

DOANE ACADEMY



LOWER SCHOOL Q & A

Question:

Are Extended Day options available at Doane?

Answer:

Yes. Extended care is available to students in Primary through Fifth grade.

Morning Care: The morning care program starts at 7:00 a.m. in Stacy Anderson's 4th grade classroom. Students may do their homework, play tabletop games, draw, do pencil-paper puzzles, read or engage in quiet conversation with classmates. At 8:00 a.m. the students are dismissed from the program to go to their classrooms. There is no fee for this program.

After School Care: Parents also are welcome to register their children in the after school care program, beginning at 3:30 p.m. Students must be picked up no later than 6:00 p.m. The program is held in the Primary classrooms in the designated after school care room. Space

and all openings are allocated on a first come, first serve basis. As part of the program, students are provided with a snack and participate in organized play and homework time. Payment must be received in advance.

Question:

What is School Family and how often do they meet?

Answer:

Doane's unique School Family program sets it apart from other schools. While many schools try to minimize interactions between the oldest and youngest students, Doane consciously creates weekly opportunities for students to interact across all grade levels in a safe and caring environment. Doane students are placed into one of fourteen school families, each of which is comprised of students from the Primary program through grade 12 and led by faculty members who serve as "parents." Students and teachers remain in the same family throughout their time at Doane, thereby creating friendships that grow, evolve, and deepen over years. Families meet for thirty minutes once per week on Fridays and join in on activities such as family discussions, celebrations and school service projects.

Question:

What is the All School Meeting?

Answer:

All School Meeting occurs on Monday mornings and is an opportunity for grades 1 through 12 to meet in the Chapel of the Holy Innocents to discuss the upcoming week's events, issues impacting the entire school and recognizing student accomplishments. It is a time that all can see that they are a part of something larger than themselves.

Question:

How do I communicate with my child's teacher?

Answer:

The preferred method of contact for parents needing to speak with their child's teacher is via email, in which a request for a return call can be made if needed. A written note or calling the school and leaving a voicemail message are also acceptable means of communication.

Question:

How can I contact other parents in my child's class?

Answer:

At the beginning of the year, the school distributes a directory that includes all the main school contact numbers, teachers/staff names and phone#/extensions, students names by grade and a family directory with addresses and phone numbers. You can locate the contact information of other parents in this directory. RenWeb also has contact information for teachers and other Doane families.

Question:

How does the Uniform Exchange program work?

Answer:

Doane's Uniform Exchange program works through the generosity of parents donating lightly worn items

that either no longer fit their child/children or uniform items that they may no longer wear because they have moved up to another division of the school where uniform requirements have changed. Donated items are sorted and housed on the first floor of Rowan Hall. If you would like to donate items or need additional information, please contact Greta Brackett (gretabackett@comcast.net)

Question:

How do I communicate my child's absence?

Answer:

Parents must contact the school prior to 8:10 a.m. on any day that their child will not be in school or arriving late. This will allow the school to keep accurate attendance records and thereby ensure the safety and well-being of each student.

Parents may call anytime, 24 hours a day, and leave word at the main desk (ext. 110) or email [Mary Ann Sieb msieb@doaneacademy.org](mailto:msieb@doaneacademy.org) that their child will be absent or that they will be late or leaving early for any reason. Changes in a child's dismissal plan should be e-mailed to Ms. Sieb before noon, cc: to child's teacher.

Question:

How can I find out about school activities and other events at the school?

Answer:

Doane has several ways of communicating various activities and events happening at the school throughout the year. On the website, there's an Events and News section. This contains a calendar with scheduled events for each month listed. A electronic newsletter, "3D" Doane's Day to Day, is also distributed every Wednesday with main events that are happening that week and/or month. "Message from the Headmaster" emails are also distributed periodically that includes timely information on news currently happening at the school. The Parents Association will also be a resource for communicating out information.

Parents Association Executive Board (2019-2020):

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