



# NAZARETH ACADEMY HIGH SCHOOL



# CHAPEL WEDDINGS

# Weddings in the Chapel at Nazareth Academy High School

*Congratulations and God's blessings upon your engagement!!*

May your marriage be a reflection of the immense love that God has for each one of us. We are honored that you have chosen Nazareth Academy High School Chapel for the celebration of your wedding. May your life together be blessed with love and happiness always! God bless!

**Please take some time to read the information below and contact our Chapel Wedding Manager, Mrs. Teresa Miller, 215-268-1070 or [NazWeddings@nazarethacademyhs.org](mailto:NazWeddings@nazarethacademyhs.org) to begin planning your wedding.**

This is an excerpt of the letter we received from the Archdiocese of Philadelphia:

*As of March 25, 2013, you may permit the celebration of the Sacrament of Marriage in the Chapel of Nazareth Academy High School. Below is a synopsis of the information that applies to your particular circumstance:*

- *The couple must provide their own Roman Catholic Priest who will have to provide documentation that he is a Priest in good standing of a particular Diocese or Religious Community. This does not apply to a Priest of the Archdiocese of Philadelphia if his name is listed in the Official Catholic Directory of the Archdiocese.*
- *The Priest Celebrant is responsible for obtaining the proper paperwork, certificates and permissions as if the wedding were taking place in his own Church. He is also responsible for completing the Pre-Nuptial Questionnaire, for completing the civil license, for ensuring that the couple attends a Marriage Preparation Program and for conducting the rehearsal.*
- *If the wedding is to be a ceremony only, without the celebration of Mass, and the Officiant is a Permanent Deacon, the information above in regard to paperwork, certificates, permission and delegation is also to be followed.*
- *The Wedding must follow the Catholic Form for the Sacrament of Marriage; the marriage must take place before a Roman Catholic Priest or Deacon, and two witnesses. The wedding may be celebrated either with a Nuptial Mass or within the Ceremony which is contained within the Ritual for Marriage.*
- *Under no circumstances is a wedding to take place out of doors or in any place other than the Chapel.*
- *The wedding information will be recorded in the Sacramental Register of St. Katherine of Siena Church, 9700 Frankford Avenue, Philadelphia, PA 19114. Telephone: 215.637.7548 Fax: 215.637.0146 Therefore, if in the future you need a Marriage Certificate or a proof of your Marriage, it can be obtained from the Parish.*

According to the geographical boundaries set by Canon Law, Nazareth Academy High School is a member of St. Katherine of Siena Parish.

## Wedding and Rehearsal Days/Times

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Weddings are typically scheduled for Friday at 5 PM, Saturday at 2 PM, or Sunday at 2PM.

Rehearsals are traditionally held on Thursday evenings, but may be requested for other days (subject to Chapel availability). The Chapel Wedding Manager will contact you six months prior to your wedding to schedule your rehearsal. It is your responsibility to ensure that your celebrant is available to attend your Rehearsal for the chosen date and time.

## Wedding Price/Package Information

The Board of Trustees of Nazareth Academy High School has set a donation of \$1,500.00 with a non-refundable deposit of \$250.00 plus a \$500 security deposit to secure your requested date. The deposit must be received within thirty days of the initial request to secure your date. The \$1,250.00 balance is to be remitted no later than 30 days prior to the wedding date. Please make checks payable to *Nazareth Academy High School* and send to the attention of Mrs. Teresa Miller at 4001 Grant Avenue, Philadelphia, PA 19114.

Your donation includes the following:

- Reservation of the Chapel for your Rehearsal (90 mins.) and Wedding Day (3 hours)
- Security for your Rehearsal and Wedding Day
- Ample Parking
- Use of the grounds for photography
- Private use of the Conference Room
- Services of the Chapel Wedding Manager, which includes coordination of the Rehearsal and Wedding Day
- Standard liturgical supplies
- 26 pew bows
- Seasonally appropriate Altar flower arrangements and assorted greenery
- Flower Presentation for dedication to the Blessed Mother
- 9 Altar Candelabras with 48 white candles
- 8 Lanterns with Candles for Chapel Windows
- A Unisex Restroom with 5 private powder rooms and a Female 4-Stall Restroom for your guests
- Use of the elevator, outdoor ramp and indoor Chapel ramp to accommodate handicapped and/or elderly guests
- Availability of Baby Grand Piano, Pipe Organ and Electric Keyboard

## **Restrictions:**

**Consumption of alcohol, drugs or tobacco anywhere on the premises is strictly prohibited  
We are an Alcohol-Free, Drug-Free and Smoke-Free Campus**

**No food or drink is permitted within the Chapel**

**Rice, balloons, bird seed, flower petals, and confetti may not be used**

**Doves or butterflies may not be released inside or outside of the Chapel**

**Bubbles may not be used in the Chapel, but they may be used outside**

***Violation of the above could result in forfeiture of the security deposit.***

**Please Note: You must procure your own Celebrant**

**All music must follow the guidelines of the Archdiocesan Commission on Sacred Music.**

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All music must follow the guidelines of the Archdiocesan Commission on Sacred Music.

All music and musicians should be scheduled through Ms. Kate Chmelko, Director of Performing Arts:  
***kchmelko@nazarethacademyhs.org*** or 215-268-1217.