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Early Childhood Center

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Chief of Police

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STUDENT ATTENDANCE INFORMATION FOR PARENTS

When a child is absent or tardy from school, the parent or guardian should send a note to the school explaining the reason for the absence upon the child's return to school. All notes must include:

- The date of the note
- The name of the child
- The date of the absence or tardy
- The specific reason for the absence or tardy
- The parent's signature

Excused Absences are:

- Religious Holiday
- Death in Family
- Illness
- Visit to Health Care Provider (must provide documentation from provider)
- Court Appearance (must provide appropriate documentation)
- Completing Paperwork Regarding Citizenship
- Taking part in a Naturalization Oath Ceremony
- College Day (High School Only – Must complete form from Academic Dean)
- Playing TAPS at a Military Funeral (Grades 6-12 only)
- Serving as an Election Clerk (one day maximum per year with approved documentation)
- Autism Related Appointment (must provide documentation from provider)
- Military Related Absence

Regardless of whether an absence is excused or unexcused, students must be in attendance 90% of the school days to be compliant with Texas Education Code Section 25.092. If a student is in violation of the 90% law, the parent must meet with the campus administrator to discuss a plan for credit recovery.

School districts are required to notify a student's parent in writing at the beginning of the school year that if the student is absent from school on 10 or more days or parts of days within a six-month period in the same school year, the student's parent is subject to prosecution under Section 25.093 and the student is subject to referral to a truancy court for truant conduct under Section 65.003(a), Family Code.

Should you have any questions about the student attendance policy, please contact your campus administrator.



Independent School District

P.O. Box 1108 · 9600 Eagle Drive · Mont Belvieu, TX 77580

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INFORMACIÓN DE ASISTENCIA ESTUDIANTIL PARA PADRES

Cuando un niño está ausente o llega tarde a la escuela, el padre o tutor debe enviar una nota a la escuela explicando el motivo de la ausencia al regreso del estudiante a la escuela. Todas las notas deben incluir:

- La fecha de la nota.
- El nombre completo del estudiante.
- La fecha de la ausencia o tardanza.
- La razón específica de la ausencia o tardanza.
- La firma del padre.

Las ausencias justificadas son:

- Vacaciones religiosas
- Muerte en la Familia
- Enfermedad
- Visita al proveedor de atención médica (debe proporcionar documentación del proveedor)
- Aspecto judicial (debe proporcionar la documentación adecuada)
- Completar papeleo sobre ciudadanía
- Participando en una Ceremonia de Juramento de Naturalización
- Día de la universidad (solo escuela secundaria: debe completar el formulario del decano académico)
- Tocar TAPS en un funeral militar (solo para los grados 6-12)
- Servir como secretario electoral (un día máximo por año con documentación aprobada)
- Cita relacionada con el autismo (debe proporcionar documentación del proveedor)
- Ausencia relacionada al militar

Independientemente de si una ausencia es justificada o injustificada, los estudiantes deben asistir el 90% de los días escolares para cumplir con el Código de Educación de Texas, Sección 25.092. Si un estudiante infringe la ley del 90%, los padres deben reunirse con el administrador del campus para hablar sobre un plan de recuperación de crédito.

Se requiere que los distritos escolares notifiquen a los padres de un estudiante por escrito al comienzo del año escolar que si el estudiante está ausente de la escuela 10 o más días o partes de días dentro de un período de seis meses en el mismo año escolar, el padre del estudiante está sujeto a enjuiciamiento bajo la Sección 25.093 y el estudiante está sujeto a una remisión a un tribunal de absentismo escolar por conducta ausente bajo la Sección 65.003 (a), Código de Familia.

Si tiene alguna pregunta sobre la política de asistencia estudiantil, comuníquese con el administrador de su campus.