file. I also agree that this completed form will not be available to applicants, parents, or anyone outside the Admissions Committee, and I waive any right that I may have to see it.*

Parent Signature: \_\_\_\_\_

Date: \_\_\_\_\_

Please send this recommendation to the following Houston schools:

1. \_\_\_\_\_ Address: \_\_\_\_\_
2. \_\_\_\_\_ Address: \_\_\_\_\_
3. \_\_\_\_\_ Address: \_\_\_\_\_
4. \_\_\_\_\_ Address: \_\_\_\_\_

**Teacher** - Please complete this confidential form and return it to the schools listed above. This Teacher Recommendation form will be treated confidentially and will not be shared with parents. You may wish to retain the original copy for your files to send to additional schools. Thank you for your cooperation and honesty. The student's application cannot be processed until the form is received by the Admissions Office, so please complete the process as soon as possible. Deadlines are determined by individual schools.

| Academic Skills Ratings                                   | Truly Outstanding<br>Top 5% | Excellent | Above Average | Average | Below Average | Please Comment |
|---|-----------------------------|-----------|---------------|---------|---------------|----------------|
| Listens to and follows teacher's directions               |                             |           |               |         |               |                |
| Is attentive to group discussions /activities             |                             |           |               |         |               |                |
| Contributes appropriately to group discussions/activities |                             |           |               |         |               |                |
| Demonstrates ability to work independently                |                             |           |               |         |               |                |
| Perseveres in spite of difficulty                         |                             |           |               |         |               |                |
| Works cooperatively                                       |                             |           |               |         |               |                |
| Displays willingness to take risks                        |                             |           |               |         |               |                |
| Demonstrates appropriate energy level                     |                             |           |               |         |               |                |
| Demonstrates ability to stay on task                      |                             |           |               |         |               |                |
| Exhibits appropriate work ethic                           |                             |           |               |         |               |                |
| Completes assignments on time                             |                             |           |               |         |               |                |
| Critical thinking skills                                  |                             |           |               |         |               |                |

| Social Skills Ratings                         | Truly Outstanding<br>Top 5% | Excellent | Above Average | Average | Below Average | Please Comment |
|---|-----------------------------|-----------|---------------|---------|---------------|----------------|
| Responds positively to constructive criticism |                             |           |               |         |               |                |
| Establishes friendships easily                |                             |           |               |         |               |                |
| Is comfortable in a group                     |                             |           |               |         |               |                |
| Is respectful of faculty                      |                             |           |               |         |               |                |
| Is respected by peers                         |                             |           |               |         |               |                |
| Demonstrates self-control                     |                             |           |               |         |               |                |
| Takes responsibility for belongings           |                             |           |               |         |               |                |
| Is cooperative                                |                             |           |               |         |               |                |
| Demonstrates appropriate behavior             |                             |           |               |         |               |                |
| Exhibits emotional maturity                   |                             |           |               |         |               |                |
| Demonstrates appropriate energy level         |                             |           |               |         |               |                |
| Takes pride in appearance                     |                             |           |               |         |               |                |
| Is respectful to peers                        |                             |           |               |         |               |                |
| Demonstrates ability to resolve conflicts     |                             |           |               |         |               |                |

## HAIS Common Teacher Recommendation Grades 6 -12 English (Page 2)

Name of Applicant: \_\_\_\_\_ Applying for Grade: \_\_\_\_\_

| Communication Skills Ratings      | Truly Outstanding<br>Top 5% | Excellent | Above Average | Average | Below Average | Please Comment |
|-----------------------------------|-----------------------------|-----------|---------------|---------|---------------|----------------|
| Ability to express ideas verbally |                             |           |               |         |               |                |
| Clarity of writing style          |                             |           |               |         |               |                |
| Grammar/Mechanics skills          |                             |           |               |         |               |                |
| Reading comprehension             |                             |           |               |         |               |                |
| Knowledge and usage of vocabulary |                             |           |               |         |               |                |
| Imagination and creativity        |                             |           |               |         |               |                |

**Circle the words that best describe this applicant:**

|            |                    |              |                 |                  |            |
|------------|--------------------|--------------|-----------------|------------------|------------|
| Aggressive | Conscientious      | Honest       | Motivated       | Perfectionist    | Shy        |
| Anxious    | Disobedient        | Immature     | Negative leader | Positive leader  | Social     |
| Articulate | Easily discouraged | Irritable    | Oppositional    | Responsible      | Vivacious  |
| Cheerful   | Follower           | Manipulative | Organized       | Self-centered    | Well-liked |
| Confident  | Helpful            | Mature       | Over-protected  | Self-disciplined | Witty      |

Please describe the student's academic/social strengths, assets and gifts: \_\_\_\_\_  
 \_\_\_\_\_  
 \_\_\_\_\_

Please describe the student's academic/social challenge and areas of support: \_\_\_\_\_  
 \_\_\_\_\_  
 \_\_\_\_\_

Please add any additional information that would provide a more complete picture of the student and family:  
 \_\_\_\_\_  
 \_\_\_\_\_  
 \_\_\_\_\_

Applicant is habitually tardy or late:  Yes  No If yes, please explain: \_\_\_\_\_  
 \_\_\_\_\_

Applicant is:  
 Highly Recommended (Top 5%)  Strongly Recommended  Recommended  Recommended with Reservation  Not Recommended  
 If you checked "Recommended with Reservation" or "Not Recommended," please explain: \_\_\_\_\_  
 \_\_\_\_\_

I would:  like to  be willing to discuss this applicant by telephone.

**Teacher Verification**

|                    |               |
|--------------------|---------------|
| Teacher Signature: | Date:         |
| Print Name:        | Course Name:  |
| Teacher Email:     | School Name:  |
| Teacher Phone:     | School Phone: |

**Director/Principal Verification**

|  | Consistently | Usually | Seldom | Not Observed |
|--|--------------|---------|--------|--------------|
| Parent(s) participate in school activities       |              |         |        |              |
| Parent(s) support school policies and procedures |              |         |        |              |
| Signature of Director or Principal:              |              |         | Date:  |              |