

Victor Central School
Board of Education
PROPOSED AGENDA
Special Meeting, Monday, September 30, 2019 – 7:00 P.M.
Early Childhood School Boardroom

✓ = Board Action Expected

1. **Meeting Called to Order by Board President Debbie Palumbo-Sanders**
 - A. **Moment of Silence**
 - B. **Pledge to the Flag**
 - C. **Greetings to Visitors**
 - D. **Reading of Fire Evacuation Procedure**

(In case of a fire, would everyone please follow the EXIT signs to the outside of the building. Please stay completely clear of the building to provide space for any Fire Department vehicles. Thank you!)

- ✓ 2. **Approval of Agenda**

3. **Public Participation:** The Board of Education invites you, members of the school community, to feel comfortable in sharing matters of interest or concern that you might have with us. Although the Board's work is open to the public, this is not a meeting with the public. All matters brought to the attention of the Board during the public session may be taken under consideration for future response or action. If you wish to speak, please sign-up at the table where you entered the Boardroom. The Chair will be happy to recognize those of you who wish to speak. When you approach the podium/microphone please identify yourself before presenting your thoughts.

(Individual comments will be limited to 3 minutes and the total time for this portion of the agenda will be limited to 15 minutes.)

As a matter of courtesy, we ask that issues related to specific School District personnel or students be brought to the attention of the Superintendent of Schools privately. Thank you for this consideration.

- ✓ 4. **Acceptance of Consent Items (2 min.)**
 - **Appoint Michele Moore-Haarr as the 2019-2020 Monitoring Task Force Community Member for the Shared Decision Making Plan Biennial Review.**

5. **Proposed Capital Project Update (Chris Marshall, Ben Maslona and Dave Phelps; 20 min.)**
 - ✓ • **Approve SEQRA Resolution**
 - ✓ • **Adopt a resolution of the Victor Central School District, New York, calling a Special District Meeting to authorize the expenditure of moneys for school purposes and the levy of a tax therefor.**

6. **Public Comment:** The Board of Education invites you, members of the school community, to feel comfortable in sharing matters of interest or concern that you might have with us. Although the Board's work is open to the public, this is not a meeting with the public. All matters brought to the attention of the Board during the public session may be taken under consideration for future response or action. If you wish to speak, please sign-up at the table where you entered the Boardroom. The Chair will be happy to recognize those of you who wish to speak. When you approach the podium/microphone please identify yourself before presenting your thoughts.

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- 7. Upcoming Events**
 - A. Next Regular Board Meeting, October 10, 2019 at 7:15 PM in the Early Childhood School Boardroom**
- ✓ **8. Adjourn**

SEQR RESOLUTION

WHEREAS, the Victor Central School District (the “District”) seeks to undertake a district wide construction/renovation project, including, but not limited to:

Renovations, alterations and additions to the District’s Early Childhood School, Victor Primary School, Victor Intermediate School, Victor Jr./Sr. High School, the existing bus garage and construction of a new transportation building. Renovations and improvements include, but are not limited to, site work, replacement of playgrounds and HVAC upgrades.

WHEREAS, the State Environmental Quality Review Act (“SEQRA”) and the regulations thereunder require the Board to undertake a review of the potential environmental impacts, if any, associated with the project before approving same; and

WHEREAS, this project is an Unlisted within the meaning of SEQRA; and

WHEREAS, on September 10, 2019, a notice was transmitted to all involved agencies of the Board’s desire to act as lead agency with respect to the environmental review of the proposed Project; and

WHEREAS, no agency has objected to the designation of the Board as lead agency with respect to the environmental review of the proposed Project; and

WHEREAS, 6 NYCRR Section 617.7 requires a lead agency to issue a written determination of significance with respect to any proposed Unlisted action;

WHEREAS, the Board has carefully considered the nature and scope of the proposed Project, as prepared by the District’s architect and as set forth in the Full Environmental Assessment Form prepared with respect to such action, and makes the following determinations:

1. The proposed action involves:

Renovations, alterations and additions to the District’s Early Childhood School, Victor Primary School, Victor Intermediate School, Victor Jr./Sr. High School, the existing bus garage and construction of a new transportation building. Renovations and improvements include, but are not limited to, site work, replacement of playgrounds and HVAC upgrades.

2. The proposed action is classified under SEQRA as an Unlisted action within the meaning of 6 NYCRR §617.2(ak).

3. Upon consideration of the action, review of the Full Environmental Assessment Form, the criteria contained in 6 NYCRR 617.7, and all other supporting information, the Board identifies the following relevant areas of environmental concern, as set forth hereafter, and analyzes whether the proposed action may have a significant adverse impact on the environment.

4. The development and use of the property will have a small impact upon land which will be mitigated during construction.

