

INDEPENDENT SCHOOL DISTRICT NO. 624
WHITE BEAR LAKE, MN 55110

A meeting of the White Bear Lake Area School Board was held on Monday, September 9, 2019 at 7:00 p.m. in Community Room 112 at District Center, 4855 Bloom Avenue, White Bear Lake, MN 55110.

A. PROCEDURAL ITEMS

1. Chair Mullin called the meeting to order at 7:00 p.m.
2. Roll Call – Present: Wilson, Beloyed, Chapman, Ellison, Fahey, Mullin, Newmaster
Ex-Officio: Dr. Wayne Kazmierczak
Cabinet: Asper, Gillespie, Maurer, Mons, Ouren, Paul, Vette, Wald
School Board Student Representative: Carroll
3. Pledge of Allegiance
4. Induction of Madison Carroll and Jennifer Adams as the new 2019-20 student representatives to the White Bear Lake Area School Board.
5. Ellison moved and Newmaster seconded to approve the agenda as presented. ***Voice vote: All ayes. Motion carried.***
6. Chapman moved and Fahey seconded to approve the consent agenda consisting of:
 - Approval of minutes for regular Board meeting of August 12 and work-study minutes of August 26, 2019;
 - Payment of invoices based upon a random sample, all of which met the standards and guidelines as set by the Board;
 - Correspondence
 - Passage of resolution regarding acceptance of gifts with thank you letters directed to the donors;
 - Approve field trips; and
 - Passage of resolution to approve personnel issues to include:
 - **Resignation/Termination/Non-Renewal– Classified Staff**
Derek Ambroson– Pupil Support Assistant, Otter Lake Elementary
Employed by District 624 since 09/03/2018
Effective Date: 08/20/2019
Nicholas Christopherson– Program Assistant Leader, Lincoln Elementary
Employed by District 624 since 01/14/2019
Effective Date: 08/09/2019
Bridget Das– Lunchroom Aide, Matoska Elementary
Employed by District 624 since 09/06/2017
Effective Date: 08/26/2019
Caitlin Keese– Program Assistant Leader, Hugo Elementary
Employed by District 624 since 09/10/2018
Effective Date: 06/26/2019
Rory Kehoe– Part Time Cook, WBLAHS – North Campus
Employed by District 624 since 12/12/2018
Effective Date: 08/14/2019
Joleen George– Admin. Assistant to Cabinet Member, District Office
Employed by District 624 since 08/25/2016
Effective Date: 09/13/2019
Abigayil Olson– Pupil Support Assistant, WBLAHS – North Campus
Employed by District 624 since 04/01/2006
Effective Date: 08/22/2019

