

BOARD OF EDUCATION  
SCHOOL DISTRICT 27  
COOK COUNTY, ILLINOIS

Regular Meeting of 08/22/19      The regular meeting of August 22, 2019 of the Board of Education, School District 27 was called to order at 7:00 p.m. in the Wood Oaks Library, 1250 Sanders Road, in said district.

Roll Call      On call of the roll, the following members were present:

Present:      Mrs. Helen Melnick, president  
                 Mr. Alex Frum, vice president  
                 Mrs. Laurie Garber-Amram  
                 Mr. Frank Andreou  
                 Mr. Ed Feld  
                 Mr. Brian Paich

Staff:      Dr. David Kroeze, superintendent  
                 Dr. Kimberly Arakelian, assistant superintendent  
                 Dr. Theresa Fournier, assistant superintendent  
                 Dr. Katharine Olson, assistant superintendent

Absent:      Mrs. Melissa Copeland

President Melnick called the Regular Meeting to order at 7:00 p.m.

The Board had a walk-through of the new Wood Oaks STEAM Lab and Broadcast Studio. Mr. Alex Eberlein explained all of the technology features and Mr. Doug Heurich provided a slide show of the transition.

Communications

Board

The Board recognized GBN Students for Community Service for Safety and Security Efforts. Anthony Arakelian, Dane Jacobsen and Everett Levin volunteered over 45 hours of their time to put together 266 emergency backpacks for the Northfield Township Community. Through their dedication to this project, they touched the lives of at least 1,500 children from P-K through 8<sup>th</sup> grade.

Mrs. Melnick announced that Kimberly Arakelian was awarded the Certificate of Excellence in Financial Reporting by the Association of School Business Officials International for the Comprehensive Annual Financial Report (CAFR) for the fiscal year ended June 30, 2018. This is the 10<sup>th</sup> year Northbrook School District 27 has received this Award.

Mrs. Melnick recognized some former and current Wood Oaks 8<sup>th</sup> graders for their service this summer. The Hickory Point Summer Library Program was held on six evenings during the months

of June and July. We were fortunate to have 11 student volunteers who facilitated three STEM stations. The students attended between one and five sessions this summer. Each evening they greeted students, assisted them at the stations, acknowledged students' work, and tracked attendance. The stations would not have been possible without their support. As a result, over 225 children had an opportunity to work with the technology. As a recognition of the students' volunteering time, a letter and certificate is being sent to each student.

Mr. Feld presented an update on the NSSD. A new financial model will be presented in the next few weeks. One of their main focuses of the Budget will be improving interest earnings. He added that the goal of the new financial model is to decrease tuitions and make the programs more affordable for the individual school districts. The new Finance Committee consists of 15 people that will be charged with creating a new Financial Model. Kimberly Arakelian will be representing District 27. He also reported that the NSSD FY Budget was not a balanced budget as previously reported, as \$880,000 had to be moved from the Fund Balance Reserve to balance it.

Dr. Fournier announced that the New Teacher Reception with the ten new teachers will be held on September 5, 2019, at 6:30 p.m. prior to the Board Meeting.

Dr. Kroeze announced that we have invited our attorneys, Mr. Lynn Himes and Mr. John Fester, to our Board meeting of September 19, 2019. It will be a time that the Board can ask any questions, areas, or hot issues they would like answered.

Mr. Frum stated he received an email regarding the wait list for Adventure Campus. The wait list is 16 at Hickory Point and 14 at Shabonee, and primarily in the PM. This is a Northbrook Park District program. The concern is that the Park District never let us know about this wait list that is affecting many families in Northbrook. Dr. Arakelian has spoken twice with the Recreation Division Manager, Katie Kotloski, and they are having a difficult time hiring staff. Dr. Kroeze stated that he sent them a correspondence suggesting that if they cannot find people to hire for the programs to possibly partner with a company that provides that service. Dr. Kroeze stated he would contact Molly Hamer, Executive Director of the Park District, to try to work out some solution.