5. The proposed development and use of the property will not adversely impact geological features.

6. The proposed development and use of the property will not adversely impact surface water.

7. The proposed development and use of the property will not adversely impact ground water.

8. The proposed development and use of the property will have no impact on flooding.

9. The proposed development and use of the property will not adversely impact air.

10. The proposed development and use of the property will have a small not impact upon plants and animals.

11. The proposed development and use of the property will have no impact on agricultural resources.

12. The proposed development and use of the property will have no impact upon aesthetic resources.

13. The proposed development and use of the property will have a small impact on

historic or archeological resources. Coordination with the State Historic Preservation Office will mitigate any impact.

14. The proposed development and use of the property will not adversely impact open space and recreation areas.

15. The proposed development and use of the property will not adversely impact critical environmental areas.

16. The proposed development and use of the property will have no impact on transportation.

17. The proposed development and use of the property will have no impact upon energy.

18. The proposed development and use of the property will have a small impact upon noise, odor and light during the period of construction. Mitigation measures will be undertaken during the period of construction.

19. The proposed development and use of the property will not adversely impact human health.

20. The proposed development and use of the property is consistent with community plans.

21. The proposed development and use of the property is consistent with community character.

NOW, THEREFORE, BE IT RESOLVED, that the Board finds and concludes that the proposed action is an Unlisted within the meaning of 6 NYCRR 617.2(ak); and it is further

RESOLVED that the Board hereby declares itself lead agency with respect to the environmental review of the proposed project; and it is further

State Environmental Quality Review
NEGATIVE DECLARATION
 Notice of Determination of Non-Significance

Project Number _____

Date: September __, 2019

This notice is issued pursuant to Part 617 of the implementing regulations pertaining to Article 8 (State Environmental Quality Review Act) of the Environmental Conservation Law.

The Victor Central School District as lead agency, has determined that the proposed action described below will not have a significant adverse environmental impact and a Draft Impact Statement will not be prepared.

Name of Action: Victor Central School District - 2021 Capital Improvement Project

SEQR Status: Type 1
 Unlisted

Conditioned Negative Declaration: Yes
 No

Description of Action:

Renovations, alterations and additions to the District's Early Childhood School, Victor Primary School, Victor Intermediate School, Victor Jr./Sr. High School, the existing bus garage and construction of a new transportation building. Renovations and improvements include, but are not limited to, site work, replacement of playgrounds and HVAC upgrades.

Location: (Include street address and the name of the municipality/county. A location map of appropriate scale is also recommended.)

Early Childhood School
 953 High Street
 Victor, New York 14564

Victor Primary School
 953 High Street
 Victor, New York 14564

Victor Intermediate School
 953 High Street
 Victor, New York 14564

Victor Jr. / Sr. High School
 953 High Street
 Victor, New York 14564

Bus Garage & Transportation Building
 953 High Street
 Victor, New York 14564

Reasons Supporting This Determination:

(See 617.7(a)-(c) for requirements of this determination; see 617.7(d) for Conditioned Negative Declaration)

Upon review of the Environmental Assessment Form Parts I and II and consideration of the comments from involved and interested agencies, the Board of Education of the Victor Central School District finds the proposed project will not result in any significant adverse environmental impacts.

If Conditioned Negative Declaration, provide on attachment the specific mitigation measures imposed, and identify comment period (not less than 30 days from date of publication in the ENB)

For Further Information:

Contact Person: Dennis Ford, Superintendent of Schools
Victor Central School District
953 High Street
Victor, New York 14564

Telephone Number: (585) 924-3252

For Type 1 Actions and Conditioned Negative Declarations, a Copy of this Notice is sent to:

Chief Executive Officer, Town / City / Village of

Other involved agencies (If any)

New York State Education Department, New York State Department of Environmental Conservation

Applicant (If any)

Environmental Notice Bulletin, 625 Broadway, Albany NY, 12233-1750 (Type One Actions only)

EXTRACT OF MINUTES

Meeting of the Board of Education of the

Victor Central School District,

in the Counties of Ontario, Monroe and Wayne, New York

September 30, 2019

* * *

A regular meeting of the Board of Education of the Victor Central School District, in the Counties of Ontario, Monroe and Wayne, New York, was held within said School District on September 30, 2019, at ____ o'clock P.M. (Prevailing Time).

