

Registration Form

To be completed by those with parental responsibility for the child.

Parental responsibility is defined in the Children Act 1989 as “all rights, duties, powers and responsibilities and authority which by law a parent of a child has in relation to the child and his or her property”. It equates to legal responsibility for the child. If you have any doubts about whether you do or do not have parental responsibility for the child you may wish to seek legal advice.

A copy of the current terms and conditions (known as the Parent Contract) is available to download from the Admissions section of the School website. Please note that the version of the Parent Contract available on the website may be subject to change prior to the point in time when a place at the School for your child may be offered.

**If you have any queries, please contact the Admissions Office
admissions@oakham.rutland.sch.uk or phone +44 (0)1572 758758**

www.oakham.rutland.sch.uk

Updated September 2019



Admission to Oakham School is dependent on:

A satisfactory reference from your son or daughter's current school.

Satisfactory performance in the appropriate Entrance Examination.

Registration is understood to be an expression of interest in Oakham School. It does not commit a parent or parent(s) to accepting a place, nor does it commit the School to the offer of one.

A registration fee of £125 (UK and EU) or £150 (non EU) is payable. The registration fee is not refundable. Early registration is recommended and registrations will be considered in the order in which they are received.

Admission to Oakham School is subject to the current Oakham School Admissions Policy and Parent Contract.

1. Child details

Child's Surname

First Name(s)

Preferred First Name

Initials

Gender

M

F

Date of Birth

Nationality

Sibling(s) currently at Oakham Yes

No

1st Language

Religion

2. Entry details

Proposed Year of Entry

Winter Term

Spring Term

Summer Term

Proposed Form

Lower 1 (10+)

Form 1 (11+)

Form 2 (12+)

Form 3 (13+) Oakham Entrance exam

Form 3 (13+) Common Entrance exam

Form 4 (14+)

Form 6 (16+)

Boarding Status

Full Boarding

Flexi-boarding

(Middle & Upper School up to 5 nights per week)

Transitional Boarding (Lower School)

Anticipated number of transitional boarding nights per week (2 to 5)

Day

3. Details of parent(s) or legal guardian(s) with whom child resides

Father

Mother

Title

Surname

First Name(s)

Nationality

Relationship to child

Home

House/Street

Street/Village

Town/City

UK County

UK Postcode

Country

e-mail

Home Tel

Home Fax

Mobile

Work

Occupation

Work Tel

Work e-mail

Work Fax

With whom does the child live? Please tick:

Father

Mother

To which address should financial information be sent?

Father

Mother

Parent(s) connection to Oakham School (if any)

Any family members currently at,
or registered for, Oakham School?

4. Current school details

It is essential that you notify us if your son/daughter changes school.

School name	<input type="text"/>	Type	<input type="text"/>
Address	<input type="text"/>		
Postcode	<input type="text"/>	Country	<input type="text"/>
Head's name	<input type="text"/>	Phone	<input type="text"/>
e-mail	<input type="text"/>	Fax	<input type="text"/>

Are you registering your child at any other school? Yes No

If yes, please tell us
which school(s)

Is Oakham School your first choice? Yes No

5. Further information

We may need to ask for further details if you answer YES to any of these questions

Is your child receiving learning support at their current School? Yes No

If yes, please provide an up-to-date
Educational Psychologist report,
together with your application,
if you haven't already done so.
Also, please provide brief details

Does your child have any disabilities requiring reasonable adjustments? Yes No

If yes, please provide
brief details

How did you hear
about Oakham School?

Declaration

I/We (as the holder(s) of parental responsibility for him/her) request that the above-named child be registered as a prospective pupil of Oakham School.

By signing this Registration Form I/we understand, accept and agree that:

- this registration form does not give rise to a commitment by the School or the parent(s) and that the offer of a place is subject to availability and the entry requirements of the School at the time of offer.
- if your child is offered a place at the School such an offer will be subject to the School's terms and conditions for the provision of educational services as set out in the Oakham School Parent Contract* which will bind me/us should we accept the place.
- these terms and conditions may undergo reasonable changes from time to time as circumstances require and will apply in all our dealings with the School.
- the School may request from our child's present school or educational institution: information and a reference in respect of our child and/or information about any outstanding fees and/or supplemental charges.
- at its discretion the School may, with reference to one or both of us: undertake a credit check with a credit reference agency and/or require one or both of us to provide the School's Bursar with a bank reference and/or an up-to-date credit report (including a credit score).
- the School may process any personal data about us (or either of us) and our child, including sensitive personal data about our child (such as medical details), for the purposes of:
 - administering its list of prospective pupils;

- its registration, selection and/or admission procedures, including as set out above and
- communicating with the parents of prospective pupils about the School and generally managing relationships between the School and its prospective pupils. This may include information about events or activities that could be of interest to you and to ask for your feedback.

Nationality

Relevant for a child whose nationality is other than European (specifically non-EEA)

The School is currently a registered Tier 4 sponsor via the Home Office's UK Visas and Immigration (UKVI) unit.

Please indicate below whether you will require the School to sponsor your child for a Tier 4 student visa.

YES If you tick YES, we will send details of Tier 4 sponsorship arrangements once you have formally accepted any place offered. Providing this information does not guarantee that the School will sponsor your child or that the School is somehow obliged to. The School reserves full discretion over any decision whether or not to sponsor your child.

NO If you tick NO, please confirm that your child has or will have a time-restricted or temporary visa in any other immigration category (for example as a dependent) and please provide a copy. Please also provide any further relevant details.

Failure to give correct information may constitute a material breach of any agreement(s) entered into between the School and you in relation to the education of the applicant pupil entitling the School to terminate all and any such agreement(s) without any obligation to return any deposit or fees paid.

Signed

Two signatures are required on the registration form unless impracticable.

	First Signature	Second Signature
Name in Full		
Relationship to the Child		
Date		

Registration fee payment:

- I/We enclose a cheque made payable to "Oakham School" for £125 (UK and EU) or £150 (non EU).
Please note we do not accept Euro cheques.
- I/We wish to pay by credit card.
Please phone us to arrange this.
- I/We have paid by bank transfer.

Bank details

Barclays Bank, 10 High Street, Oakham
LE15 6AN

Account No 43608042
Sort Code 20-63-74
SWIFT Code BARCGB22
IBAN No GB90BARC20637443608042

Please give your child's name as reference.

**Please send the completed form and registration fee to the Admissions Office,
Oakham School, Chapel Close, Oakham, Rutland, LE15 6DT, UK**

Privacy notice

We take our responsibilities to protect your personal data very seriously and will not share it with any third parties, unless required to do so in order to fulfil our legal obligation. Our full Data Protection Policy and Privacy Notice can be found on our website at www.oakham.rutland.sch.uk/Policy-Documents.

If you would like your data to be removed at any time, please email our Admissions team admissions@oakham.rutland.sch.uk

www.oakham.rutland.sch.uk

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Registered office Chapel Close Market Place Oakham Rutland LE15 6DT

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