

**HARRISON CENTRAL SCHOOL DISTRICT
HARRISON, NEW YORK**

BOARD OF EDUCATION
REGULAR BUSINESS MEETING

Louis M. Klein Middle School

September 25, 2019

7:00 PM

BOARD OF EDUCATION

**Dennis DiLorenzo
Kelly Kozak
Noreen Lucey
Kelly Mulvoy Mangan
Placido Dino Puccio
Robert C. Sullivan Jr.
Lindy Wolverton**

**Louis N. Wool, Ed.D.
Superintendent of Schools**

AGENDA
REGULAR BUSINESS MEETING
September 25, 2019

- I. Business Meeting Called to Order**
- II. Acceptance of Minutes**
 - 1. September 11, 2019
- III. Public Participation**
- IV. President's Update**
- V. Superintendent's Report**
- VI. Personnel Report**
- VII. Administrative Report**
 - 1. Approval of Harrison High School College Marketing Students in Grades 9-12 Field Trip to MetLife Stadium
 - 2. Approval of Harrison High School Band, Majorettes, and Color Guard Field Trip to Stamford Connecticut
 - 3. Approval of Harrison High School Model Congress Field Trip to Philadelphia, Pennsylvania
 - 4. Approval of CSE/CPSE Minutes
 - 5. Approval of CSE/CPSE Recommendations
 - 6. Approval of CSE/CPSE Annual Review
- VIII. Finance and Facilities**
 - 1. 2019/20 Appropriation Transfers
 - 2. Treasurer's Report: August 2019
 - 3. Approval to Appoint Cullen & Danowski, LLP to Provide Internal Auditing Services
 - 4. Approval of a Temporary Petty Cash Fund for the Harrison/Rye Football Game
 - 5. Contract Award RFB #19/20-27: Projector Bulbs
 - 6. Contract Award RFB #19/20-26: HVAC: Installation, Repairs and Preventative Maintenance
 - 7. Approval of Contract with Music Theatre International
 - 8. District of Location Contracts for Educational Services: Greenburgh Central School District

NEXT MEETING OF THE BOARD OF EDUCATION
Regular Business Meeting
October 16, 2019
7:00 PM – Louis M. Klein Middle School

HARRISON CENTRAL SCHOOL DISTRICT
Harrison, New York

PERSONNEL REPORT

BE IT RESOLVED that, the Board of Education herewith approves the personnel report as submitted.

PERSONNEL AGENDA
Recommendations for Board Action
Regular Meeting of the Harrison Board of Education
September 25, 2019

BE IT RESOLVED that, upon the recommendation of the Superintendent of Schools, the Board of Education approves the following personnel actions.

I. CERTIFICATED PERSONNEL

A. Temporary Appointment (SED Clearance received)

BE IT RESOLVED that, upon the recommendation of the Superintendent of Schools, approval be granted for the following temporary appointments for the 2019-20 school year in accordance with the Schedule attached to this report. (See Appendix A)

1. Name: Arline Josephberg
 Assignment: Per Diem Substitute Teacher
 Location: Districtwide
 Effective dates: September 1, 2019 - June 30, 2020

2. Name: James Fatigate
 Assignment: Driver's Education In-Class Instructor
 Location: Harrison High School
 Effective dates: September 1, 2019 - June 30, 2020

3. Name: Laura Kretzmer
 Assignment: Per Diem Substitute Teacher
 Location: Districtwide
 Effective dates: September 1, 2019 - June 30, 2020

4. Name: Faye Barenfeld
 Assignment: Per Diem Substitute Teacher
 Location: Districtwide
 Effective dates: September 26, 2019 - June 30, 2020

5. Name: Donald Roane
 Assignment: Per Diem Substitute Teacher
 Location: Districtwide
 Effective dates: September 26, 2019 - June 30, 202

B. Extra Compensation Appointment (SED Clearance received)

BE IT RESOLVED that, upon the recommendation of the Superintendent of Schools, the Board of Education is requested to approve the following Extra Compensation appointments for the 2019-20 school year.

