

**HARRISON CENTRAL SCHOOL DISTRICT
HARRISON, NEW YORK**

BOARD OF EDUCATION

REGULAR BUSINESS MEETING

Louis M. Klein Middle School

August 7, 2019

7:00 PM

BOARD OF EDUCATION

**Dennis DiLorenzo
Kelly Kozak
Noreen Lucey
Kelly Mulvoy Mangan
Placido Dino Puccio
Robert C. Sullivan Jr.
Lindy Wolverton**

**Louis N. Wool, Ed.D.
Superintendent of Schools**

AGENDA
REGULAR BUSINESS MEETING
August 7, 2019

- I. Business Meeting Called to Order**
- II. Acceptance of Minutes**
 - 1. July 24, 2019
- III. Public Participation**
- IV. President's Update**
- V. Superintendent's Report**
- VI. Personnel Report**
- VII. Administrative Report**
 - 1. Approval of Harrison High School Debate Team Field Trip to Apple Valley, Minnesota
 - 2. Approval of Harrison High School Debate Team Field Trip to Northbrook, Illinois
 - 3. Approval of Harrison High School Debate Team Field Trip to Basking Ridge, New Jersey
 - 4. Approval of Harrison High School JV & Varsity Cheerleading Teams Field Trip to Beach Lake, Pennsylvania
 - 5. Acceptance of Gift from the Parsons Memorial School PTA
 - 6. Approval of CSE/CPSE Minutes
 - 7. Approval of CSE/CPSE Recommendations
 - 8. Approval of CSE/CPSE Annual Reviews
- VIII. Finance and Facilities**
 - 1. 2018/19 Appropriation Transfers
 - 2. 2019/20 Appropriation Transfers
 - 3. Authorization to Purchase Technology Solutions from Dell Marketing, L.P.
 - 4. Sale of Used Textbooks
 - 5. Disposal of Equipment

NEXT MEETING OF THE BOARD OF EDUCATION
Regular Business Meeting
August 28, 2019
7:00 PM – Louis M. Klein Middle School

**HARRISON CENTRAL SCHOOL DISTRICT
Harrison, New York**

PERSONNEL REPORT

BE IT RESOLVED that, the Board of Education herewith approves the personnel report as submitted.

PERSONNEL AGENDA
Recommendations for Board Action
Regular Meeting of the Harrison Board of Education
August 7, 2019

BE IT RESOLVED that, upon the recommendation of the Superintendent of Schools, the Board of Education approves the following personnel actions.

I. CERTIFICATED PERSONNEL

A. Resignation for the Purpose of Retirement

BE IT RESOLVED that, upon the recommendation of the Superintendent of Schools, the Board of Education is requested to approve the following resignation for the purpose of retirement.

1. Name: Sarina Surace
Assignment: Language other than English Teacher
Location: Harrison High School
Effective date: December 14, 2018

B. Resignation

BE IT RESOLVED that, upon the recommendation of the Superintendent of Schools, the Board of Education is requested to approve the following resignations.

1. Name: Jerrod Blair
Assignment: Science Teacher
Location: Harrison High School
Effective date: July 10, 2019
2. Name: Julie Cramer
Assignment: Elementary Teacher
Location: Samuel J. Preston Elementary School
Effective date: July 10, 2019

C. Regular Appointment (SED Clearance Received)

BE IT RESOLVED that, upon the recommendation of the Superintendent of Schools, the Board of Education is requested to approve the following regular appointments in accordance with the Schedule attached to this report. (See Appendix A)

1. Name: Jacqueline Santore
Assignment: Probationary Elementary Teacher
Location: Parsons Memorial Elementary School
Effective date: September 1, 2019
Probationary period: September 1, 2019 - August 31, 2023*
2. Name: Tetyana Lapson
Assignment: Probationary Elementary Teacher
Location: Samuel J. Preston Elementary School
Effective date: September 1, 2019
Probationary period: September 1, 2019 - August 31, 2023*