Jason Salkowicz– Assistant Head Engineer, Central Middle School

Employed by District 624 since 05/05/2014

Effective Date: 09/13/2019

Breanna Zeeb– Program Aide, Lakeaires Elementary

Employed by District 624 since 02/01/2018

Effective Date: 08/16/2019

➤ **Resignation/Termination/Non-Renewal– Non-Affiliated Staff**

Julie Drews– Special Education Transportation Router, Bus Garage

Employed by District 624 since 07/27/2015

Effective Date: 08/23/2019

John Thomas– Campus Security, ALC

Employed by District 624 since 09/05/2012

Effective Date: 08/12/2019

➤ **Resignation/Termination/Non-Renewal – Certified Staff**

Angela Lundblad– .6 FTE ECFE Teacher, Normandy Park

Employed by District 624 since 08/28/2017

Effective Date: 08/14/2019

Alyssa Malmer– PE/Health/DAPE Teacher, Sunrise Park & WBLAHS – North Campus

Employed by District 624 since 08/20/2018

Effective Date: 08/12/2019

Elizabeth Schreier– .8 FTE FACS Teacher, Sunrise Park Middle School

Employed by District 624 since 08/20/2018

Effective Date: 06/10/2019

➤ **Change In Assignment - Classified**

Suzanne Baker – Satellite Manager, Birch Lake Elementary

From 5.75 hrs. per day To 6.25 hrs. per day

Effective Date: 09/02/2019

Janine Frogner – Satellite Manager, Lincoln Elementary

From 5.75 hrs. per day To 6.25 hrs. per day

Effective Date: 09/02/2019

Debra Gefre – Satellite Manager, Otter Lake Elementary

From 5.75 hrs. per day To 6.25 hrs. per day

Effective Date: 09/02/2019

Annette Haugen – Satellite Manager, Hugo Elementary

From 5.75 hrs. per day To 6.25 hrs. per day

Effective Date: 09/02/2019

Deborah Joyce – Satellite Manager, Vadnais Heights Elementary

From 5.75 hrs. per day To 6.25 hrs. per day

Effective Date: 09/02/2019

Tracy Kramlinger – Satellite Manager, Oneka Elementary

From 5.75 hrs. per day To 6.25 hrs. per day

Effective Date: 09/02/2019

Julie Mattice – Satellite Manager, Lakeaires Elementary

From 5.75 hrs. per day To 6.25 hrs. per day

Effective Date: 09/02/2019

Rachel Rancour – Satellite Manager, Matoska Elementary

From 5.75 hrs. per day To 6.25 hrs. per day

Effective Date: 09/02/2019

Rose Roberts – From PT Cook To Regular PT Cook, Central Middle School

\$15.09 per hr., 22.5 hours per week, \$12,222.90

Effective Date: 09/02/2019

Heidi Sicard – Satellite Manager, Willow Elementary

From 5.75 hrs. per day To 6.25 hrs. per day

Effective Date: 09/02/2019

➤ **Change In Assignment - Certified**

Barbara Hunt – Mathematics Teacher, Central and Sunrise Park Middle School

From .85 FTE to 1.0 FTE

Effective Date: 2019-2020 School Year

➤ **Extra Assignment – Certified Staff**

La'sonya Taylor – .1 FTE FACS Teacher, Central Middle School

MA+60, Step 9, \$6,863.90

Effective Date: 2019-2020 School Year

➤ **Full Time Leave Request – Certified Staff**

Rachel Zitzow– .6 FTE EL Teacher, Lakeaires Elementary

Employed by District 624 since 08/24/2011

Effective Date: 2019-2020 School Year

➤ **New Personnel – Classified Staff**

Alissa Acker– Custodian, Normandy Park and Sunrise Park Middle School

\$18.35 per hr. plus \$.30 per hr. shift diff., 40 hours per week, \$31,928.78

Effective Date: 09/03/2019

Bridget Ajayo– Program Assistant Leader, Lakeaires Elementary

\$13.98 per hr., 28.75 hours per week, \$17,684.70

Effective Date: 08/26/2019

Dodi Anderson – Pupil Support Assistant, Otter Lake Elementary

\$19.59 per hr., 32.5 hours per week, \$22,792.96

Effective Date: 09/02/2019

Tonya Boyd – Part-Time Cook, Sunrise Park Middle School

\$15.09 per hr., 17.5 hours per week, \$9,506.70

Effective Date: 09/02/2019

Kara Cardenas – Pupil Support Assistant, Vadnais Heights Elementary

\$18.77 per hr., 31.25 hours per week, \$20,998.93

Effective Date: 09/02/2019

Lindsay Collins – Pupil Support Assistant, Central Middle School

\$18.77 per hr., 32.5 hours per week, \$21,838.89

Effective Date: 09/02/2019

Dalton Bernier– Custodian, Lakeaires Elementary

\$18.35 per hr. plus \$.30 per hr. shift diff., 40 hours per week, \$31,928.78

Effective Date: 09/03/2019

Patricia Ferrell – Pupil Support Assistant, WBLAHS – South Campus

\$18.77 per hr., 32.5 hours per week, \$21,838.89

Effective Date: 09/02/2019

Lakeea Johnson – Building Assistant, Matoska Elementary

\$17.63 per hr., 20 hours per week, \$12,482.04

Effective Date: 09/04/2019

Megan Johnson – Pupil Support Assistant, WBLAHS – South Campus

\$18.77 per hr., 32.5 hours per week, \$21,838.89

Effective Date: 09/02/2019

Jessica Lillie – Pupil Support Assistant, Sunrise Park Middle School

\$18.77 per hr., 32.5 hours per week, \$21,838.89

Effective Date: 09/02/2019

Kristen Middleton – Part-Time Cook, Sunrise Park Middle School

