

INTRODUCTION TO THE PARENT PORTAL (POWERSCHOOL)

The screenshot displays the PowerSchool SIS Parent Portal interface. At the top, the logo for PowerSchool SIS is on the left, and 'Welcome,' with links for 'Help' and 'Sign Out' is on the right. Below the header is a navigation menu with various icons and labels: Grades and Attendance, Grade History, Attendance History, Email Notification, Teacher Comments, School Bulletin, Class Registration, My Schedule, Bus Stop, School Information, Account Preferences, 19-20 Emergency Contact Update, Student Directory, SchoolMessenger, and Forms and Links. The main content area is titled 'Grades and Attendance: Student's name'. Below this title is a tab labeled 'Grades and Attendance'. The primary data area is a table titled 'Attendance By Class'. The table has a header row with columns: Exp, Last Week (M, T, W, H, F), This Week (M, T, W, H, F), Course, Q1, Q2, S1, E1, Q3, Q4, S2, E2, Absences, and Tardies. The table body is currently empty.

Q: What is PowerSchool Parent Portal?

The Parent Portal is an all-in-one location for Student information. You can track the following items for each child by clicking your child's name in the upper right corner, above Navigation menu and selecting from the list of items.

- Grades and Attendance (Current)
- Grade History
- Attendance History
- Notifications (sent to you via email or text)
- Class Registration
- Student's Current Class Schedule
- Bus Stop Information
- School Information
- Your Account Preferences
- Emergency Contact Information
- Student Directory
- School Messenger Notifications
- Forms & Links
 - iPad Responsibility Form
 - Etc...

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Q: How do I log into PowerSchool? How can I find my account information?

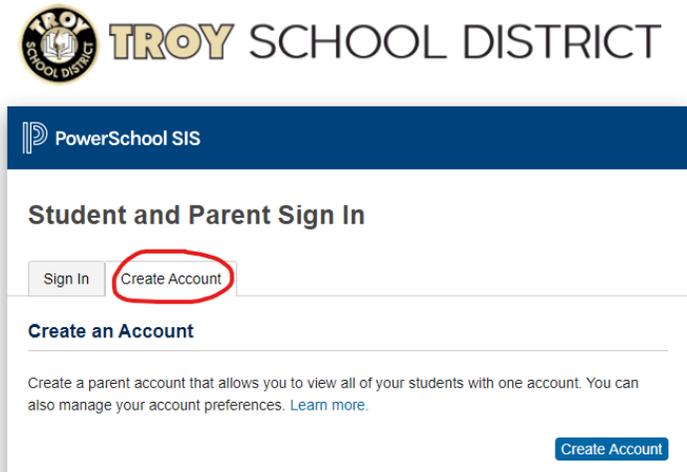
You should have received an email from the Troy School District with the portal link and an Access ID for each child.

Create **one** Parent Portal account to view all your students:

- Go to the PowerSchool Web site at <https://ps.troy.k12.mi.us>
- Select the **Create Account** tab, and follow the instructions from there (not 'Sign In')
- Create your own **username** and **password**
- Fill in your **student's name**
- Fill in your **Parent/Guardian Access ID** and **Access Password**

for this student. These are provided in the Troy School District Email.

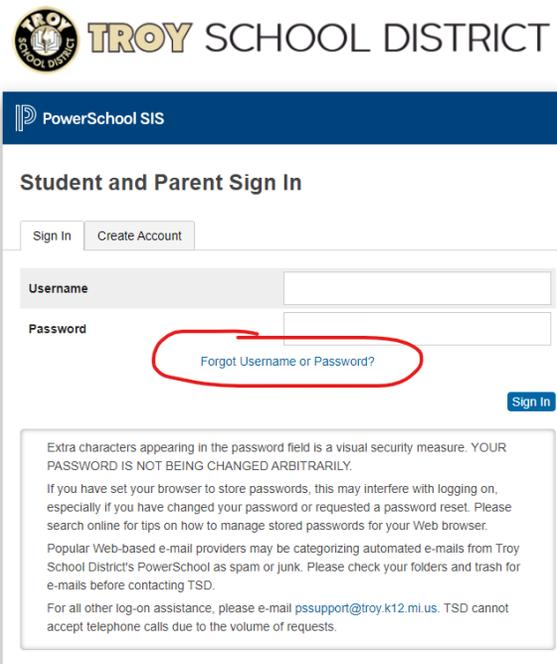
- Access ID: _____
- Password: _____
- This code is for **ADD NAME** only.
- Select your relationship to the student.
- Click **Enter**



The screenshot shows the PowerSchool SIS interface. At the top, there is a blue header with the PowerSchool SIS logo. Below the header, the page title is "Student and Parent Sign In". There are two buttons: "Sign In" and "Create Account", with "Create Account" circled in red. Below the buttons, there is a section titled "Create an Account" with a sub-heading "Create a parent account that allows you to view all of your students with one account. You can also manage your account preferences. [Learn more.](#)" and a "Create Account" button at the bottom right.

Q: How do I reset my password?

- Click the link **Forgot Username or Password**
- Enter the **username and email address for your account**, then click **Enter**
- You should receive the email as an email from your school. If you aren't seeing the email, check your Junk or Spam folder.
- Click on the **password reset link** in the email you receive.
- Enter a **new password**
- Log in to the website to verify the password has been successfully reset and is working.
- If you have questions or can not reset your password, please email Parent Portal at pssupport@troy.k12.mi.us



The screenshot shows the PowerSchool SIS interface. At the top, there is a blue header with the PowerSchool SIS logo. Below the header, the page title is "Student and Parent Sign In". There are two buttons: "Sign In" and "Create Account". Below the buttons, there are two input fields: "Username" and "Password". Below the "Password" field, there is a link "Forgot Username or Password?" circled in red. At the bottom right, there is a "Sign In" button. Below the input fields, there is a section with a warning: "Extra characters appearing in the password field is a visual security measure. YOUR PASSWORD IS NOT BEING CHANGED ARBITRARILY." followed by instructions on how to manage stored passwords and how to handle e-mails categorized as spam or junk.

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