3. Name: Michelle Newman
Assignment: Probationary Special Education Teacher
Location: Louis M. Klein Middle School
Effective date: September 1, 2019
Probationary period: September 1, 2019 - August 31, 2023*
4. Name: Caitlin Clarke
Assignment: Probationary Special Education Teacher
Location: Harrison Avenue Elementary School
Effective date: September 1, 2019
Probationary period: September 1, 2019 - August 31, 2023*
5. Name: Sara Blechner
Assignment: Part-time (0.5 FTE) Speech & Language Pathologist
Location: Harrison High School
Effective dates: September 1, 2019 - June 30, 2020
6. Name: Erin Hickey
Assignment: Probationary English Language Arts Teacher
Location: Harrison High School
Effective date: September 1, 2019
Probationary period: September 1, 2019 - August 31, 2023*
7. Name: Jacqueline Cirienco
Assignment: Probationary Elementary Teacher
Location: Harrison Avenue Elementary School
Effective date: September 1, 2019
Probationary period: September 1, 2019 - August 31, 2023*
8. Name: Derrick Fish
Assignment: Part-time (0.917 FTE) Physical Education Teacher
Location: Harrison Avenue & Samuel J. Preston Elementary Schools
Effective dates: September 1, 2019 - June 30, 2020
9. Name: Daniel Logue
Assignment: Probationary School Counselor
Location: Harrison High School
Effective date: September 1, 2019
Probationary period: September 1, 2019 - August 31, 2023
10. Name: Sara Hansen
Assignment: Probationary Special Education Teacher
Location: Louis M. Klein Middle School
Effective date: September 1, 2019
Probationary period: September 1, 2019 - August 31, 2023*
11. Name: Matthew Radoslovich
Assignment: Probationary Special Education Teacher
Location: Harrison High School
Effective date: September 1, 2019
Probationary period: September 1, 2019 - August 31, 2023*

12. Name: Alexandra Frawley
 Assignment: Probationary Special Education Teacher
 Location: Harrison High School
 Effective date: September 1, 2019
 Probationary period: September 1, 2019 - August 31, 2023*

*In order to be eligible for tenure, a classroom teacher or building principal must receive composite or overall annual professional performance review ratings pursuant to Education Law § 3012-c and/or § 3012-d of either effective or highly effective in at least three (3) of the four (4) preceding years. Further, if the classroom teacher or building principal receives an ineffective composite or overall rating in the final year of the probationary period he/she shall not be eligible for tenure at that time.

D. Temporary Appointment (SED Clearance received)

BE IT RESOLVED that, upon the recommendation of the Superintendent of Schools, the Board of Education is requested to approve the following temporary appointments for the 2019-20 school year.

1. Fall Coaching Appointments

<u>Name</u>	<u>Sport/Title</u>	<u>Stipend</u>
Brian Cozzali	Assistant Varsity Volleyball Coach	\$5,488
Erica Mariani	Grades 7/8 Field Hockey Coach	\$4,704

2. Summer Appointments

<u>Name</u>	<u>Title</u>	<u>Stipend</u>
Charles Briem	Band Camp	\$750
Deanna Loertscher	Band Camp	\$650
Rachael Zumbo-Penny	Band Camp	\$300
Steven Finkelstein	Band Camp	\$300
Lynn Jorgensen	Band Camp	\$150*
Terese Camaj	Band Camp	\$150*
Stephanie Marini	K-2 Bridges to Literacy Program	\$94 per hour

3. Extracurricular Club

<u>Name</u>	<u>Title</u>	<u>Stipend</u>
Robert Sachs	HHS Drill Instructor	\$1,944

E. Extra Compensation Appointment (SED Clearance received)

BE IT RESOLVED that, upon the recommendation of the Superintendent of Schools, the Board of Education is requested to approve the following extra compensation appointments for the 2019-20 school year.

1. Instructional Specialists

<u>Name</u>	<u>Position</u>	<u>Stipend</u>
Lauren Benjamin	PRE Instructional Specialist	\$5,000
Christian McCourtney	PUR Instructional Specialist	\$5,000
Jennifer Markarian	Districtwide Instructional Specialist	\$5,000

F. Change of Status

BE IT RESOLVED that, upon the recommendation of the Superintendent of Schools, the Board of Education is requested to approve the following change of status.

1. Change the appointment of Jody Greenbaum, Part-time (0.8 FTE) Special Education teacher assigned districtwide, from September 1, 2018 - June 30, 2019, to September 1, 2019 - June 30, 2020.

II. NON-CERTIFICATED PERSONNEL

A. Resignation

BE IT RESOLVED that, upon the recommendation of the Superintendent of Schools, the Board of Education is requested to approve the following resignation.