#### Community Comments

None

#### Staff

Mr. Heurich reported on the Wood Oaks Applied Tech/STEAM Renovation and Roof Replacement Work. We have been working well with our contractors, Nicholas and Associates and ARCON and Associates. The STEAM Lab project started on time and was completed for the start of school. Mr. Heurich added that the Wood Oaks roofing replacement project was completed by the start of school.

Dr. Fournier presented an update on the Enrollment. She stated that our enrollment is up to 1300 students, and we are still in our preferred class size ranges. We have seven sections of each grade level in kindergarten through fifth grade.

Dr. Olson stated that our summer work opportunities are critical for developing, implementing and refining curriculum. The bulk of the curriculum work that directly involves teachers occurs during the summer. There were 24 curriculum projects; most were multi-day projects. Projects involved 75 teachers plus coordinators, who were instrumental in leading several projects – some teachers are counted twice due to being on multiple projects. The work to highlight:

- Science Units: Teachers from every grade from 1<sup>st</sup> – 8<sup>th</sup> developed and prepared for new and/or revised science units. Most grade levels met between four to seven days.
- Middle School Math: The WO teachers engaged in planning and PD in preparation for the new algebra program that will be implemented this year as well as planning for the on-level math courses, especially Math 6 that will be using a new personalized math program (Mathia by Carnegie) to complement classroom instruction.
- Spanish: The World Language Teachers planned for the implementation of an updated core resource.
- WO Technology: With a new staff member and a new space, the STEAM teacher and Applied Tech teacher engaged in curriculum planning and PD.

Dr. Fournier stated there were a variety of teachers doing professional development during the summer to support new staff or to support a colleague who is taking on a new assignment. In addition to New Teacher Academy, which is the District 27 Orientation Program, we had over 200 hours of supported professional learning for new staff. New teachers are not paid for this professional learning, but the mentors receive a stipend for the full year. We had two days with our new staff, and following are some of the highlights:

- They spent entire half day our technology coordinators and technology staff
- Helene and Theresa spent time with the mentor teachers
- They received dedicated time to be still and plan for their opening days of schools
- The principals walked through PBIS with the new staff
- Looked at processes for student engagement
- Spent a very comprehensive session on expectations for communications in District 27

Dr. Arakelian distributed The Department of Finance and Operations Semi-Annual Report. The Report submitted in July details the entire fiscal year covering the months of July through June. The Report covers four sections:

- Strategic Planning and Performance Indicators
- Update on Key Compliance Measures
- Update on Key Standard Operating Procedures
- Update on Improved Projects

Dr. Fournier stated the District received a FOIA Request from SmartProcure, and it was answered in the appropriate amount of time.

Dr. Fournier stated the District received a FOIA Request regarding Special Ed Transportation, and that request was answered in the appropriate amount of time.

#### Consent Agenda

Mrs. Melnick called for Review of the Consent Agenda items.

Financial Report

Mr. Paich presented the Financial Report for month ending July 2019. The District is in a stable financial position. The revenue and expense reports are typical for this time of year. We continue to receive tax collections.

**No. 18618**      Approval of Minutes of the Board Working Session of July 18, 2019

Mr. Paich moved and Mr. Andreou seconded the motion that the Board of Education approve the minutes of the Regular Meeting of July 18, 2019.

On roll call vote, the members voted as follows:

AYE: Mrs. Melnick, Mrs. Garber-Amram, Mr. Andreou, Mr. Feld, Mr. Frum and Mr. Paich

NAY: None

ABSENT: Mrs. Copeland

**No. 18619**      Approval of Minutes of the Regular Board Meeting of July 18, 2019

Mr. Paich moved and Mr. Andreou seconded the motion that the Board of Education approve the minutes of the Regular Meeting of July 18, 2019.

On roll call vote, the members voted as follows:

AYE: Mrs. Melnick, Mrs. Garber-Amram, Mr. Andreou, Mr. Feld, Mr. Frum and Mr. Paich

NAY: None

ABSENT: Mrs. Copeland

**No. 18620**      Approval of Minutes of the Closed Session of July 18, 2019

Mr. Paich moved and Mr. Andreou seconded the motion that the Board of Education approve the minutes of the Regular Meeting of July 18, 2019.

