

**Minutes of the
May 20, 2019 Regular Meeting of the
China Spring Independent School District Board of Trustees**

The China Spring I.S.D. Board of Trustees met in a regular meeting on Monday, May 20, 2019. Superintendent Dr. Marc Faulkner, Assistant Superintendent Dr. Kevin Pitts, Executive Director of Curriculum, Instruction & Assessment Jennifer Crook, Executive Director of Finance Brenda Poteet, Director of Special Education Lisa Howard, Dr. Max Rutherford, Miranda Brown, Kristen Dutschmann, Heather Jenkins and Kim Coe met with the following trustees: Rick Hines, Jeff Bradburn, Holly Dunham, Bubba Galvan, Chris Gerick, Trey Oakley and Matt Penney.

1. Call to Order

Rick Hines called the meeting to order at 6:01 p.m. noting that a quorum of Board Trustees was present and that the meeting had been duly called and that notice of the meeting had been posted in accordance with the Texas Government Code Chapter 551.

2. Prayer

The prayer was led by Jeff Bradburn.

3. Pledge of Allegiance

The pledge was led by High School students in attendance at the meeting.

4. China Spring ISD Mission and Vision statements

A. MISSION STATEMENT

Our mission, in partnership with the community, is to provide individualized learning experiences to prepare students for success in life.

B. VISION STATEMENT

Our vision in China Spring Independent School District is to strive for continuous improvement of our educational system by providing opportunities for all to achieve excellence.

C. BELIEF STATEMENT

All stakeholders will exhibit moral and ethical behavior.

Rick Hines read the statements.

5. Faculty & Staff Members of the Month

- a. Elementary Faculty Member of the Month – Delaney Straley
- b. Secondary Faculty Member of the Month – David Wright
- c. Staff Member of the Month – Rhonda Gullett
- d. Cougar Kitchen of the Quarter – (March-May) – Intermediate School
- e. 2018-2019 Curriculum Innovation Learning Design Team (CILD) Recognition

Dr. Faulkner presented the faculty and staff member awards of the month to Delaney Straley, David Wright, and Rhonda Gullett. Dr. Pitts and Jill Sanders, Food Service Manager, recognized the Intermediate School kitchen staff for the Cougar Kitchen award. Jennifer Crook, Executive Director of Curriculum, Instruction & Assessment, highlighted the recognition given to the 2018-19 CILD Team.

6. Public Comment

None

7. Campus Presentation – High School

Dr. Max Rutherford, HS principal, introduced several teachers, who presented several student groups to the board. Band Director Mr. Nichelson introduced a Texas State Solo & Ensemble group of High School students who performed a flute quartet. Mrs. Smith presented UIL Social

Studies and Current Events team State competitors. Zabrina Lard presented a team of students who demonstrated technical skills using robots. Dr. Rutherford presented the Top 10 percent graduates to the board: Top 10% in attendance - Hunter Littleton, Holli Habermann, Brooke Stephens, Taylor Brown, Malori Brown, Macy Wright, Maggie Chaffin, Raelynn Faulkner, Michael Cadieux, Summer Emblem, Hunter Anz, Whitney Reinke, Ella Kimbell, Danielle Blattman, Nicolette Rokas. Dr. Rutherford also recognized his HS assistant principals Rob Rogers and David Ellis who were in attendance at the meeting.

8. Reorganization and election of Board of Trustee Officers (Action item)

Chris Gerick moved and Bubba Galvan seconded a motion to keep the board officers the same for this coming year – Rick Hines, President; Jeff Bradburn, Vice President; and Holly Dunham, Secretary. Rick Hines, Jeff Bradburn, Holly Dunham, Bubba Galvan, Chris Gerick, Trey Oakley and Matt Penney voted in favor of the motion. The motion carried unanimously.

9. Approval of minutes from the regularly scheduled board meeting held on April 15, 2019 (Action Item)

Holly Dunham moved and Trey Oakley seconded the motion to approve the minutes from the regularly scheduled board meeting held on April 15, 2019. Rick Hines, Jeff Bradburn, Holly Dunham, Bubba Galvan, Chris Gerick, Trey Oakley and Matt Penney voted in favor of the motion. The motion carried unanimously.

10. Extra-Curricular Reports to the Board (Information Item)

- A. Athletics
- B. Band
- C. FFA

- A. Coach Bell highlighted student results for the State track meet, athletic signings and All State Academic track. He also noted that the 7 on 7 football team has qualified for the State meet this summer.
- B. Mr. Nicholson highlighted band successes and activities.
- C. Mr. Day highlighted FFA successes and activities.