1. Name: Julie Medrano
Assignment: Teacher Aide
Location: Harrison Avenue Elementary School
Effective date: September 2, 2019

B. Regular Appointment (SED Clearance Received)

BE IT RESOLVED that, upon the recommendation of the Superintendent of Schools, the Board of Education is requested to approve the following regular appointments in accordance with the Schedule attached to this report. (See Appendix B)

1. Name: Lila Smith
Assignment: School Nurse
Location: Holy Child
Effective date: September 1, 2019
Probationary period: September 1, 2019 - August 31, 2020
2. Name: Sharon Pistone
Assignment: School Nurse
Location: Samuel J. Preston Elementary School
Effective date: September 1, 2019
Probationary period: September 1, 2019 - August 31, 2020

C. Regular Appointment (SED Clearance Submitted)

BE IT RESOLVED that, upon the recommendation of the Superintendent of Schools, the Board of Education is requested to approve the following regular appointment in accordance with the Schedule attached to this report. (See Appendix B)

1. Name: Laura Triano
Assignment: Part-time Health Assistant (10 hours per week)
Location: Samuel J. Preston Elementary School
Effective date: September 1, 2019
Probationary period: September 1, 2019 - June 30, 2020

D. Temporary Appointment (SED Clearance received)

BE IT RESOLVED that, upon the recommendation of the Superintendent of Schools, the Board of Education is requested to approve the following temporary appointments for the 2019-20 school year in accordance with the Schedule attached to this report. (See Appendix B)

1. Name: Valeria Aguila-Vargas
Assignment: Interpreter/Translator
Location: Districtwide
Effective dates: September 1, 2019 - June 30, 2020
2. Name: Susan Fiorenza
Assignment: Nurse Coordinator
Location: Districtwide
Effective dates: September 1, 2019 - June 30, 2020
3. Name: Eileen Simon
Assignment: Chaperone
Location: Harrison High School
Effective dates: September 1, 2019 - June 30, 2020
4. Name: James Anderson
Assignment: Chaperone
Location: Harrison High School
Effective dates: September 1, 2019 - June 30, 2020
5. Name: Saleem Nicola
Assignment: Chaperone
Location: Harrison High School
Effective dates: September 1, 2019 - June 30, 2020
6. Name: Madhuri Nicola
Assignment: Chaperone
Location: Harrison High School
Effective dates: September 1, 2019 - June 30, 2020

III. OTHER

A. Contracted Services

BE IT RESOLVED that, upon the recommendation of the Superintendent of Schools, the Board of Education hereby authorizes the Superintendent to enter into an agreement with the following contracted service providers for the 2019-20 school year:

1. Ricardo Romano, High School Musical
2. Kajeet, Inc., Education Software/Hardware
3. Cisco Systems, Education Software
4. Corporate Computer Solutions, Education Software/Hardware

ADMINISTRATIVE REPORT

1. APPROVAL OF HARRISON HIGH SCHOOL DEBATE TEAM FIELD TRIP TO APPLE VALLEY, MINNESOTA FOR A NATIONAL DEBATE TOURNAMENT

BE IT RESOLVED that, upon the recommendation of the Superintendent of Schools, the Board of Education approves a field trip for the Harrison High School Debate Team to travel to Apple Valley High School in Apple Valley, Minnesota on Thursday, November 7, 2019. Departure will be at 4:00 PM on Thursday, November 7, 2019 from Harrison High School and students will return to Harrison High School at 10:00 PM on Sunday, November 10, 2019.

2. APPROVAL OF HARRISON HIGH SCHOOL DEBATE TEAM FIELD TRIP TO NORTHBROOK, ILLINOIS FOR A DEBATE TOURNAMENT

BE IT RESOLVED that, upon the recommendation of the Superintendent of Schools, the Board of Education approves a field trip for the Harrison High School Debate Team to travel to Glenbrook North High School in Northbrook, Illinois on Friday, November 15, 2019. Departure will be at 2:40 PM on Friday, November 15, 2019 from Harrison High School and students will return to Harrison High School at 10:00 PM on Monday, November 18, 2019.

3. APPROVAL OF HARRISON HIGH SCHOOL DEBATE TEAM FIELD TRIP TO BASKING RIDGE, NEW JERSEY FOR A DEBATE TOURNAMENT

BE IT RESOLVED that, upon the recommendation of the Superintendent of Schools, the Board of Education approves a field trip for the Harrison High School Debate Team to travel to Ridge High School in Basking Ridge, New Jersey on Friday December 13, 2019. Departure will be at 11:35 AM on Friday, December 13, 2019 from Harrison High School and students will return to Harrison High School at 8:30 PM on Saturday, December 14, 2019.

4. APPROVAL OF HARRISON HIGH SCHOOL JV & VARSITY CHEERLEADING TEAMS FIELD TRIP TO BEACH LAKE, PENNSYLVANIA TO ATTEND CHEER CAMP

BE IT RESOLVED that, upon the recommendation of the Superintendent of Schools, the Board of Education approves a field trip for Harrison High School JV and Varsity Cheerleading Teams to travel to the Trails End Cheerleading Camp in Beach Lake, Pennsylvania on Thursday, August 22, 2019. Departure will be at 8:45 am on Thursday, August 22, 2019 from Harrison High School and students will return to Harrison High School at 12:00 PM on Sunday, August 25, 2019.