1. 6th Assignment

<u>Name</u>	<u>School</u>	<u>Assignment</u>	<u>FTE</u>
Christine Vitarello	HHS	Ceramics	0.2

2. Mentoring Assignment (3 in-service credits per assignment)

<u>Name</u>	<u>School</u>	<u>Assignment</u>
Jessica Pinto	LMK	(1) Mentoring Assignment
Anthony Arenella	PAR	(1) Mentoring Assignment
Genevieve Kowal	PUR	(1) Mentoring Assignment

3. Fall Extracurricular Club

<u>Name</u>	<u>School</u>	<u>Assignment</u>	<u>Stipend</u>
Lauren Carew	HHS	Astronomy Club	\$2,495
Lynn Jorgensen	HHS	Color Guard	\$2,643.50
Tereza Camaj	HHS	Color Guard	\$2,643.50
Amanda Odetalla	HHS	Literary Magazine	\$2,316.50
Bradley White	HHS	Literary Magazine	\$2,316.50
Steven Finkelstein	HHS	Percussion	\$5,728
Stephanie Goldman	HHS	Musical Technical Director	\$6,201

4. Cafeteria Supervision

<u>Name</u>	<u>School</u>	<u>Assignment</u>	<u>Stipend</u>
Erin Bermudez	LMK	Cafeteria Supervision, pd 5	\$4,792
Allana Brown	LMK	Cafeteria Supervision, pd 5	\$4,792
Emily Fiore	LMK	Cafeteria Supervision, pd 5	\$4,792
Natania Oliverio	LMK	Cafeteria Supervision, pd 5	\$4,792
Jeffrey Jakubowski	LMK	Cafeteria Supervision, pd 6	\$4,792
Matthew Ciraco	LMK	Cafeteria Supervision, pd 6	\$4,792
Chelsea Cioffi	LMK	Cafeteria Supervision, pd 6	\$4,792
Steven Goodstein	LMK	Cafeteria Supervision, pd 6	\$4,792
Roseann Fiore	LMK	Cafeteria Supervision, pd 7	\$4,792
Anthony Shay	LMK	Cafeteria Supervision, pd 7	\$4,792
Daniel Recktenwalt	LMK	Cafeteria Supervision, pd 7	\$4,792
Laura Brain	LMK	Cafeteria Supervision, pd 7	\$4,792

C. Request for Leave of Absence Without Pay

BE IT RESOLVED that, upon the recommendation of the Superintendent of Schools, the Board of Education is requested to approve the following requests for a leave of absence without pay.

1. Employee Number: 4645
Effective Dates: October 23, 2019 - December 10, 2019
Leave Type: Pursuant to Family and Medical Leave Act
2. Employee Number: 3493
Effective Dates: November 27, 2019 - June 26, 2020
Leave Type: Pursuant to Child Care Leave
3. Employee Number: 4144
Effective Dates: November 18, 2019 - February 14, 2020
Leave Type: Pursuant to Family and Medical Leave Act

D. Change of Status

BE IT RESOLVED that, upon the recommendation of the Superintendent of Schools, the Board of Education is requested to approve the following changes of status.

1. Rescind the appointment of Danielle Viverito as 6th assignment Ceramics Teacher for the 2019-20 school year.
2. Change the daily rate of Paige Mangione as Per Diem Substitute from \$337.95 to \$362.95, effective the 21st day of a consecutive assignment.
3. Change the stipend awarded to Rachael Zumbo-Penney for her assignment as Band Camp advisor, from \$300 to \$144.
4. Extend the assignment of Jessica Benvenuto as Regular Substitute from September 3, 2019 - November 26, 2019, to September 3, 2019 - June 26, 2020.
5. Change the probationary period of Thomas Bastone, Probationary Music Teacher assigned to Harrison High School, from 9/1/19-8/31/23 to 9/1/19-8/31/22 for prior tenure earned in a New York State public school district.
6. Rescind the appointment of Charles Briem as Musical Technical Director for the 2019-20 school year.
7. Change the stipend awarded to Meredith Devine for her assignment as IB CAS Coordinator from \$3,792 to \$5,637, for the 2019-20 school year.
8. Change the stipend awarded to Brittany DeGrazia for her assignment as IB CAS Coordinator from \$3,792 to \$5,637, for the 2019-20 school year.
9. Change the probationary period of Amanda Odetalla, Probationary English Language Arts Teacher assigned to Harrison High School, from 9/1/19-8/31/23 to 9/1/19-8/31/22 for prior tenure earned in a New York State public school district.

II. NON-CERTIFICATED PERSONNEL

A. Resignation

BE IT RESOLVED that, upon the recommendation of the Superintendent of Schools, approval be granted for the following resignation.