\$15.09 per hr., 17.5 hours per week, \$9,506.70

Effective Date: 09/02/2019

Mack Phillips – Student Supervisor, WBLAHS – South Campus

\$18.77 per hr., 30.0 hours per week, \$20,271.60

Effective Date: 09/02/2019

Sandra Rodriguez – Part-Time Cook, Central Middle School

\$15.09 per hr., 18.75 hours per week, \$10,185.75dobbi

Effective Date: 09/02/2019

Melissa Steussy – Pupil Support Assistant, WBLAHS – South Campus

\$18.77 per hr., 32.5 hours per week, \$21,838.89

Effective Date: 09/02/2019

Pang Vang – Part-Time Cook, Sunrise Park Middle School

\$15.09 per hr., 17.5 hours per week, \$9,506.70

Effective Date: 09/02/2019

Seng Vang – Pupil Support Assistant, WBLAHS – South Campus

\$18.77 per hr., 32.5 hours per week, \$21,838.89

Effective Date: 09/02/2019

Dion Wilson – Student Supervisor, Area Learning Center

\$18.77 per hr., 37.5 hours per week, \$25,198.72

Effective Date: 09/02/2019

Fue Xiong – Student Supervisor, Area Learning Center

\$19.59 per hr., 30 hours per week, \$21,149.64

Effective Date: 09/02/2019

➤ **New Personnel – Non-Affiliated**

Angela Cosgrove – Naturalist, Tamarack Nature Center

\$9,048.00

Effective Date: 2019-2020 School Year (1 Year Assignment)

Sara Florin – Assistant Director of Technology and Innovation, District Center

\$77,201.92 (Pro-rated on annual salary of \$92,500.00)

Effective Date: 08/29/2019

Angela Lundblad – .75 FTE Early Childhood Specialist, Normandy Park

\$40,334.18 (Pro-rated on annual salary of \$61,597.00)

Effective Date: 08/15/2019

Katharine Taleen – Preschool Teacher, Normandy Park

\$23,319.00

Effective Date: 2019-2020 School Year

➤ **New Personnel – Certified Staff**

Alexandra Harding – Kindergarten Teacher, Lakeaires Elementary

MA, Step 1, \$48,023.00

Effective Date: 2019-2020 School Year

Marissa Lane – Kindergarten Teacher, Vadnais Heights Elementary

BA, Step 2, \$44,191.00

Effective Date: 2019-2020 School Year

David Melvin – Special Education Teacher, WBLAHS – North Campus

MA+45, Step 13, \$81,459.00

Effective Date: 2019-2020 School Year

Sean Murphy – Social Studies and AVID Teacher, Central and Sunrise Park Middle School

MA, Step 1, \$48,023.00

Effective Date: 2019-2020 School Year

Abigayil Olson – Health, Phy Edu & DAPE Teacher, WBLAHS – North Campus & Central

Middle School

BA, Step 1, \$43,310.00

Effective Date: 2019-2020 School Year

Jessica Rehfeld – .7 FTE Early Childhood Family Education Teacher, Normandy Park

MA, Step 2, \$34,666.80

Effective Date: 2019-2020 School Year

➤ **Long Term Substitute – Certified Staff**

John Buck – Mathematics Teacher, WBLAHS – North Campus

MA, Step 4, \$6,486.68

Effective Date: 08/26/2019 through 09/26/2019

Kailey Colvard – Special Education Teacher, WBLAHS – North Campus

BA, Step 1, \$5,804.43

Effective Date: 08/26/2019 through 09/30/2019

Michael Lehenbauer – Grade 3 Teacher, Oneka Elementary

MA, Step 1, \$15,027.34

Effective Date: 08/26/2019 through 11/26/2019

Adam Ludwid – Social Studies Teacher, WBLAHS – North Campus

BA+60, Step 4, \$50,905

Effective Date: 2019-2020 School Year

Shana Morrisette – .3 FTE Spanish Teacher, Oneka Elementary

MA, Step 12, \$14,857.20

Effective Date: 2019-2020 School Year

Joshua Steigauf – Social Studies Teacher, WBLAHS – North Campus

MA, Step 4, \$48,023

Effective Date: 2019-2020 School Year

Roll call vote: ayes: Wilson, Beloyed, Chapman, Ellison, Fahey, Mullin, Newmaster. Nays: none

B. **PUBLIC FORUM** – No speakers

C. **INFORMATION ITEMS**

1. **Opening School Report** - Assistant Superintendent Sara Paul, Director of Student Activities Brian Peloquin, Assistant Superintendent for Finance and Operations Tim Wald, Nutrition Services Coordinator Bridget Lehn, Operations Coordinator Dan Roeser, Student Support Services Director Lisa Ouren, Technology and Innovation Director Steve Asper, Human Resources Director Matthew Mons, Community Services and Recreation Director Tim Maurer, and Communications and Community Relations Director Marisa Vette provided information on district programs and services work done over the summer. The presentation is available on the district website.
2. **White Bear Lake Area Educational Foundation** - President Andrea Loppnow and Executive Director Dawn Hank provided an update on the work done by the Foundation and the grants distributed last year. The Bear Legacy fundraising event will be held on October 11 at Vadnais Heights Commons.
3. **Superintendent Report** - We enjoyed welcoming students back for the 2019-20 academic year. Elementary and secondary students began last week, and our Early Childhood programs begin this week. We wish all of our students a terrific year! “Like” and “Follow” the district

