

**Minutes of the
October 15, 2018
Regular Meeting of the
China Spring Independent School District Board of Trustees**

The China Spring I.S.D. Board of Trustees met in a regular meeting on Monday, October 15, 2018. Superintendent Dr. Marc Faulkner, Assistant Superintendent Dr. Kevin Pitts, Executive Director of Finance Brenda Poteet, Executive Director of Instructional Services Jennifer Crook, Director of Special Education Lisa Howard, Max Rutherford, Kristen Dutschmann, Heather Jenkins, Kim Coe and Miranda Brown met with the following trustees: Rick Hines, Jeff Bradburn, Holly Dunham, Chris Gerick, Bubba Galvan, Trey Oakley and Matt Penney.

1. Call to Order

Rick Hines called the meeting to order at 6:01 p.m. noting that a quorum of Board Trustees was present and that the meeting had been duly called and that notice of the meeting had been posted in accordance with the Texas Government Code Chapter 551.

2. Prayer

The prayer was led by Chris Gerick.

3. Pledge of Allegiance

The pledge was led by Intermediate students in attendance at the meeting.

4. China Spring ISD Mission and Vision statements

A. MISSION STATEMENT

Our mission, in partnership with the community, is to provide individualized learning experiences to prepare students for success in life.

B. VISION STATEMENT

Our vision in China Spring Independent School District is to strive for continuous improvement of our educational system by providing opportunities for all to achieve excellence.

C. BELIEF STATEMENT

Adult learning models a life-long commitment to success.

Rick Hines read the statements.

5. Faculty & Staff Members of the Month

- a. Elementary Faculty Member of the Month – Melissa Vaughn
- b. Secondary Faculty Member of the Month – Vanessa Hopkins
- c. Staff Member of the Month – Kara Turner

Dr. Faulkner presented the faculty and staff member awards of the month to Melissa Vaughn, Vanessa Hopkins, and Kara Turner.

6. Public Comment

There was no public comment.

7. Public Hearing on the School FIRST Rating for China Spring ISD (Action Item)

Brenda Poteet presented the China Spring ISD School FIRST Rating for 2017-18 (based on 2016-17 Financials) where the district earned a score of 100 out of 100 possible points and a rating of Superior. Holly Dunham moved and Trey Oakley seconded the motion to approve the report as presented. Rick Hines, Jeff Bradburn, Holly Dunham, Chris Gerick, Bubba Galvan, Matt Penney and Trey Oakley voted in favor of the motion. The motion carried unanimously.

8. Approval of minutes from the regularly scheduled board meeting held on September 17, 2018 (Action Item)

Holly Dunham moved and Chris Gerick seconded the motion to approve the minutes from the regularly scheduled board meeting held on September 17, 2018. Rick Hines, Jeff Bradburn,

Holly Dunham, Chris Gerick, Bubba Galvan, Matt Penney and Trey Oakley voted in favor of the motion. The motion carried unanimously.

9. Reports to the Board (Information Item)

- A. Extra-Curricular (Athletics, Band, FFA)
 - B. Intermediate Campus Presentation
 - C. Executive Director of Business and Finance
 - D. Executive Director of Instructional Services
 - E. Director of Special Education
 - F. Assistant Superintendent
 - G. Campus Principals
 - H. Superintendent
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- A. Athletics - Coach Bell highlighted sports successes in cross country and other fall sports. Coach Mize and Coach Ellis highlighted the upcoming basketball season. Band - Mr. Nicholson highlighted band events. FFA – FFA staff was attending fair events – their report was included in the board book
 - B. Intermediate School Presentation – Heather Jenkins, Principal, highlighted Intermediate school activities including the Brewing Independence Project and the Hydroponic Tower Garden Project. Assistant Principal Jimmy Ross highlighted events at the intermediate including after school clubs, positive office referrals, positive poster greetings and “WIN(What I Need)” time intervention activities. Mrs. Jenkins also highlighted innovative learning projects such as Cricut Design, Drones, 3D Printing and Passion Projects.
 - C. Executive Director of Finance Brenda Poteet gave the Business Managers report, including the Quarterly Investment Report for the period ended 9/30/18.
 - D. Executive Director of Instructional Services Jennifer Crook gave a report on Instructional Services.
 - E. Director of Special Education Lisa Howard gave her report on Special Education.
 - F. Assistant Superintendent Kevin Pitts reported on maintenance, transportation and food service issues including moisture issues under the MS gym. He also noted that there is an upcoming Parent Summit on suicide prevention.
 - G. Campus Principals reports were included in the board packet.
 - H. Dr. Faulkner gave the Superintendent’s report:
 - a. Resignations/Retirements – Elementary teacher Kim Johnson retiring in January
 - b. Tennis Complex Update – RFP has been published and deadline to receive bids is November 5th.
 - c. Raptor Emergency Management System Presentation – Dr. Pitts and Officer Sanders presented on a potential system for communication during campus safety lockdowns.