1. Name: Thomas Puccella
Assignment: Custodian
Location: Purchase Elementary School
Effective date: September 30, 2019

B. Regular Appointment (SED Clearance received)

BE IT RESOLVED that, upon the recommendation of the Superintendent of Schools, the Board of Education is requested to approve the following regular appointment in accordance with the Schedule attached to this report. (See Appendix B)

1. Name: Catty Nacinovich
Assignment: Teacher Aide
Location: School of the Holy Child

Effective date: September 16, 2019
Probationary period: September 16, 2019 - September 15, 2020

C. Temporary Appointment (SED Clearance received)

BE IT RESOLVED that, upon the recommendation of the Superintendent of Schools, the Board of Education is requested to approve the following temporary appointments in accordance with the Schedule attached to this report. (See Appendix B)

1. Name: Catherine Krug
Assignment: Per Diem Nurse Substitute
Location: Districtwide
Effective dates: September 1, 2019 - June 30, 2020
2. Name: Jo-Anne Gaglione
Assignment: Per Diem Clerical Substitute
Location: Districtwide
Effective dates: October 3, 2019 - June 30, 2020
3. Name: Deborah Annunziata
Assignment: Per Diem Teacher/School Aide Substitute
Location: Districtwide
Effective dates: September 26, 2019 - June 30, 2020
4. Name: Giselle Brown de Bravo
Assignment: Per Diem Clerical Substitute
Location: Districtwide
Effective dates: September 23, 2019 - June 30, 2020

D. Extra Compensation Appointment (SED Clearance received)

BE IT RESOLVED that, upon the recommendation of the Superintendent of Schools, the Board of Education is requested to approve the following Extra Compensation appointments for the 2019-20 school year.

1. Hygiene stipend

<u>Name</u>	<u>School</u>	<u>Stipend</u>
Catty Nacinovich	Holy Child	\$1,750 prorated

2. Adolf Flisser Sr., Maintenance Mechanic assigned to District Office, shall receive a \$6,000 stipend over his annual base salary for additional duties performed as a licensed electrician.

E. Change of Status

BE IT RESOLVED that, upon the recommendation of the Superintendent of Schools, the Board of Education is requested to approve the following changes of status.

1. Rescind the appointment of Zachary Adelsberg as Parking Lot Attendant for the Harrison High School.
2. Change the appointment of Debra Dvorak as Per Diem Substitute to Interpreter/Translator at a rate of \$40.00 per hour for the 2019-20 school year.

III. OTHER

A. Acknowledgement of Student Teacher

The Board of Education is requested to acknowledge the following student teacher.

<u>Name</u>	<u>College Location</u>	<u>Subject Dates</u>
Sonia Sewell-Biggs (Sterling Testing Systems initiated)	Fordham HHS	Psy 9/1/19-6/30/20

B. Contracted Services

BE IT RESOLVED that, upon the recommendation of the Superintendent of Schools, the Board of Education hereby authorizes the Superintendent to enter into an agreement with the following contracted service providers for the 2019-20 school year:

1. Lisa Stevens, Guest Artist
2. Jeffrey Shade, Broadway Workshop
3. Harrison Youth Council, Social Work services
4. Pearl Care Medical Staffing, LLC
5. Jae G. Production, Sound Technician
6. Brite Shot, Production Lighting
7. Horizon Healthcare, Medical Staffing
8. The Learning Shop, Home Tutoring services
9. Daryl Enbry, Shakespeare Workshop

C. Settlement Agreement

BE IT RESOLVED that, upon the recommendation of the Superintendent of Schools, the Board of Education hereby authorizes the Superintendent of Schools to execute a Settlement Agreement between the District and Employee ID #1137, as presented to the Board in executive session.

ADMINISTRATIVE REPORT

1. APPROVAL OF HARRISON HIGH SCHOOL COLLEGE MARKETING STUDENTS IN GRADES 9-12 FIELD TRIP TO METLIFE STADIUM FOR SPORTS MARKETING

BE IT RESOLVED that, upon the recommendation of the Superintendent of Schools, the Board of Education approves a field trip for the Harrison High School College Marketing Students in Grades 9-12 to travel to MetLife Stadium on Thursday, October 10, 2019. Departure will be at 7:45 AM on Thursday, October 10, 2019 from Harrison High School and students will return to Harrison High School at 2:30 PM on Thursday, October 10, 2019.

2. APPROVAL OF HARRISON HIGH SCHOOL BAND, MAJORETTES, AND COLOR GUARD FIELD TRIP TO STAMFORD, CONNECTICUT FOR THE STAMFORD BALLOON PARADE PERFORMANCE

BE IT RESOLVED that, upon the recommendation of the Superintendent of Schools, the Board of Education approves a field trip for the Harrison High School Band, Majorettes and Color Guard to travel to Stamford, Connecticut on Sunday, November 24, 2019. Departure will be at 9:00 AM on Sunday, November 24, 2019 from Harrison High School and students will return to Harrison High School at 3:00 PM on Sunday, November 24, 2019.