11. Reports to the Board (Information Item)

- A. Executive Director of Business and Finance
- B. Executive Director of Curriculum, Instruction & Assessment
- C. Director of Special Education
- D. Assistant Superintendent
- E. Questions about any campus reports
- F. Superintendent

- A. Brenda Poteet presented the Business Managers Report.
- B. Jennifer Crook presented the Instructional Services Report.
- C. Lisa Howard presented the Special Education Report.
- D. Assistant Superintendent Kevin Pitts reported on maintenance, human resources and other district issues.
- E. There were no questions on campus reports.
- F. Dr. Faulkner gave the Superintendent's report:
 - 1. Resignations – Cara Clark (MS), Garrett Clark (HS), Jody Dezell (HS), Ruby Heffington (Elem), Elizabeth Rodriguez (4th grade)
 - 2. Retirements – Suzi Ickles (Art –MS) and Ellen Payson (Art – Intermediate)
 - 3. Dr. Faulkner spoke on Board Policy CH (Local) – current policy requires anything over \$10K to be approved by the board; state policy requires anything over \$50K to be approved by the board; Dr. Faulkner informed the board that he would like to add an agenda item to next month's board meeting to raise the board approval level to \$20K to enable the district to more efficiently purchase needed items.
 - 4. Maintenance items on replacement spreadsheet – trying to work in a new roof at Elementary into next year's budget

12. Review and questions of district purchases of supplies and personal property (Information Item)

There were no questions.

13. Consideration, discussion, and possible approval of budget amendments for the 2018-2019 operating budget (Action Item)

Jeff Bradburn moved and Matt Penney seconded the motion to approve budget amendments for the 2018-2019 operating budget as presented. Rick Hines, Jeff Bradburn, Holly Dunham, Bubba Galvan, Chris Gerick, Trey Oakley and Matt Penney voted in favor of the motion. The motion carried unanimously.

14. Consideration, discussion, and possible approval of accepting bid to fix crawl space water issues at the Middle School (Action Item)

Holly Dunham moved and Matt Penney seconded the motion to approve a bid from Division 7 for the amount of \$95,200 to install a vapor barrier and foam seal the bottom of the middle school gym floor. Rick Hines, Jeff Bradburn, Holly Dunham, Bubba Galvan, Chris Gerick, Trey Oakley and Matt Penney voted in favor of the motion. The motion carried unanimously.

15. Consideration, discussion, and possible approval of meal prices for 2019-2020 (Action Item)

Dr. Faulkner recommended the following adjustments to district meal prices (Increase of .10 cents across the board):

Adult Meal Prices/Non-Student Prices:

Adult & Non-Student breakfast – from \$2.15 to \$2.25

Adult & Non- Student lunch – from \$3.75 to \$3.85

Student Meal Prices:

All campuses - Student breakfast – from \$1.40 to \$1.50

Elementary lunch – from \$2.50 to \$2.60

Intermediate lunch – from \$2.50 to \$2.60

Middle School lunch – from \$2.75 to \$2.85

High School lunch – from \$2.75 to \$2.85

Bubba Galvan moved and Trey Oakley seconded the motion to approve meal prices as presented for 2019-2020. Rick Hines, Jeff Bradburn, Holly Dunham, Bubba Galvan, Chris Gerick, Trey Oakley and Matt Penney voted in favor of the motion. The motion carried unanimously.

16. Executive Session, Govt. Code 551.074

- A. Consideration, discussion, and possible approval of probationary teacher contracts for the 2019-2020 school year (Action Item)
- B. Consideration, discussion, and possible approval of an 11 month contract for Shriena Ghazzagh to become the District Instructional Technologist (Action Item)
- C. Consideration, discussion, and possible approval of a 12 month contract for Melissa Adams as the Innovative Learning Design Coordinator and Public Relations (Action Item)
- D. Consideration, discussion, and possible approval of a 2 year 12 month administrator contract for Leslie Smith to be the Director of Curriculum, Instruction and Assessment (Action Item)

The Board opted not to go into executive session.

17. Action arising from Executive Session (Action Item)

- A. Dr. Faulkner recommended 10 month probationary contracts for the 2019-20 school year for Amber Clark (Int), Randall Earwood (MS), Kristen Hodges (MS), Timothy King (HS), Jennifer McCaslin (Int), Maegan O'Neal (Elem), and Shannon Weilbaum (Sped Inclusion). Dr. Faulkner also recommended the following dual assignment contracts: Kyle Kilpatrick (10 month and 10 days - JH Coach/Int. PE), Philip McCaslin (10 month and 15 days - HS Coach/ SS), and Michael Witherspoon (10 month and 10 days - HS History/MS Coach).
- B. Dr. Faulkner recommended an 11 month contract for Shriena Ghazzagh as District Instructional Technologist.
- C. Dr. Faulkner recommended a 12 month contract for Melissa Adams as Innovative Learning Design Coordinator and Public Relations.

