

Victor Primary School

VPS Building Council Minutes

May 17, 2019
VPS Room 101
7:45 a.m.

Facilitator: Jen Check

Notetaker: Jen Check

Members: Hari Ahluwalia, Merry Braithwaite, Matt Mulvaney, Mike Musselman, Sarah O'Hare, Stephanie O'Shell, Gina Peterson, Hilary Ross, Chris Space, Leslie Summerson

Guests: Leah Kedley

		Minutes					
#	Topic/Subject						
Opening							
1	Welcome	Facilitator	1 min				
2	Approve minutes	Facilitator	3 min	Members approved minutes from the meeting on April 26, 2019.			
3	Review agenda	Facilitator	1 min				
4	Introductions	Facilitator	5 min				
Guest Presentation			0 min	None			
5	Council Goal Work: Classroom-To-Classroom/School-To-School Connections			<p><i>Classroom-To-Classroom/School-To-School Connections:</i> Knowing people benefit from feeling connected in many different ways to their work and community, VPS Building Council will review current opportunities in place for different children and adults to connect with each other, brainstorm and research additional ideas, and make recommendations for increased opportunities for children in different classrooms to connect with one another within VPS. Considerations may also be made for increased collaboration among children and adults at VPS and other school buildings on campus.</p> <p>Mike and Dana have drafted a letter to share with secondary level coaches and Mike will be presenting this opportunity to them.</p> <p>We have reached out to the High School music department to inquire about opportunities for student connections. They are currently forming a Victor Music Society that the Tri-M Music Honor Society exists under. They think this may be a good connection for this group. They are in the beginning stages of forming the group but plan on having it fully running in the fall when we would begin offering these connections.</p>			

				<p>We have also reached out to the High School music department to inquire about opportunities for our students to attend mini-concerts at the High School. They are very open to this, especially during their rehearsal blocks from 12:50 - 2:15 each day. Music groups that could be part of this would be Varsity Choir, Symphonic Band, Sinfonia Orchestra, Concert Choir, Wind Ensemble, and Philharmonic Orchestra. Jen will talk with the music teachers to see what times of year next year would be best for this kind of experience to happen. Suggestions for potential times of year that would be best given from Council members included January, February, May, or early June.</p> <p>There was conversation about how our children look up to the “big kids” and opportunities for our children to see them as role models are positive experiences.</p>
Old Business				
6	District Policy Review			<p>At the last meeting during a conversation about what information is reported to the State Education Department regarding subgroup data, a question was asked about whether subgroup data is included related to the children who participate in enrichment opportunities. After talking with our enrichment teacher, Doug Schmidt, we learned this information is collected and delineated by subgroups.</p>
7	Subcommittee Update - Field Day			<p>Field Day Subcommittee: This subcommittee continues to meet to finalize plans for our upcoming field days. We have had a wonderful response from parents who are interested in volunteering. We have more than enough volunteers to run each station and an invitation has been offered to classroom teachers to have a parent volunteer travel with their class if this would be helpful. Cindy Riley will be coordinating and organizing our volunteers each day.</p> <p>Committee members just drafted activity directions and children filmed videos of how each activity is run.</p> <p>The T-Shirt order has been placed and there were enough donations to purchase shirts for those unable to purchase one. There was additional money donated which will go toward supporting the field day activities.</p>
New Business				
8	Council Goal work: VPS Children and Personal Electronic Devices			<p>VPS Children and Personal Electronic Devices: <i>VPS Building Council will review the electronics component in the VCS Code of Conduct, research best practices, and create VPS guidelines written in “young child-friendly” language, along with a plan to share this with children and staff.</i></p> <p>Members reviewed the current language in the District Code of Conduct and came up with the following components to include in our building protocol related to electronic devices:</p>

				<ul style="list-style-type: none"> ● Encourage families to keep devices at home ● School is not responsible for missing, broken, or stolen devices ● Importance of privacy rights related to cameras and cellular capabilities ● Devices need to be stored in backpacks during the school day ● If devices are out, the child will first be asked to put it away in a backpack. If the device continues to be taken out, it will be taken to the main office for a parent/guardian to pick up <p>Members will review a protocol draft at the next meeting and finalize it to be shared with children, parents, and staff next school year. This information will be included in the Student Handbook, the building newsletter, and on a handout to be given to families at Get Acquainted Night and Parent Teacher Conferences.</p>
Closing			5 min	
9	Review assigned tasks	Minute Taker	1 min	<p>Jen will ask music directors at the secondary level when it would be best to schedule a mini concert next year.</p> <p>A draft for the Electronic Devices Protocol will be created for review at the next meeting.</p>
10	Set agenda and roles for next mtg.	Facilitator	2 min	<p>Review Minutes</p> <p>Subcommittee Update - Enhancing Field Days</p> <p>Council Goal Work - Classroom-to-Classroom/School-to-School Connections</p> <p>Council Goal Work - VPS Children and Personal Electronic Devices</p> <p>Brainstorming Goal Ideas for 2019-2020 Building Council</p> <p>Shared Decision Making Survey</p>
11	Parking Lot Attendant	Facilitator	2 min	<p>There was discussion about Special Guest Day. Second grade building council reps will talk with second grade teachers about the idea of restructuring this day and ask if this is work they would like to explore within the grade level or perhaps through Building Council next year.</p>
12	Roundtable	All	4 min	<p>Based on our goal work, the meeting on June 21st will not be needed and is cancelled.</p>

Next Meeting Dates:

Friday, May 17, 2019: 7:45 - 9:00 a.m. in Room 101

Friday, May 31, 2019: 7:45 - 9:00 a.m. in Room 101