to stay current. In addition to our weekly e-newsletters and usual information share-outs, we invite you to enjoy two 624-inspired initiatives on our district Facebook and Twitter pages. Every Friday, the District will post a video update of The Week in 62.4 Seconds and every morning we will share district facts on the district's Facebook and Twitter pages. District community members age 65 and older are invited to apply for our Senior Activity Pass, which allows free entry into a variety of activities. Stop by the Community Services Office at District Center or the Senior Program at Normandy Park Education Center to pick up the Activity Pass. Homecoming Week is September 23-28. The Alumni Association All-School Reunion and dedication of the Washington School Bell will take place on the morning of Saturday, Sept. 28 at District Center (the original White Bear Lake High School). Festivities include a free pancake breakfast, an alumni car show, District Center tours, photos with Bear and the Bell, and a book signing with alumni author David Gehrenbeck. Bond Referendum Public Meetings will be held: 8:30 a.m. on Tues, Sept. 17 at the Senior Center, 2482 East County Road F, WBL; 7 p.m. on Tues, Sept. 24 at District Center, 4855 Bloom Ave, WBL; 7 p.m. on Wed, Oct. 2 at Hugo Elementary, 14895 Francesca Ave N, Hugo; 7 p.m. on Thurs, Oct. 3 at Vadnais Heights Elementary, 3645 Centerville Rd, VH. Please attend the meetings to learn about the bond referendum and ask any questions they may have. Find up-to-date information at www.isd624.org/Bond2019

Student Report - Welcome back to all students and staff for the 2019-2020 school year. We kicked off the new school year with the start of fall sports. All student-athletes have been training hard and showing white bear pride. Auditions for the fall musical: Aida, started last Tuesday. The Homecoming Parade and will take place at 3 pm on September 27 leading up to the football game at 7 pm where the Bears take on the East Ridge Raptors. Students are invited to the Homecoming dance on Saturday, September 28th. Go Bears!

D. DISCUSSION ITEMS

1. **Strategic Plan Update and Priorities for 2019-2020** - Superintendent Dr. Kazmierczak reviewed the discussion held at the last work study session on the following: the progress made by each site on the eight strategies and how they converge with the district strategic plan; the additional strategy (*Strategy 9 We will imagine new concepts in learning and teaching at White Bear Lake High School*) that emerged when the Strategic Planning Team met in August; and the Bond Referendum.
2. **Opening Enrollment Report** - Assistant Superintendent for Finance and Operations Wald presented the enrollment as of the end of the first week of school. The presentation is on the district website.
3. **Review and Comment Statement** - Superintendent Dr. Kazmierczak and Assistant Superintendent for Finance and Operations Wald provided information on the required review and comment documentation submitted to Commissioner Mary Kathryn Ricker. In a letter dated September 3, 2019 the Commissioner issued the following review and comment statement: *Based on the department's analysis of the school districts required documentation and other pertinent information from sources of the Minnesota Department of Education, the Commissioner of Education provides a positive review and comment.* Paul Aplikowski and Sal Bagley from Wold Architects and Engineers were present to answer questions.

4. **Superintendent Evaluation** - The 2018-19 evaluation summary of the superintendent was read.
5. **First Reading of School Board Policies** 205 Open Meeting and Closed Meeting, 402 Disability Nondiscrimination, 419 Tobacco Free Environment, 423 Employee Student Relationships, 523 Policies Incorporated. The Policies will be on the October 14 meeting agenda for action.

E. OPERATIONAL ITEMS

1. Wilson moved and Ellison seconded to approve the proposed 2019-2021 Master Agreement with the White Bear Lake Teachers' Association by passing the following resolution.
WHEREAS, the parties have reached a tentative agreement on the July 1, 2019 - June 30, 2021 Contract; WHEREAS, the Association has ratified the Contract;
THEN BE IT HEREBY RESOLVED that the School Board of Independent School District 624 approves the 2019 – 2021 Agreement and authorizes the Chair and Clerk to execute the Agreement on behalf of the School Board. ***Roll call vote: ayes: Wilson, Beloyed, Chapman, Ellison, Fahey, Mullin, Newmaster. Nays: none. Motion carried.***

F. BOARD FORUM - No reports.

G. ADJOURNMENT Wilson moved and Mullin seconded to adjourn the meeting at 8:38 p.m.
Voice vote: All ayes. Nays: none.

Submitted by clerk, Ellen Fahey