There were present: Debbie Palumbo-Sanders, President of the Board of Education; and

Board Members:

There were absent:

Also Present: Maureen A. Goodberlet, District Clerk

* * *

Board Member _____ offered the following resolution and moved its adoption:

**RESOLUTION OF THE VICTOR CENTRAL SCHOOL DISTRICT,
NEW YORK, ADOPTED SEPTEMBER 30, 2019, CALLING A
SPECIAL DISTRICT MEETING TO AUTHORIZE THE
EXPENDITURE OF MONEYS FOR SCHOOL PURPOSES AND
THE LEVY OF A TAX THEREFOR.**

RESOLVED BY THE BOARD OF EDUCATION OF THE VICTOR CENTRAL
SCHOOL DISTRICT, IN THE COUNTIES OF ONTARIO, MONROE AND WAYNE, NEW
YORK, AS FOLLOWS:

Section 1. A Special District Meeting of the qualified voters of the Victor Central School District, in the Counties of Ontario, Monroe and Wayne, New York (the "District"), shall be held within the District, on November 18, 2019, at 12:00 o'clock Noon (Prevailing Time) at the gymnasium of the Primary School, Victor, New York, as provided in the Notice calling said Special District Meeting hereinafter substantially prescribed. The voting at such Special District Meeting shall be as provided by the Education Law, and the polls shall remain open from 12:00 o'clock Noon to 8:00 o'clock P.M. (Prevailing Time) on said day and as much longer as may be necessary to enable the voters, then present, to cast their votes.

Section 2. The business to be acted upon at said Special District Meeting shall be as stated in the Notice thereof, and the District Clerk is hereby authorized and directed to cause the Notice of said Special District Meeting to be published in "*The Daily Messenger Post*" and in "*The Rochester Democrat Chronicle*," two newspapers having general circulation within the District, such publications to be at least made four (4) times within the seven (7) weeks next preceding such Special District Meeting, the first publications to be at least forty-five (45) days prior to the date of said Special District Meeting.

Section 3. Said Notice of Special District Meeting shall be in substantially the following form:

**NOTICE OF SPECIAL DISTRICT MEETING
VICTOR CENTRAL SCHOOL DISTRICT,
IN THE COUNTIES OF ONTARIO, MONROE AND WAYNE, NEW YORK**

NOTICE IS HEREBY GIVEN that pursuant to a resolution of the Board of Education of the Victor Central School District, in the Counties of Ontario, Monroe and Wayne, New York, adopted on September 30, 2019, a Special District Meeting of the qualified voters of said School District will be held on

Monday, November 18, 2019

from 12:00 o'clock Noon to 8:00 o'clock P.M. (Prevailing Time) at the gymnasium of the Primary School, Victor, New York, for the purpose of voting upon the following Bond Proposition:

BOND PROPOSITION

RESOLVED:

- (a) That the Board of Education (the “Board”) of the Victor Central School District, in the Counties of Ontario, Monroe and Wayne, New York (the “District”), is hereby authorized to implement a capital construction project consisting of the construction of improvements and alterations to District buildings and/or sites and the construction of a new transportation center (the “Project”), substantially as described in the plan prepared by the District with the assistance of SWBR Architects (the “Plan”), which Plan is on file and available for public inspection in the office of the District Clerk, including roof replacements; the construction of a building addition; improvements to the heating, ventilation, air conditioning and plumbing systems; kitchen and cafeteria improvements; toilet room improvements; technology enhancements/upgrades; playground and athletic improvements; and the construction of a new bus garage; the foregoing to include the original furnishings, equipment, machinery, apparatus and ancillary or related site, demolition and other work required in connection therewith, and to expend therefor, including preliminary costs and costs incidental thereto and to the financing thereof, an amount not exceeding the aggregate estimated maximum cost of 27,593,128; provided that the estimated costs of the components of the Project as set forth in detail in the Plan may be reallocated among such components if the Board of Education shall determine that such reallocation is in the best interests of the District;
- (b) that the amount of \$2,500,000 currently on-hand and available in the District’s “Capital Reserve Fund-2011” is hereby authorized to be expended to pay for a portion of the cost of the Project; and
- (c) that a tax in the amount of not to exceed \$25,093,128 is hereby authorized to pay the balance of the cost of the Project, such tax to be levied and collected in installments in such years and in such amounts as shall be determined by said Board of Education, and that in anticipation of such tax, bonds of the District in an amount not to exceed \$25,093,128 may be issued, and a tax is also hereby voted to pay the interest on said bonds as the same shall become due and payable.

Such Bond Proposition shall appear on the ballots used for voting at said Special District Meeting in substantially the following condensed form:

BOND PROPOSITION

YES

NO

RESOLVED:

(a) That the Board of Education (the “Board”) of the Victor Central School District, in the Counties of Ontario, Monroe and Wayne, New York (the “District”), is hereby authorized to construct improvements and alterations to District buildings and/or sites and to construct a new transportation center (the “Project”), and to expend not to exceed \$27,593,128 therefor; (b) that \$2,500,000 currently on-hand and available in the District’s “Capital Reserve Fund-2011” is hereby authorized to be expended to pay for a portion of the cost of the Project; and (c) that a tax in the amount of not to exceed \$25,093,128 is hereby authorized to pay the balance of the cost of the Project, such tax to be levied and collected in installments in such years and in such amounts as shall be determined by said Board of Education, and that in anticipation of such tax, bonds of the District in an amount not to exceed \$25,093,128 may be issued, and a tax is also hereby voted to pay the interest on said bonds as the same shall become due and payable.