On roll call vote, the members voted as follows:

AYE: Mrs. Melnick, Mrs. Garber-Amram, Mr. Andreou, Mr. Feld, Mr. Frum and Mr. Paich

NAY: None

ABSENT: Mrs. Copeland

**No. 18621****Approval of Employment of Instructional Assistant for Shabonee**

Mr. Paich moved and Mr. Andreou seconded the motion that the Board of Education approve the hire of an Instructional Assistant for Shabonee

<u>Name</u>	<u>Position</u>	<u>Location</u>	<u>Start Date</u>	<u>Salary</u>
Austin Ihde	Instructional Assistant	Shabonee	8/19/19	\$18.12 hr.

On roll call vote, the members voted as follows:

AYE: Mrs. Melnick, Mrs. Garber-Amram, Mr. Andreou, Mr. Feld, Mr. Frum and Mr. Paich

NAY: None

ABSENT: Mrs. Copeland

**No. 18622****Approval of Employment of Instructional Assistant for Shabonee**

Mr. Paich moved and Mr. Andreou seconded the motion that the Board of Education approve the hire of an Instructional Assistant for Shabonee

<u>Name</u>	<u>Position</u>	<u>Location</u>	<u>Start Date</u>	<u>Salary</u>
Lisa Shilleh	Instructional Assistant	Shabonee	8/16/19	\$21.02 hr.

On roll call vote, the members voted as follows:

AYE: Mrs. Melnick, Mrs. Garber-Amram, Mr. Andreou, Mr. Feld, Mr. Frum and Mr. Paich

NAY: None

ABSENT: Mrs. Copeland

**No. 18623****Approval of Employment of Instructional Assistant for Shabonee**

Mr. Paich moved and Mr. Andreou seconded the motion that the Board of Education approve the hire of an Instructional Assistant for Shabonee

<u>Name</u>	<u>Position</u>	<u>Location</u>	<u>Start Date</u>	<u>Salary</u>
Lorraine Wild	Instructional Assistant	Shabonee	8/16/19	\$22.65 hr.

On roll call vote, the members voted as follows:

AYE: Mrs. Melnick, Mrs. Garber-Amram, Mr. Andreou, Mr. Feld, Mr. Frum and Mr. Paich

NAY: None

ABSENT: Mrs. Copeland

**No. 18624**

Approval of Employment of Instructional Assistant for Wood Oaks

Mr. Paich moved and Mr. Andreou seconded the motion that the Board of Education approve the hire of an Instructional Assistant for Wood Oaks.

<u>Name</u>	<u>Position</u>	<u>Location</u>	<u>Start Date</u>	<u>Salary</u>
David Mischler	Instructional Assistant	Wood Oaks	8/16/19	\$18.39 hr.

On roll call vote, the members voted as follows:

AYE: Mrs. Melnick, Mrs. Garber-Amram, Mr. Andreou, Mr. Feld, Mr. Frum and Mr. Paich

NAY: None

ABSENT: Mrs. Copeland

**No. 18625**

Approval of Employment of Instructional Assistant for Shabonee

Mr. Paich moved and Mr. Andreou seconded the motion that the Board of Education approve the hire of an Instructional Assistant for Shabonee

<u>Name</u>	<u>Position</u>	<u>Location</u>	<u>Start Date</u>	<u>Salary</u>
Jennifer Werman	Instructional Assistant	Shabonee	8/16/19	\$19.52 hr.

On roll call vote, the members voted as follows:

AYE: Mrs. Melnick, Mrs. Garber-Amram, Mr. Andreou, Mr. Feld, Mr. Frum and Mr. Paich

NAY: None

ABSENT: Mrs. Copeland

**No. 18626**

Statement of Claims for August 2019 Approved

Mr. Paich moved and Mr. Andreou seconded the motion that the Statement of Claims for August 2019, in the amount of \$1,969,321.12, be approved, and that this report be made part of the official minutes.