D. Dr. Faulkner recommended a 2 year, 12 month administrator contract for Leslie Smith as Director of Curriculum, Instruction and Assessment.

Jeff Bradburn moved and Bubba Galvan seconded the motion to approve all of the above recommendations A-D as read by Dr. Faulkner. Rick Hines, Jeff Bradburn, Holly Dunham, Bubba Galvan, Chris Gerick, Trey Oakley and Matt Penney voted in favor of the motion. The motion carried unanimously.

18. Consideration, discussion, and possible approval of passing a board resolution and approving a MOU with ESC Region 8 and TIPS Purchasing Cooperative (Action Item)

Trey Oakley moved and Matt Penney seconded the motion to approve a board resolution and MOU with Region 8 and the TIPS Purchasing Cooperative. Rick Hines, Jeff Bradburn, Holly Dunham, Bubba Galvan, Chris Gerick, Trey Oakley and Matt Penney voted in favor of the motion. The motion carried unanimously.

19. Consideration, discussion, and possible approval of a chrome cart purchase for the CTE department through the Carl Perkins Grant (Action Item)

Holly Dunham moved and Bubba Galvan seconded the motion to approve the purchase of 2 Chrome Carts from Dell to be funded by the Carl Perkins Grant fund at a cost of \$16,504. Rick Hines, Jeff Bradburn, Holly Dunham, Bubba Galvan, Chris Gerick, Trey Oakley and Matt Penney voted in favor of the motion. The motion carried unanimously.

20. Consideration, discussion, and possible approval of purchasing band equipment for the 2019-2020 school year (Action Item)

Holly Dunham moved and Jeff Bradburn seconded the motion to approve the purchase of Marching Euphoniums from Ellis County Music Center at a cost of \$28,956 and the purchase of 200 Band Chairs/Mobile Carts at a cost of \$12,875 from Melhart Music Center. Rick Hines, Jeff Bradburn, Holly Dunham, Bubba Galvan, Chris Gerick, Trey Oakley and Matt Penney voted in favor of the motion. The motion carried unanimously.

21. Consideration, discussion, and possible approval of new vendor for website design and school notification system combined (Action Item)

Trey Oakley moved and Matt Penney seconded the motion to approve the purchase of Web Software & Services from Finalsite at a cost of \$18,429 for the current year for design and fees. Rick Hines, Jeff Bradburn, Holly Dunham, Bubba Galvan, Chris Gerick, Trey Oakley and Matt Penney voted in favor of the motion. The motion carried unanimously.

22. Overview of 2019-2020 budget preparation (Information Item)

Dr. Faulkner discussed the budget preparation for 2019-2020 and noted the difficulties the district is experiencing in calculating state funding and tax revenues due to the potential pending legislative action.

23. Consideration, discussion, and possible approval of authorizing the superintendent to offer employment contracts starting May 21, 2019 (Action Item)

Jeff Bradburn moved and Chris Gerick seconded the motion to approve the authorization of the Superintendent to offer employment contracts for the 2019-20 school year beginning May 21, 2019. Rick Hines, Jeff Bradburn, Holly Dunham, Bubba Galvan, Chris Gerick, Trey Oakley and Matt Penney voted in favor of the motion. The motion carried unanimously.

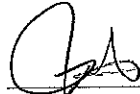
24. Discussion of future agenda items for June's regular board meeting (Information Item)

Approve 2019-2020 Operating Budget
Approve proposed raises for 2019-2020 (Teachers, Counselors, Nurses, and Librarians)(Hourly) and (Administrators)
Report on new teaching contracts offered for 2019-2020
Possible Budget Amendments to wrap up the 2018-2019 Budget Cycle
Possible Action on CH (Local) Policy

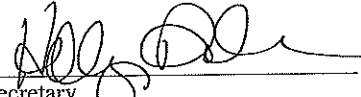
25. Adjourn (Action Item)

Bubba Galvan moved and Trey Oakley seconded the motion to adjourn the meeting. Rick Hines, Jeff Bradburn, Holly Dunham, Bubba Galvan, Chris Gerick, Trey Oakley and Matt Penney voted in favor of the motion. The motion carried unanimously.

The meeting was adjourned at 7:35p.m.



President



Secretary