The Board adjourned for a break at 7:39p.m. and returned at 7:45p.m.

10. Consideration, discussion, and possible approval of financial audit report from Pattillo, Brown, & Hill for the 2017-2018 school year (Action Item)

Paula Lowe, audit manager for Pattillo, Brown & Hill presented summary numbers from the Annual Financial Report for the 2017-18 school year. Jeff Bradburn moved and Chris Gerick seconded the motion to approve the financial audit report as presented. Rick Hines, Jeff Bradburn, Holly Dunham, Chris Gerick, Bubba Galvan, Matt Penney and Trey Oakley voted in favor of the motion. The motion carried unanimously.

Items 11 & 12 related to the Executive Session were moved to the end of the meeting.

13. Review district purchases of supplies and personal property (Information Item)

There were no questions.

14. Consideration, discussion, and possible approval of changing the November Board meeting from November 19, 2018 to November 12, 2018 (local) (Action Item)

Chris Gerick moved and Bubba Galvan seconded a motion to change the date of the November Board meeting from the 19th to the 12th. Rick Hines, Jeff Bradburn, Holly Dunham, Chris Gerick, Bubba Galvan, Matt Penney and Trey Oakley voted in favor of the motion. The motion carried unanimously.

15. Consideration, discussion, and possible approval of the Storage Area Network Refresh Project for our district wide technology (Action Item)

Trey Oakley moved and Matt Penney seconded the motion to utilize DIR coop pricing to purchase hardware for the SAN project from Weaver Technologies at a cost of \$68,280.31. Rick Hines, Jeff Bradburn, Holly Dunham, Chris Gerick, Bubba Galvan, Matt Penney and Trey Oakley voted in favor of the motion. The motion carried unanimously.

The Board returned to items 11 and 12 postponed from earlier.

11. Executive Session, Govt. Code 551.072 and 551.074

The Board went into executive session at 7:59p.m. pursuant to the Texas Open Meeting Act, Govt. Code 551.072 and 551.074.

A. Land Acquisition

The Board returned from executive session at 9:14 p.m. with no action taken.

12. Action arising from Executive Session (Action Item)

No action taken

The Board returned to the remaining agenda items, beginning at agenda item 16.

16. Consideration, discussion, and possible approval of authorization for the superintendent to enter into contract for the purchase of land for CSISD (Action Item)

Jeff Bradburn made a motion to have Dr. Faulkner act on behalf of CSISD to negotiate on land for future building of schools and authorize payment of up to \$10,000 earnest money contingent on a 60 day feasibility study (up to \$2,500 expense for the study). Holly Dunham seconded the motion. Rick Hines, Jeff Bradburn, Holly Dunham, Chris Gerick, Bubba Galvan, Matt Penney and Trey Oakley voted in favor of the motion. The motion carried unanimously.

17. Discussion of future agenda items for November's regular board meeting (Information Item)

Cougar Kitchen Award Winners
Possible called meetings to interview Tennis Court Construction Firms
Review Superintendent/Board Goals

18. Adjourn (Action Item)

Bubba Galvan moved and Matt Penney seconded the motion to adjourn the meeting. Rick Hines, Jeff Bradburn, Holly Dunham, Chris Gerick, Bubba Galvan, Matt Penney and Trey Oakley voted in favor of the motion. The motion carried unanimously.

The meeting was adjourned at 9:17p.m.



President



Secretary