

# ATTENDANCE MATTERS

Advancing student success by reducing chronic absenteeism.



**DISTRICT 196**  
One District. Infinite Possibilities.

Student success begins with consistent attendance. It is important for **secondary** students to be in class every day. If a student is unable to attend class, follow the **4 C's** to ensure work is completed and they are ready to participate upon return.

# C

## **Communicate with school staff**

Let school officials know your student will be absent. Contact coaches and advisors about potentially missing extracurricular commitments.

# C

## **Check resources**

Review your Schoology account, course calendar, textbook, teacher website and assignments syllabus for information about homework units or other activities.

# C

## **Consult teachers**

Reach out to school staff to create a homework make-up plan. Get more information about steps the student needs to make in order to be ready when they return.

# C

## **Collaborate with peers**

Get additional information and notes from classmates to ensure you have all resources and materials to complete make-up homework.

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**DISTRICT 196**  
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Student success begins with consistent attendance. It is important for **elementary** students to be in class every day. If a student is unable to attend class, follow the **2 C's** to ensure work is completed and they are ready to participate upon return.

# C

## **Communicate with attendance office**

Let school officials know your student will be absent. Contact coaches about potentially missing extracurricular commitments.

# C

## **Collaborate with school team**

Reach out to your student's school team as needed (homeroom teacher, school administrator, school nurse, social worker, etc.) for additional support.

### **Did you know?**

Attending school regularly helps children feel better about school—and themselves. Start building this habit early so they learn right away that going to school on time, every day is important.

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[www.District196.org/attendancematters](http://www.District196.org/attendancematters)