

**REQUEST FOR PERMISSION TO MISS SCHOOL FOR
THE PURPOSE OF VISITING COLLEGES**

To be considered “signed-out” properly for college campus visits, you must fill out the form below. In order to receive permission from the College Office, you must speak with each of your teachers and extracurricular leaders and get a signature from each to confirm that they understand the date and duration of your visit and that you have obtained all of your assignments. This form is not complete until your parent (day student) or the Residential Life Office (boarding student) has also signed the form.

NAME _____ DORM (if applicable) _____

DATE OF DEPARTURE _____ TIME OF DEPARTURE _____ AM PM

DATE OF RETURN _____ TIME OF RETURN _____ AM PM

SIGNATURES

ART TEACHER _____ ENGLISH TEACHER _____

HISTORY _____ LANGUAGE TEACHER _____

MATH TEACHER _____ SCIENCE TEACHER _____

COMPUTER SCIENCE TEACHER _____

EXTRACURRICULAR (art, athletics, music, theater, etc.) _____

PARENT (if a day student) _____

RESIDENT LIFE (if a resident student) _____

If you are a RESIDENT STUDENT you must also sign out on Boardingware, and check out face to face with the Resident Life Office, or any resident faculty member, before you leave for the visit.

NAME OF COLLEGE OR UNIVERSITY _____

___ campus tour ___ interview ___ overnight stay on campus ___ official visit

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Get this signature last...

COLLEGE COUNSELOR SIGNATURE