



**POSITION DESCRIPTION**

**JOB TITLE:** Trades Associate (Utility)  
**DEPARTMENT:** Facilities (302)  
**REPORTS TO:** Facilities Director  
**SALARY RANGE:**  
**FTE:** 1.0 FTE

**POSITION REQUIREMENTS:**

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The duties and responsibilities of the Trades Associate (Utility) include, but are not limited to:

- Assisting other trades as directed by the Director of Facilities.
- Light carpentry work.
- Light electrical and/or plumbing work as needed.
- Work on as needed basis after hours, weekends and for emergency call-ins.
- Knowledge of door hardware
- Assist the Director of Facilities as needed.

**MINIMUM DESIRED QUALIFICATIONS:**

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- High School degree or equivalent.
- Two (2) years' experience as a carpenter, locksmith, electrical, plumbing or relatable trade.
- Ability to perform moderate to heavy manual labor, including frequent bending, walking and heavy lifting (up to 50 pounds) and the stamina to maintain continuous physical effort for the duration of the shift on a regular basis.
- Ability to interact and work with staff, faculty, students and outside vendors in a friendly, effective manner.

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