



Oberoi International School, Mumbai, India

Secondary School Principal

Position Summary

Oberoi International School - JVLR Campus is seeking an outstanding educator to provide both administrative and educational leadership to the Secondary School community (Grades 6 - 12) from late July 2020. The ideal candidate will possess intercultural awareness, excellent communication skills, and the ability to develop and maintain positive, trusting relationships with various school constituency groups (students, parents, faculty/staff). Promoting the OIS Vision, Mission, and Core Values, ensuring the implementation and delivery of the IB MYP and DP, and mentoring and inspiring a diverse teaching faculty are all key components of this position.

The Secondary School Principal reports to the Head of School and is a member of the Leadership Team, along with the Primary School Principal and Assistant Principal, and the IB program coordinators.



Performance Responsibilities

- Manage all aspects of the Secondary School in accordance with the policies and guidelines established by the OIS Board of Trustees.
- Provide leadership and vision for the overall growth and development of the Secondary School.
- Oversee ongoing school improvement and development as articulated in the school's accreditation and strategic plans.
- Oversee (in close collaboration with the IB program coordinators) the Secondary School's curricular plans and frameworks.
- Build and manage (in close collaboration with the IT Team) the Secondary timetable with a specific focus on teacher deployment and learning spaces.

- Coordinate professional learning opportunities and the teacher appraisal process to ensure excellent standards and practices for teaching and learning.
- Communicate effectively with students, parents, faculty, and the community through a variety of methods.
- Maintain a positive school culture and ensure the well-being of students, faculty, and staff.
- Assist with the student admissions process.
- Any other duties as are within the scope, spirit, and purpose of the position.

Desired Skills and Attributes

- Displays cross-cultural openness and understanding
- Possesses excellent communication, organization, and management skills
- Listens and empathizes
- Practices flexibility and adaptability
- Practices a collaborative, inclusive working style
- Leads with the heart as much as with the head
- Possesses (and wields) a sense of humor!

Qualifications

- Master's degree (leadership or administration preferred)
- Five or more years of successful teaching experience, preferably in an international setting
- Three or more years of successful leadership experience, preferably as a division-level principal or assistant principal
- In-depth knowledge of and experience in the IB Middle Years Program and/or Diploma Program



Terms of Employment

The salary and benefits for this position will correspond to the qualifications and experience of the candidate and will be competitive with other international schools in the region.

Interested applicants are asked to send the below materials as a single PDF file to the Head of School, Steve Augeri, at hrois@oberoi-is.org no later than **Sunday, October 20, 2019**.

1. A cover letter describing your interest in the position and how you would be a good match for the position and school
2. A detailed, current CV
3. A list of referees from your last three positions with current addresses, phone numbers, and email addresses.
4. A statement (no more than 500 words) describing your leadership philosophy

Should an outstanding candidate be identified prior to the application deadline, the school reserves the option to close the search early. The school intends to conduct online interviews with long-listed candidates, and face-to-face interviews with short-listed candidates in Mumbai or, if possible, at a regional recruitment fair.



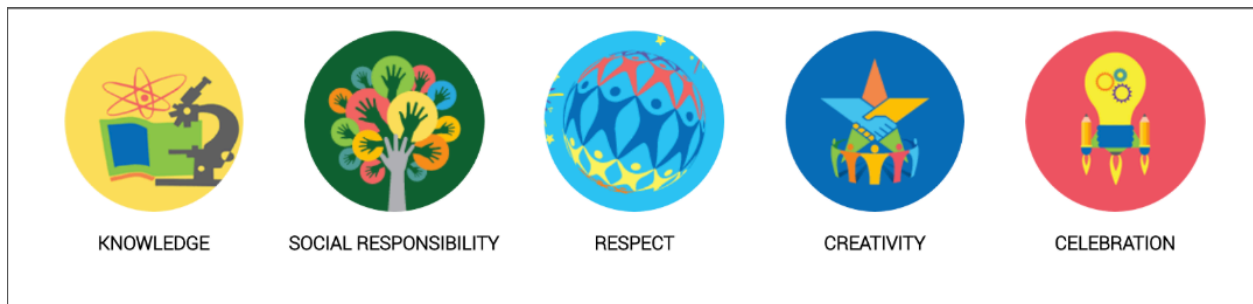
Our Vision

Freedom to think. Empower to be...