The voting will be conducted by ballot on voting machines or paper ballot as provided in the Education Law and the polls will remain open from 12:00 o’clock Noon to 8:00 o’clock P.M. (Prevailing Time) and as much longer as may be necessary to enable the voters then present to cast their ballots.

NOTICE IS FURTHER GIVEN, that members of the Board of Registration shall meet on November 7, 2019, between the hours of 3:00 o’clock P.M. and 7:00 o’clock P.M. (Prevailing Time) at the District Offices, 953 High Street, Victor, New York, for the purpose of preparing a register of the qualified voters of the District for said Special District Meeting, at which time any person shall be entitled to have his/her name placed upon such register, provided that at such meeting of the Board of Registration he/she is known or proven to the satisfaction of such Board of Registration to be then or thereafter entitled to vote at said Special District Meeting.

The register of the qualified voters of said District prepared for the Annual District Meeting and Election held on May 21, 2019, shall be used by said Board of Registration as the basis for the preparation of the register for said Special District Meeting to be held on November 18, 2019. Any person whose name appears on such register or who shall have been previously registered for any annual or special District meeting or election and who shall have voted at any annual or special district meeting or election held or conducted at any time since January 1, 2015, will not be required to register personally for this Special District Meeting. In addition, any person otherwise qualified to vote who is registered with the Boards of Elections of Ontario, Monroe or Wayne Counties under the provisions of the Election Law shall be entitled to vote at said Special District Meeting without further registration.

Immediately upon its completion, said register will be filed in the Office of the District Clerk, and will be open for inspection by any qualified voter of the District from November 13, 2019, to the day of the Special District Meeting, November 18, 2019, between the hours of 8:00 o'clock A.M. and 4:00 o'clock P.M. (Prevailing Time), except Sunday, November 17, 2019, and on Saturday, November 16, 2019, by appointment only.

NOTICE IS FURTHER GIVEN that applications for absentee ballots may be applied for at the office of the District Clerk, District Offices, 953 High Street, Victor, New York. An application for an absentee ballot, on a form provided by the School District Clerk, shall be made to the School District Clerk, at least seven (7) days before the Special District Meeting, if the School District Clerk is to return the absentee ballot to the applicant by mail. If the applicant is to personally pick up the absentee ballot, the application must be received by the School District Clerk at least one (1) day before the Special District Meeting.

A list of all persons to whom absentee ballots shall have been issued will be available in the office of the District Clerk from November 13, 2019, to the day of the Special

District Meeting, November 18, 2019, between the hours of 8:00 o'clock A.M. and 4:00 o'clock P.M. (Prevailing Time), except Saturday and Sunday.

Only qualified voters who are registered to vote will be permitted to vote.

BY THE ORDER OF THE BOARD OF EDUCATION

Dated: September 30, 2019

Maureen A. Goodberlet
District Clerk

Section 4. The vote upon the Bond Proposition to be submitted to the qualified voters shall be by ballot, and the District Clerk is hereby authorized and directed to have the necessary ballots printed in form corresponding as nearly as may be with the requirements of the Education Law.

Section 5. The proceeds of the bonds authorized pursuant to the Bond Proposition set forth in Section 3 hereof, and any bond anticipation notes issued in anticipation of said bonds, may be applied to reimburse the District for expenditures made for the purpose or purposes for which said bonds are authorized. The foregoing statement of intent with respect to reimbursement is made in conformity with Treasury Regulation Section 1.150-2 of the United States Treasury Department.

Section 6. This resolution shall take effect immediately.

* * *

The adoption of the foregoing resolution was seconded by Board Member _____ and duly put to a vote on roll call which resulted as follows:

AYES:

NOES:

The resolution was declared adopted.

CERTIFICATE

I, MAUREEN A. GOODBERLET, District Clerk of the Victor Central School District, Ontario, Monroe and Wayne Counties, State of New York, HEREBY CERTIFY that the foregoing annexed extract from the minutes of a meeting of the Board of Education of said School District, duly called and held on September 30, 2019 has been compared by me with the original minutes as officially recorded in my office in the Minute Book of said Board of Education and is a true, complete and correct copy thereof and of the whole of said original minutes so far as the same relate to the subject matters referred to in said extract.

IN WITNESS WHEREOF, I have hereunto set my hand and affixed the corporate seal of said School District this ____ day of _____, 2019.

(SEAL)

District Clerk