5. ACCEPTANCE OF GIFT FROM THE PARSONS MEMORIAL SCHOOL PTA

BE IT RESOLVED that, upon the recommendation of the Superintendent of Schools, the Board of Education, in accordance with Policy Number 5230 (Gifts and Private Grants), accepts from the Parsons Memorial School PTA a check in the amount \$7,000.00 to offset the transportation costs of field trips for students in kindergarten through fifth grade, at the discretion of the school principal, and extends deep appreciation to the Parsons Memorial School PTA for their generosity.

6. APPROVAL OF CSE/CPSE MINUTES

BE IT RESOLVED that, upon the recommendation of the Superintendent of Schools, the Board of Education approves CSE/CPSE minutes for the following case numbers: 3600114, 3600075, 900169, 900194, 900168, 900221, 900181, 900113, 900135, 900125, 900226, 900107, 900161, 900090, 900133, 900130, 900139, 900191, 900172, 900217, 900220, 900092, 900122, 900074, 900216, 3400160, 900071.

7. APPROVAL OF CSE/CPSE RECOMMENDATIONS

BE IT RESOLVED that, upon the recommendation of the Superintendent of Schools, the Board of Education approves CSE/CPSE recommendations for the following case numbers: 900268, 3800104, 900262.

8. CSE/CPSE ANNUAL REVIEW

BE IT RESOLVED that, upon the recommendation of the Superintendent of Schools, the Board of Education approves CSE/CPSE annual reviews for the following case number: 28000009, 3700007, 3400085, 3500061.

FINANCE REPORT

1. 2018/19 APPROPRIATION TRANSFERS

BE IT RESOLVED that, upon the recommendation of the Superintendent of Schools, the Board of Education approves the 2018/19 appropriation transfers as submitted.

2. 2019/20 APPROPRIATION TRANSFERS

BE IT RESOLVED that, upon the recommendation of the Superintendent of Schools, the Board of Education approves the 2019/20 appropriation transfers as submitted.

3. AUTHORIZATION TO PURCHASE TECHNOLOGY SOLUTIONS FROM DELL MARKETING, L.P.

WHEREAS, the Purchasing Cooperative, National Cooperative Purchasing Alliance (NCPA) through Region XIV Education Service Center in Abilene, TX has made available to other municipalities a contract for TECHNOLOGY SOLUTIONS; and

WHEREAS, said contract for TECHNOLOGY SOLUTIONS was let for RFP consistent with the requirements of General Municipal Law, section 103; and

WHEREAS, the School District is permitted to utilize said contract in accordance with the terms and conditions of the RFP and requirements of General Municipal Law, section 103;

NOW, THEREFORE, BE IT RESOLVED that, upon the recommendation of the Superintendent of Schools, the Board of Education hereby authorizes the purchase of TECHNOLOGY SOLUTIONS as required from the specific awarded contractor, Dell Marketing, L.P., NCPA Contract #01-42, in accordance with the requirements of General Municipal Law, section 103 through June 30, 2020.

4. SALE OF USED TEXTBOOKS

WHEREAS the district maintains an inventory of used textbooks for the Private and Parochial School Textbook Loan Program and there is currently on hand, an excess of titles. And...

WHEREAS K12 Bookbuyer, Orchard Park, NY offered to buy all saleable books from the district.

NOW THEREFORE...

BE IT RESOLVED that, upon the recommendation of the Superintendent of Schools, the Board of Education authorizes the sale of specific excess titles to K12 Bookbuyer at the agreed best price of \$1,003.70.

5. DISPOSAL OF EQUIPMENT

BE IT RESOLVED that, upon the recommendation of the Superintendent of Schools, the Board of Education authorizes the disposal of the following obsolete and unusable equipment due to construction of new cafeteria and kitchen at Parsons Elementary School:

Milk cooler, 34"
Steamtable, 46" - Old Vollrath
Utility counter, 72" - Old Vollrath
Cashier counter, 34" Old Vollrath
Range, gas, 34" 6 burner
Convection oven, single deck
Refrigerator, 2-section

Refrigerated worktable, 34" x 66"
Refrigerated work table, 72 x 30
Work table w/ sink, 72 x 36
Hand sink, wall mounted
3- Compartment Pot Sink, small
Wire shelving, no casters, 54" x 18" x 78" high