3. APPROVAL OF HARRISON HIGH SCHOOL MODEL CONGRESS FIELD TRIP TO PHILADELPHIA, PENNSYLVANIA FOR A COMPETITION

BE IT RESOLVED that, upon the recommendation of the Superintendent of Schools, the Board of Education approves a field trip for the Harrison High School Model Congress to travel to the Inn at Pennsylvania on Thursday, March 26, 2020. Departure will be at 8:00 AM on Thursday, March 26, 2020 from Harrison High School and students will return to Harrison High School at 5:00 PM on Sunday, March 29, 2020.

4. APPROVAL OF CSE/CPSE MINUTES

BE IT RESOLVED that, upon the recommendation of the Superintendent of Schools, the Board of Education approves CSE/CPSE minutes for the following case numbers: 3900023, 80004, 900155, 900145, 3400132, 900257, 3900019, 3900015, 3900017, 3900018, 3900014.

5. APPROVAL OF CSE/CPSE RECOMMENDATIONS

BE IT RESOLVED that, upon the recommendation of the Superintendent of Schools, the Board of Education approves CSE/CPSE recommendations for the following case numbers: 900275, 900277, 900269, 900278, 900270.

6. APPROVAL OF CSE/CPSE ANNUAL REVIEW

BE IT RESOLVED that, upon the recommendation of the Superintendent of Schools, the Board of Education approves CSE/CPSE annual reviews for the following case number: 3800058.

FINANCE REPORT

1. 2019/20 APPROPRIATION TRANSFERS

BE IT RESOLVED that, upon the recommendation of the Superintendent of Schools, the Board of Education approves the 2019/20 appropriation transfers as submitted.

2. TREASURER'S REPORT: AUGUST 2019

BE IT RESOLVED that, upon the recommendation of the Superintendent of Schools, the Board of Education approves the Treasurer's report for the month of August 2019.

3. APPROVAL TO APPOINT CULLEN & DANOWSKI, LLP TO PROVIDE INTERNAL AUDITING SERVICES

BE IT RESOLVED that, upon the recommendation of the Superintendent of schools, the Board of Education approves the appointment of Cullen & Danowski, LLP to provide internal auditing services for 2019/20, renewable for up to four years.

4. APPROVAL OF A TEMPORARY PETTY CASH FUND FOR THE HARRISON/RYE FOOTBALL GAME

BE IT RESOLVED that, upon the recommendation of the Superintendent of Schools, the Board of Education approves the issuance of a temporary petty cash fund not to exceed \$2,000 to the Assistant Superintendent for Business for the purpose of making change at the entry gates during the Harrison/Rye football game on Saturday, October 12, 2019. Funds will be kept secured and returned to the District's bank account as soon as practical after the conclusion of the game.

5. CONTRACT AWARD RFB #19/20-27: PROJECTOR BULBS

BE IT RESOLVED that, upon the recommendation of the Superintendent of Schools, the Board of Education awards the contract for projector bulbs to the lowest responsive and responsible bidder, Scott Electric, Greensburgh, PA.

6. CONTRACT AWARD RFB #19/20-26: HVAC: INSTALLATION, REPAIRS AND PREVENTATIVE MAINTENANCE

BE IT RESOLVED that, upon the recommendation of the Superintendent of Schools, the Board of Education awards the contract for HVAC: installation, repairs and preventative maintenance to the lowest responsive and responsible bidder, Westrock Mechanical Corp., Tallman, NY.

7. APPROVAL OF CONTRACT WITH MUSIC THEATRE INTERNATIONAL

BE IT RESOLVED that upon the recommendation of the Superintendent of Schools, the Board of Education approves the contract with Music Theatre International for royalty and rental for the Louis M. Klein Middle School performance of *Disney's The Little Mermaid* at a cost not to exceed \$3,400.

8. DISTRICT OF LOCATION CONTRACTS FOR EDUCATIONAL SERVICES: GREENBURGH CENTRAL SCHOOL DISTRICT

BE IT RESOLVED that, upon the recommendation of the Superintendent of Schools, the Board of Education approves the contracts with Greenburgh Central School District for educational services provided to a non-resident student who was parentally placed in the Harrison Central School District for the 2018/19 and 2019/20 school years.