

**Minutes of the
July 15, 2019 Regular Meeting of the
China Spring Independent School District Board of Trustees**

The China Spring I.S.D. Board of Trustees met in a regular meeting on Monday, July 15, 2019. Superintendent Dr. Marc Faulkner, Assistant Superintendent of Curriculum, Instruction & Assessment Jennifer Crook, Executive Director of Finance Brenda Poteet, Executive Director of Special Programs Lisa Howard, Dr. Max Rutherford, Kristen Dutschmann, Heather Jenkins and Kim Coe met with the following trustees: Rick Hines, Jeff Bradburn, Bubba Galvan, Chris Gerick, Trey Oakley and Matt Penney. Trustee Holly Dunham was absent.

1. Call to Order

Rick Hines called the meeting to order at 6:00 p.m. noting that a quorum of Board Trustees was present and that the meeting had been duly called and that notice of the meeting had been posted in accordance with the Texas Government Code Chapter 551.

2. Prayer

The prayer was led by Trey Oakley.

3. Pledge of Allegiance

The pledge was led by HS Principal Max Rutherford.

4. China Spring ISD Mission and Vision statements

A. MISSION STATEMENT

Our mission, in partnership with the community, is to provide individualized learning experiences to prepare students for success in life.

B. VISION STATEMENT

Our vision in China Spring Independent School District is to strive for continuous improvement of our educational system by providing opportunities for all to achieve excellence.

Rick Hines read the statements.

5. Public Comment

Thank you from parent Jared Kaline to Jim Ditto, Kim Coe and Elementary staff who helped find their son who tried to walk to the Elementary School on his own.

6. Approval of minutes from the regularly scheduled board meeting held on June 24, 2019 (Action Item)

Jeff Bradburn moved and Matt Penney seconded the motion to approve the minutes from the regularly scheduled board meeting held on June 24, 2019. Rick Hines, Jeff Bradburn, Bubba Galvan, Chris Gerick, Trey Oakley and Matt Penney voted in favor of the motion. The motion carried unanimously.

7. Reports to the Board (Information Item)

- A. Campus Principals
- B. Executive Director of Finance
- C. Assistant Superintendent of Curriculum, Instruction & Assessment
- D. Executive Director of Special Programs
- E. Deputy Superintendent
- F. Superintendent
 - a. Resignations
 - b. DAEP Update
 - c. 10 Year Budget and Enrollment Trends
 - d. Employee Tracking

- A. There were no questions on campus reports. Dr. Rutherford reported on AP test successes at the High School.

- B. Brenda Poteet presented the Finance Report including the Quarterly Investment Report for the period ended June 30, 2019.
- C. Jennifer Crook presented the Curriculum, Instruction & Assessment Report.
- D. Lisa Howard presented the Special Programs Report.
- E. Dr. Pitts not present – will present cumulative report next month.
- F. Dr. Faulkner gave the Superintendent's report:
 - 1. Resignations – Lisa Czajkowski (MS History & head softball)
 - 2. DAEP Update – Dr. Faulkner highlighted some changes in planned guidelines for DAEP placement/evaluation
 - 3. 10 Year Budget and Enrollment Trends – Dr. Faulkner highlighted changes in budget/student enrollment for last 10 years.
 - 4. Employee Tracking – Dr. Faulkner gave the board an analysis of reasons for employee changes for past several years

8. Review district purchases of supplies and personal property (Information Item)

There were no questions.

9. Consideration, discussion, and possible approval of the District Improvement Plan (Action Item)

Jeff Bradburn moved and Trey Oakley seconded the motion to approve the District Improvement Plan as presented. Rick Hines, Jeff Bradburn, Bubba Galvan, Chris Gerick, Trey Oakley and Matt Penney voted in favor of the motion. The motion carried unanimously.

10. Consideration, discussion, and possible approval of the student code of conduct for the 19-20 school year (Action Item)

Matt Penney moved and Chris Gerick seconded the motion to approve the student code of conduct for the 19-20 school year as presented. Rick Hines, Jeff Bradburn, Bubba Galvan, Chris Gerick, Trey Oakley and Matt Penney voted in favor of the motion. The motion carried unanimously.

