

Mountain View Elementary School Community Council Meeting

Minutes

September 18, 2019

5:30 p.m.

Mountain View Elementary School Conference Room

In attendance: Conducting – Debora Baird, Chair Parent-Member
Chris Mudrow, Principal
Joanel Whinham, Administrative Intern
Peggy Rafferty, Teacher-Member
Jennifer Singleton, Vice Chair Parent-Member
Pauline Spencer, Parent-Member
Jake Pruett, Parent-Member
Brittney Bateman, Parent-Member
Sarah Hayward, PTA President
Grady Tibboel, Secretary Parent-Member
note: MVCC titles are as of end-of-meeting

Absent: --

1. Welcome

Debora Baird, as acting Chair, opened the meeting at 5:30 pm. All members introduced themselves.

2. Approval of April 10, 2019 Minutes

The Acting Chair presented minutes from the final 2018-2019 MVCC meeting. Jennifer Singleton and Pauline Spencer noted their last names were mistakenly switched in section 2 of the minutes. Brittney Bateman noted the dates in section 3 for "Total planned expenditures for 2018-2019" should be "2019-2020." The Acting Chair made a note to change those and proposed the minutes be approved with those corrections. Jennifer Singleton made a motion to approve. Pauline Spencer seconded. The motion passed without objection.

3. Officer Elections

Elections were moved up in the agenda in order to identify a Secretary early in the meeting. Sarah Hayward nominated Debora Baird as Chair. Grady Tibboel seconded. No other nominations were made, and Mrs. Baird was elected unanimously (Mrs. Baird abstained). Debora Baird nominated Jennifer Singleton as Vice Chair. Jake Pruett seconded. No other nominations were put forward, and Mrs. Singleton was elected unanimously. Pauline Spencer nominated Grady Tibboel as Secretary. Debora Baird seconded. No other nominations were put forward, and Mr. Tibboel was elected unanimously.

4. Orientation/Council Training

The Chair reviewed the Fall Training Flyer and Community Council training in general for all members' benefit. All training is optional, but the Chair endorsed in-person sessions and online training, available at <http://www.schoollandtrust.org/>.

The council watched a short (~8 minute) video covering council roles and responsibilities (available at the link above).

5. Schedule remaining meetings for the year

Meetings will be the 2d Wednesday of each month, with an exception in October. Planned dates are: Oct 16, Nov 13, Dec 11, Jan 8, Feb 12, Mar 11, Apr 8, and May 13.

All council members concurred.

6. InfiniD discussion

The InfiniD representative, Jordan Treglown, did not make the meeting. Mr. Mudrow shared information he had about the technology-based learning tool, based on other schools that had used it. Costs were discussed -- to include the possible availability of a grant for up-front costs and that other schools have used LAND Trust funds for the product - as well as constraints and limitations (eg, space in the school). Mr. Treglown will be invited to provide additional information

7. Current accounting report

Mr. Mudrow presented and led discussion about the funding report:

- 2018-19 School Improvement Plan (SIP) summary. Extra money was made available at the end of the year, to be spent by June. Late purchases made were:
 - 216 headphones
 - roaming laptop lab
 - 12 teacher laptops
 - teacher grants submitted for 2019-20
- 2019-20 SIP summary.
 - The first items have been purchased using the 2018-19 funds.
 - Additional laptops are being purchased to achieve a 1:1 ratio with students
 - Mr. Mudrow reviewed teacher grant requests; about 1/2 are already purchased.
 - The Chair proposed that the remainder be spent by November, else the funds may be re-allocated. The council agreed, with Nov 27 (a teacher work day) as the suspense.
 - Ms. Rafferty noted that the Teacher Assistant (TA) hires have been a good use of LAND

Trust funds, offering great benefit. This was especially true since the TA hirees arrived trained and ready to work.

- Current status

- \$3,500 of \$5,000 allocated for software has been spend. There may be some remainder.
- 6 device carts have been purchased. All other equipment purchases remain.
- Library books have not been purchased yet.

8. Follow-up SIP/teacher grant awards

\$8,518 in 2018-2019 carryover is available. Possible uses includes teacher “mini-grants.” Board members were invited to bring additional ideas forward.

9. Accreditation

Davis School District is the only district in Utah that has accreditation for K-12. Most districts do not include elementary schools. The audit is conducted every 5 years. The council watched a short video about the audit process.

- MVE is not on the list of schools to directly participate in the audit this year. Mr. Mudrow indicated the school will be prepared, regardless, to include identifying parents that can be interviewed if requested.

10. Proposed bylaw amendment

Three changes affecting MVCC representation were proposed to the bylaws:

- Change the requirement for educator-member positions from “no more than four” to “four” positions.
- Add the Administrative Intern position as a voting ex officio member (one of the four educator-member positions).
- Remove language permitting the PTA President to be a voting member. This is for consistency with Utah code governing school community councils.

Following discussion, additional changes were proposed to ensure consistency throughout the by-laws with these changes, and to permit the PTA President to designate another attendee.

Jennifer Singleton made a motion to accept the changes. Chris Mudrow seconded. The motion was accepted unanimously.

11. Known items for next meeting

- Ideas for 2018-19 carryover funds
- InfiniD, especially with respect to its ability to support the Composite School Plan (CSP).

12. Additional discussion

2020-21 LAND Trust numbers can be expected in/around February 2020.

13. Adjournment

Brittany Bateman moved to adjourn the meeting. Debora Baird seconded. The motion passed without objection, and the Chair adjourned at 6:50 pm.