On roll call vote, the members voted as follows:

AYE: Mrs. Melnick, Mrs. Garber-Amram, Mr. Andreou, Mr. Feld, Mr. Frum and Mr. Paich

NAY: None

ABSENT: Mrs. Copeland

**No. 18627**

Statement of Position for July, 2019, Approved

Mr. Paich moved and Mr. Andreou seconded the motion that the Statement of Position for July, 2019, in the amount of \$24,911,690.77, be approved, and that this report be made part of the official minutes.

On roll call vote, the members voted as follows:

AYE: Mrs. Melnick, Mrs. Garber-Amram, Mr. Andreou, Mr. Feld, Mr. Frum and Mr. Paich

NAY: None

ABSENT: Mrs. Copeland

Copies of the Statement of Investments for the period ending July, 2019 were distributed to Board members for their review. This report shows that as of this date, the district has \$18,572,628.92, invested in funds that are earning interest at rates that range from 0.01 to 2.65 percent. This report is to be made part of the official minutes.

**No. 18628**

Statement of Receipts for July 2019, Approved

Mr. Paich moved and Mr. Andreou seconded the motion that the Statement of Receipts for July, 2019, in the amount of \$117,250.27, be approved, and that this report be made part of the official minutes.

On roll call vote, the members voted as follows:

AYE: Mrs. Melnick, Mrs. Garber-Amram, Mr. Andreou, Mr. Feld, Mr. Frum and Mr. Paich

NAY: None

ABSENT: Mrs. Copeland



**No. 18629**      Status of Appropriations for June, 2019, Approved

Mr. Paich moved and Mr. Andreou seconded the motion that Status of Appropriations for July, 2019, in the amount of \$1,186,760.48, be approved, and that this report be made part of the official minutes.

On roll call vote, the members voted as follows:

AYE: Mrs. Melnick, Mrs. Garber-Amram, Mr. Andreou, Mr. Feld, Mr. Frum and Mr. Paich

NAY: None

ABSENT: Mrs. Copeland

**No. 18630**      Wood Oaks Activity Account for July 2019

Mr. Paich moved and Mr. Andreou seconded the motion that the Wood Oaks Activity Account for July, 2019, in the amount of \$27,889.49, be approved, and that this report be made part of the official minutes.

On roll call vote, the members voted as follows:

AYE: Mrs. Melnick, Mrs. Garber-Amram, Mr. Andreou, Mr. Feld, Mr. Frum and Mr. Paich

NAY: None

ABSENT: Mrs. Copeland

**No. 18631**      Revolving Fund for August, 2019, Approved

Mr. Paich moved and Mr. Andreou seconded the motion that the Revolving Fund for August, 2019, in the amount of \$2,153.29, be approved, and that this report be made part of the official minutes.

On roll call vote, the members voted as follows:

AYE: Mrs. Melnick, Mrs. Garber-Amram, Mr. Andreou, Mr. Feld, Mr. Frum and Mr. Paich

NAY: None

ABSENT: Mrs. Copeland



**No. 18632**

Payroll Dated July 30, 2019, Ratified

Mr. Paich moved and Mr. Andreou seconded the motion that the payroll dated July 30, 2019, in the amount of \$183,833.85, be ratified, and that this report be made part of the official minutes.

On roll call vote, the members voted as follows:

AYE: Mrs. Melnick, Mrs. Garber-Amram, Mr. Andreou, Mr. Feld, Mr. Frum and Mr. Paich

NAY: None

ABSENT: Mrs. Copeland

**No. 18633**

Payroll Dated August 15, Ratified

Mr. Paich moved and Mr. Andreou seconded the motion that the payroll dated August 15, 2019, in the amount of \$188,411.79, be ratified, and that this report be made part of the official minutes.

