

Taylor Elementary Electronic Device Policy

This policy applies to all electronic devices used at school. An electronic device means a device that is used for audio, video, or text communication or any other type of computer or computer-like instrument including: (1) a smart phone; (2) a smart or electronic watch; (3) a tablet; or (4) a virtual reality device.

“District owned electronic device” means a device that is used for audio, video, text communication, or other type of computer or computer like instrument that is identified as being owned, provided, issued or lent by the District to a student or employee.

“Privately-owned electronic device” means a device that is used for audio, video, text communication, or other type of computer or computer-like instrument that is not owned or issued by the District to a student or employee.

Students may possess and use electronic devices at school subject to the following:

- Students may carry or possess electronic devices at school and school-sponsored activities, subject to the following:
- Parents/Guardians and student must sign Technology Resources Acceptable Use Agreement which includes clear information about permissible uses of an electronic device. Students are required to comply with Acceptable Use policy.
- Acceptable use Policy directs students to report the misuse of electronic devices to a teacher or other responsible adult at the school.
- Electronic devices must be turned off and kept out of sight during class time. Electronic devices may **not** be left on in vibrating mode.
- Use of electronic devices during the school day, including between classes, recess, and during lunchtime is prohibited. Devices must be completely powered down, turned off and kept out sight.
- At no time may electronic devices be used in restrooms.
- Students may use electronic devices before school and after school so long as they do not create a distraction or disruption.
- Use of electronic devices on school buses is at the discretion of the bus driver. Distracting behavior that creates an unsafe environment will not be tolerated.

Prohibitions

- Electronic devices shall not be used in a way that threatens, humiliates, or intimidates individuals, including students, employees, and visitors, or violates local, state, or federal law.

- Electronic devices may not be used during standardized student assessments unless specifically allowed by statute, regulations, student IEP, or assessment directions.
- Electronic devices may not be used in ways that bully, humiliate, harass, or intimidate school-related individuals, including students, employees, and guest; or violates local, state, or federal laws.
- Electronic devices may not be used in ways that would cause invasions of reasonable expectations of student and employee privacy.

Confiscation

If a student violates this policy, his/her electronic device may be confiscated. When an employee confiscates an electronic device under this policy, he/she shall take reasonable measures to label and secure the device and turn the device over to a school administrator as soon as the employee's duties permit. The electronic device will be released to the student's parent or guardian after the student has complied with any other disciplinary consequence that is imposed.

Potential Disciplinary Actions

Violation of this policy can result in discipline up to and including:

- Being prohibited from possession of an electronic device at school or school-related events.
- Confiscation of device
- In-school suspension
- Out of school suspension
- Expulsion
- Disciplinary consequences consistent with the school-wide discipline program.

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Security of Devices

- Students shall be personally and solely responsible for the security of electronic devices brought to school. The school shall not assume responsibility for theft, loss, damage, or unauthorized calls made with an electronic device. If devices are loaned or borrowed and misused by non-owners, they are jointly responsible for the policy violation.
- Camera or audio recording functions of electronic devices may pose threats to the personal privacy of individuals or be used to exploit personal information or compromise the integrity of educational programs. Therefore, the use of audio recordings or camera functions are strictly prohibited on school premises with the following exceptions:
 - The use is specifically required to implement a student's current IEP

- The use is at the direction of a teacher for educational purposes
- The use is determined by the principal to be necessary for other special circumstances, health related reasons, or emergency.