Our Mission

We are dedicated to fulfilling every child's educational and developmental needs in a safe and caring environment conducive to learning and teaching. We aim to create responsible, global citizens who show understanding, compassion, and acceptance of differences in the world. We strive to ensure that every child in our care is empowered to make choices and encouraged to contribute to our community.

Our Core Values



Our Organization

Oberoi International School was founded in 2008 with an initial student cohort of just 38 and has grown by leaps and bounds in the years since. Along the way, there have been many milestones to celebrate: The first graduating class in 2011, IB program authorization (DP in 2009; PYP in 2011; MYP in 2018), CIS/NEASC accreditation in 2014, and the tenth anniversary of its founding in 2018. The school currently is full, at just over 1,600 students in Nursery - Grade 12.

In August 2017, a second OIS campus opened a few kilometers south of the original campus. Now in its third year of operation, the new campus (now known as the **OIS - JVLR Campus**) is experiencing a growth spurt of its own: Enrollment has grown from 239 students in 2017-18, to 520 in 2018-19, to 750 students in the current academic year. As of August 2019, the campus is a candidate school for three IB programs, with authorization expected to be achieved in early 2020 for PYP and DP, and in early 2021 for MYP.

Our Campus

The OIS - JVLR Campus occupies a brand-new, state-of-the-art facility in one of Mumbai's northern suburbs at the intersection of the city's major north-south highway and a key east-west thoroughfare. It is an urban campus, and as such it is largely confined to the building footprint. However, the spaces are designed to promote and support incredible learning experiences, with 63 learning spaces throughout the Secondary School, including: a 600-seat performing arts theatre, 6 fully equipped science laboratories, a full-size gymnasium and accompanying multi-purpose spaces, 2 visual arts studios, an expansive library/media center, a performing arts suite, and a design technology center. Additionally, there are 2 swimming pools (25-meter & 50-meter) and an artificial turf pitch on the building's rooftop.

Our Curriculum/Programs/Accreditation

As mentioned above, the OIS – JVLR Campus is currently a Candidate School for three IB programs (PYP, MYP, and DP). The OIS - OGC Campus was awarded accreditation by the Council of International Schools (CIS) and the New England Association of Schools and Colleges (NEASC) in 2014, and both campuses are working together to complete the Self-Study to achieve accreditation for the school as a whole during the 2019-20 academic year.

Our Students

While most of our students are Indian (just over 80%, with the remaining 20% from a mix of national backgrounds), over half have lived in a wide variety of countries prior to joining OIS. The result is a student body that is quite international in experience. Also, as a new school, all of our Secondary students as recently as two years ago were attending other institutions, with most of these offering a much more prescribed, traditional curriculum. In the Secondary School this year, the student body numbers 186 students in Grades 6 - 9. Grades 10 and 11 will open in August 2020, when we anticipate the Secondary School numbers to increase to approximately 350 students.

Our Faculty

Similar to our student body, roughly 80% of our faculty members are Indian, while the remaining 20% of our teachers and leaders represent over a dozen other nationalities. And just like our student body, our teachers have brought with them a wide variety of teaching experiences. At OIS, they are now busily and enthusiastically developing our programs and facilitating a holistic, inquiry-based approach to teaching and learning. We are accomplishing this via a variety of means: our philosophy that we are all learners; our efforts to build supportive, collaborative teaching teams; our generous provision of professional development; our cultivation of a professional environment where risk-taking is valued; and our belief in the joy and fun of teaching and learning.