2020 IB Exam Registration
Inglemoor High School
October 1st – October 15th

When are the exams?
The IB exams are scheduled from May 1st to May 22nd. Copies of the exam schedule will be posted in classrooms and will be available on Inglemoor’s IB web page.

Does my student have to test?
If your student is a diploma candidate, then yes. If your student is not a diploma student then the answer is “it depends.” Hopefully, you will get your questions answered this evening. If not, we encourage non diploma students and parents to contact us at ihsib@nsd.org.

Who will be registering for exams?
Seniors and Juniors

Can Sophomores take IB Exams?
No.

How will our students find out about exams?
The IB Coordinators will visit IB History classrooms and IB English classrooms during the week of October 1st. Students will receive registration paperwork.

IB Diploma Seniors - Blue Paperwork
IB Course Seniors - Yellow Paperwork
IB Diploma Juniors - Green Paperwork
IB Course Juniors – Pink Paperwork

My student is not taking IB History or IB English. How will they find out about exams? Course students NOT enrolled in IB History or IB English should speak with their IB Subject teacher or an IB Coordinator.

My student has an IEP/504
Students requesting testing accommodations should have an IEP or a 504 on file with the school. These plans must be supported with medical documentation. If your student is seeking testing accommodations, please indicate so on the registration paperwork. The IB Coordinators will submit requests with supporting documentation to the IBO.
How will we register for exams?

**Pay by Check**
1. Student and parent reviews and completes paperwork together.
2. Attach check to registration form and see Sarah Kiel, ASB Bookkeeper. Mrs. Kiel will process check and give registration paperwork to the IB Coordinator.

**Pay by Credit Card**
1. Student and parent reviews and completes paperwork together.
2. Go to [schoolsales.nsd.org](http://schoolsales.nsd.org)
3. Log in using your Touchbase username and password. If you need these credentials, please email Sarah Kiel at [skiel@nsd.org](mailto:skiel@nsd.org).
4. Click on student’s name.
5. Click on **Items at Student’s School**.
6. Tests are listed under the “category” **IB Assessments**.
7. Turn registration form to Mrs. Kiel, the ASB Bookkeeper.

**Is there financial assistance for IB exams?**
Students who qualify for free and reduced lunch are eligible to receive financial assistance for exam fees. Students should see the IB Coordinators or their Counselors for more information.

**How will we know if our students registered for the right exam/s?**
From November 1st to November 14th, the IB Coordinators will distribute **Exam Verification Forms**. Students will review these forms for accuracy. Students should bring these forms home for your review as well.

**What if my student decides not to take an exam?**
If a student contacts us before November 15th, we can refund the exam fees. If a student contacts us after November 15th, a partial refund is available. No refunds are available after January 15th.