

**WINDSOR SOUTHEAST SU
ACT 166 PRE-K REGISTRATION PROCESS**

PARENT OR LEGAL GUARDIAN OF *3-5 YR. OLD CHILD WHO IS:

(*CHILD MUST BE 3 yrs. ON OR BEFORE September 1st OF SCHOOL YEAR.)

**SEEKING ACT 166 PUBLIC PRE-K
PAYMENT TO:**

Pre-Qualified Pre-K Program anywhere
in the State of Vermont for their child.

SEEKING APPLICATION FOR:

WSESU Early Childhood Program
(Enrollment based on lottery drawing)

**REGISTER CHILD WITH LOCAL
SCHOOL DISTRICT BY SUBMITTING
COMPLETED**

- PRE-K STUDENT
REGISTRATION
(FORM 1)
- PUBLIC FUNDED PROGRAM
APPLICATION (FORM 2)

**REGISTER CHILD WITH LOCAL
SCHOOL DISTRICT BY SUBMITTING
COMPLETED**

- PRE-K STUDENT
REGISTRATION
(FORM 1)
- WSESU ECP LOTTERY
APPLICATION (FORM 3)

**COMPLETE RESIDENCY VERIFICATION FORM WITH PROOF OF RESIDENCY DOCUMENTS AND
SUBMIT TO:
TO WSESU MAIN OFFICE (105 Main St. Windsor, VT 05089)**

SU OFFICE NOTIFES LOCAL DISTRICT OF COMPLETED RESIDENCY VERIFICATION

**LOCAL SCHOOL DISTRICT SENDS COPY OF PRE-K ENROLLMENT FORMS TO
ACT 166 PRE-K COORDINATOR.**

ACT 166 PRE-K COORDINATOR

- VERIFIES CHILD ENROLLMENT IN PRE-QUALIFIED PROGRAM
- VERIFIES PROVIDER PRE-QUALIFIED STATUS;
- EXECUTES PARTNERSHIP AGREEMENT AND PAYMENT CYCLE. WITH PROVIDER
- COLLECTS, REVIEW AND REPORTS ATTENDANCE AND TS GOLD DATA TO LOCAL SCHOOL DISTRICTS AND VT AOE