

2020 Advanced Placement National Exam Registration Form

The Advanced Placement National Exams are in May, and now is the time to register! The College Board has changed the registration deadlines for the May 2020 exam. We hope your student will take the AP Exam for each of the AP classes in his/her schedule.

Payment: Please indicate below, the AP Exam(s) for which you would like to register. Please register on-line through your class **AND** Bring this form, cash, money order, or check made payable to ACMA \$85 per test (a single check for multiple tests is preferred) to the bookkeeper in the main office. If you would like to pay online you must **FIRST** bring this completed form to the bookkeeper to receive instructions for on-line payment.

Refund Policy: Full refund is available until November 1, 2019. After November 1, 2019, any student who cancels or does not show for their test will be charged \$40 and will receive a partial refund of \$45

Please note the following:

- **AP Exam Registration:** Students will register online by October 1, 2019 for each exam they plan to take. A completed registration form must also be completed for our bookkeeper (see attached). Those who register for their exam(s) online **by October 1, 2019** will be charged an **\$85 exam fee**. The exam fee(s) must be paid to our business office by **October 22, 2019**. **Payment:** Please indicate on the attached registration form the AP Exam(s) for which you would like to register. **Bring the form and cash or check made payable to ACMA for \$85 per test** (a single check for multiple tests is preferred), and return them to the ACMA School Bookkeeper during the registration period.
- **Late AP Exam Registration:** Those who register online and through the business office **after October 1, 2019** will be charged an **additional \$50 late registration fee**. **Each late exam will cost a total of \$135**. All late exam registration fees must be paid for thorough ACMA's business office by **November 1, 2019**. No registrations will be accepted after November 1, 2019.
- **Refund Policy:** Full refund is available until November 1, 2019. After November 1, 2019 **a student who cancels or does not show for a test will be charged \$40**.
- **Fee Reduction:** If you qualify for Free or Reduced Lunch, AP Exams are free. You must complete the attached registration form by October 22, 2019 and bring it to the bookkeeper during registration. **A student who cancels after November 1, 2019, or does not show up for a test will be charged \$40**.

Thanks for supporting your student as he/she prepares for the exams. Please remind your student that the library offers extended hours for studying and has AP study guides in many subject areas. I am looking forward to another successful year of AP Exams!

Sincerely,

Jan Zalewski, M.Ed.
Advanced Placement Coordinator, jan_zalewski@beaverton.k12.or.us

Parent/Guardian Signature* _____ Date* _____

Parent/Guardian Phone* _____ Work* _____

Student Email _____ Student Phone Number _____

Student Legal Last Name* _____

Student Legal First Name* _____ Student ID Number* _____

Course	Teacher	Date of Exam	Time of Exam	Check to register
AP English Lit.	Albertson	May 6	8:00 AM	
AP Spanish Language and Culture	Contreras	May 12	8:00 AM	
AP Statistics	Walker	May 15	12:00 Noon	
AP Art	Brandau	May 8	Deadline for AP Coordinators to submit digital portfolios and for 2-D Design and Drawing students to assemble physical portfolios.	
AP US History	Kindblade	May 10	8:00 AM	
AP World History	Kindblade	May 16	8:00 AM	

Total number of AP Exams x 85 = _____ Total \$ _____
+ Late fee(\$50/exam) if registered after Oct. 1, 2019 = Total \$ _____
Grand Total \$ _____

Office Use: Date _____ Initial _____