

INFORMAL BIDDING POLICY

INFORMAL BID PROCEDURE – Public projects, as defined by the Uniform Public Construction Cost Accounting Act, of one hundred thousand dollars (\$100,000.00) or less may be let to contract by informal procedures as set forth in Section 22032, et seq., of the Public Contract Code.

CONTRACTORS LIST – A list of contractors shall be developed and maintained in accordance with the provisions of Section 22034 of the Public Contract Code and criteria promulgated from time to time by the California Uniform Construction Cost Accounting Commission.

NOTICE INVITING INFORMAL BIDS – Where a public project is to be performed which is subject to the provisions of this Policy, a notice inviting informal bids shall be mailed to all contractors qualified for the category of work to be bid, as shown on the list developed in accordance with Section II. Additional contractors and/or construction trade journals may be notified at the discretion of the District, provided however:

- (1) If there is no list of qualified contractors maintained by the District for the particular category of work to be performed, the notice inviting bids shall be sent to the construction trade journals specified by Commission.
- (2) If the product or service is proprietary in nature such that it can be obtained only from a certain contractor or contractors, the notice inviting informal bids may be sent exclusively to such contractor or contractors.

AWARD OF CONTRACTS – The Assistant Superintendent for Business Services is authorized to award informal contracts pursuant to this Section.

PUBLICATION – This Policy shall take effect and be in force thirty (30) days from the date after its passage, it or a summary of it, shall be published once, in a newspaper of general circulation published in the County of San Joaquin.

Legal Reference:

PUBLIC CONTRACT CODE:

- 22032 Informal bid procedures
- 22034 Selection of contractors

Policy Adopted: 2/22/05