11. Review Student Handbooks for the 2019-2020 school year (Information Item)

There were no questions on the student handbooks.

12. Consideration, discussion, and possible approval of a delegate and an alternative delegate for the TASB Convention (Action Item)

Chris Gerick moved and Bubba Galvan seconded the motion to approve Matt Penney as delegate and Trey Oakley as alternative delegate for the TASB convention. Rick Hines, Jeff Bradburn, Bubba Galvan, Chris Gerick, Trey Oakley and Matt Penney voted in favor of the motion. The motion carried unanimously.

13. Consideration, discussion, and possible approval of moving the August board meeting from August 19, 2019 to August 26, 2019 (Action Item)

Chris Gerick moved and Trey Oakley seconded the motion to move the August board meeting from August 19th to August 26th, 2019. Rick Hines, Jeff Bradburn, Bubba Galvan, Chris Gerick, Trey Oakley and Matt Penney voted in favor of the motion. The motion carried unanimously.

14. Consideration, discussion, and possible approval of a Memorandum of Understanding (MOU) with McLennan County Challenge Academy for JJAEP services (Action Item)

Matt Penney moved and Bubba Galvan seconded the motion to approve an MOU with McLennan County Challenge Academy for JJAEP services. Rick Hines, Jeff Bradburn, Bubba Galvan, Chris Gerick, Trey Oakley and Matt Penney voted in favor of the motion. The motion carried unanimously.

15. Consideration, discussion, and possible approval of a Memorandum of Understanding (MOU) between China Spring ISD and Bosqueville ISD for DAEP/TAG services, fuel, and specific special education services when needed (Action Item)

Trey Oakley moved and Bubba Galvan seconded the motion to approve an MOU between China Spring ISD and Bosqueville ISD for DAEP/TAG services, fuel, and specific special education.

services when needed. Rick Hines, Jeff Bradburn, Bubba Galvan, Chris Gerick, Trey Oakley and Matt Penney voted in favor of the motion. The motion carried unanimously.

16. Consideration, discussion, and possible approval of gym floor maintenance (Action Item)

Bubba Galvan moved and Matt Penney seconded the motion to approve gym floor maintenance for the Intermediate, HS and auxiliary gyms at a cost of \$23,399. Rick Hines, Jeff Bradburn, Bubba Galvan, Chris Gerick, Trey Oakley and Matt Penney voted in favor of the motion. The motion carried unanimously.

17. First reading of policy update 113 (Information Item)

Policy update 113 was included in the board book for review by the board.

18. Consideration, discussion, and possible approval of selecting a vendor for the elementary roof replacement (Action Item)

Jeff Bradburn moved and Trey Oakley seconded the motion to approve the selection of Parsons Roofing to replace the roof on ½ of the Elementary School building with a .50 mil roof at a cost of \$201,518.00. Rick Hines, Jeff Bradburn, Bubba Galvan, Chris Gerick, Trey Oakley and Matt Penney voted in favor of the motion. The motion carried unanimously.

19. Executive Session, Govt. Code 551.074

- A. Report on new employees hired since June board meeting (Information Item)
- B. Superintendent/Board Goals Discussion

The Board went into Executive Session at 7:08p.m. and returned at 8:38p.m. with no action taken.

20. Action arising from Executive Session (Action Item)

There were no action items in the Executive Session.


21. Discussion of future agenda items for August's regular board meeting (Information Item)

Approve Policy Update 113
Approval of Tax Rate
40H approval for Extra-Curricular Status
T-Tess Appraisal Approval
New Employee Reception with Board

22. Adjourn (Action Item)

Bubba Galvan moved and Matt Penney seconded the motion to adjourn the meeting. Rick Hines, Jeff Bradburn, Bubba Galvan, Chris Gerick, Trey Oakley and Matt Penney voted in favor of the motion. The motion carried unanimously.

The meeting was adjourned at 8:41p.m.



President



Secretary