On roll call vote, the members voted as follows:

AYE: Mrs. Melnick, Mrs. Garber-Amram, Mr. Andreou, Mr. Feld, Mr. Frum and Mr. Paich

NAY: None

ABSENT: Mrs. Copeland

**No. 18634**

Approval of Intergovernmental Agreement for the Axis 360 between Northbrook Public Library and Northbrook School District 27

Mr. Paich moved and Mr. Andreou seconded the Board of Education approve the Intergovernmental Agreement for library services between and among the Northbrook Public Library, Northbrook School District 27, Northbrook School District 28, Northbrook/Glenview School District 30 and West Northfield District 31

On roll call vote, the members voted as follows:

AYE: Mrs. Melnick, Mrs. Garber-Amram, Mr. Andreou, Mr. Feld, Mr. Frum and Mr. Paich

NAY: None

ABSENT: Mrs. Copeland

**No. 18635**      Approval of Intergovernmental Agreement between the Northbrook Public Library and Northbrook School District 27 for Library Services.

Mr. Paich moved and Mr. Andreou seconded the Board of Education approve the Intergovernmental Agreement for library services between and among the Northbrook Public Library and Northbrook School District 27.

On roll call vote, the members voted as follows:

AYE: Mrs. Melnick, Mrs. Garber-Amram, Mr. Andreou, Mr. Feld, Mr. Frum and Mr. Paich

NAY: None

ABSENT: Mrs. Copeland

**No. 18636**      Approval of Recognition Award for John Panozzo upon Receiving his Doctoral Degree

Mr. Paich moved and Mr. Andreou seconded the Board of Education approve the recognition stipend in the amount of \$1,500 for John Panozzo upon receiving his doctoral degree.

On roll call vote, the members voted as follows:

AYE: Mrs. Melnick, Mrs. Garber-Amram, Mr. Andreou, Mr. Feld, Mr. Frum and Mr. Paich

NAY: None

ABSENT: Mrs. Copeland

**No. 18637**      Closed Session Minutes to be Opened for the Period of January 29 through June 2019

Mr. Paich moved and Mr. Andreou seconded the Board of Education Open the following Closed Session minutes to the public:

April 25, 2019

May 16, 2019

On roll call vote, the members voted as follows:

AYE: Mrs. Melnick, Mrs. Garber-Amram, Mr. Andreou, Mr. Feld, Mr. Frum and Mr. Paich

NAY: None

ABSENT: Mrs. Copeland

**No. 18638**

Approval of Destruction of Closed Session Audiotapes prior to January 2017

Mr. Paich moved and Mr. Andreou seconded the Board of Education approve the Destruction of the Closed Session Audiotapes Prior to January 2017

On roll call vote, the members voted as follows:

AYE: Mrs. Melnick, Mrs. Garber-Amram, Mr. Andreou, Mr. Feld, Mr. Frum and Mr. Paich

NAY: None

ABSENT: Mrs. Copeland

Unfinished Business

None

New Business

None

**No. 18639**

Closed Session

Board Adjourns to Closed Session

At 8:20 p.m., Mr. Andreou moved and Mr. Paich seconded the motion that the Board of Education adjourns to Closed Session for the purpose of discussing employment, dismissal, and performance of personnel and matters pertaining to individual students. Action will not be taken following Closed Session.

On roll call vote, the members voted as follows:

AYE: Mrs. Melnick, Mrs. Garber-Amram, Mr. Andreou, Mrs. Copeland, Mr. Feld, and Mr. Paich

NAY: None

ABSENT: Mr. Frum

**No. 18640**

Board Returns from Closed Session

At 9:00 p.m., Mr. Paich moved and Mr. Andreou seconded the motion that the Board of Education returns from Closed Session.

On roll call vote, the members voted as follows:

AYE: Mrs. Melnick, Mrs. Garber-Amram, Mr. Andreou, Mrs. Copeland, Mr. Feld, ,  
and Mr. Paich

NAY: None

ABSENT: Mr. Frum

**Adjournment** There being no further business to come before the Board at this time Mr. Andreou moved and Mr. Paich seconded the motion that the meeting is adjourned.

The motion was unanimously approved, and President Melnick called the meeting adjourned at 9:00 p.m.

CERTIFIED TO BE CORRECT:

  
PRESIDENT

  
SECRETARY