

DRAFT

**BARRE UNIFIED UNION SCHOOL DISTRICT
COMMUNICATIONS COMMITTEE MEETING**
BUUSD Central Office – First Floor Conference Area
September 19, 2019 - 5:30 p.m.

MINUTES

COMMITTEE MEMBERS PRESENT:

Anthony Folland, Chair - (BC)
Guy Isabelle – (At-Large)
Sonya Spaulding - (BC)

COMMITTEE MEMBERS ABSENT:

Rebecca Kerin-Hutchins, Vice-Chair - (BT)

ADMINISTRATORS PRESENT:

John Pandolfo, Superintendent

GUESTS PRESENT:

Pat McAskill Carol Marold

1. Call to Order

The Chair, Mr. Folland, called the Thursday, September 19, 2019 BUUSD Communications Committee meeting to order at 5:31 p.m., which was held at the BUUSD Central Office in the First Floor Conference Area.

2. Additions and/or Deletions to the Agenda

Agenda Items 5.2, 5.3, and 5.4 will be tabled until the October meeting.

3. Community Engagement

Mr. Pandolfo has advised that over 300 surveys have been submitted as of today. Mr. Pandolfo advised that surveys have been submitted from a variety of the categories listed on the survey, with the majority (251) being from parents of students who attend one of the Barre schools. The surveys received thus far have been submitted electronically. Mrs. Spaulding advised that she has dropped off surveys to; three churches, the Aldrich Library, Barre City Hall, SHS and CVCC (to be sent to parents who do not have access to e-mail), as well as additional copies to be left at entrance areas in the school, BCEMS and BTMES. Mrs. Spaulding will deliver surveys to the Senior Center and another church tomorrow. Mrs. Spaulding is currently waiting to hear back from 3 other churches regarding permission to deposit surveys at their places of worship. Mr. Isabelle delivered surveys to the Barre Town Offices. There are no other planned places in which to place surveys. There are currently not enough paper copies of the survey if surveys need to be sent in paper form to all/most BCEMS and BTMES parents. Next week, reminders of the survey will be posted on Front Porch Forum, Facebook, and other websites. The Committee is pleased with the number of surveys submitted thus far.

Mrs. McAskill addressed the Board advising that she previously spoke to the Board regarding her opposition to the creation and filling of a Communications Specialist position. Mrs. McAskill reiterated her wish that tax payer money be spent in the schools (to benefit students) rather than for a Communications Specialist, suggesting that perhaps the money could be used for math and reading intervention. In response to a query, Mr. Pandolfo advised that the position was .5 FTE the first year, and was increased to .75 FTE starting on July 1, 2019.

4. Approval of Minutes – August 15, 2019 BUUSD Communications Committee Meeting

The Committee agreed by consensus to approve the Minutes of the August 15, 2019 BUUSD Communications Committee meeting.

5. Committee Business

5.1 Communications Specialist Position

Interviewing of a candidate for the position of Communication Specialist was proposed for Executive Session.

On a motion by Mrs. Spaulding, seconded by Mr. Isabelle, the Committee unanimously voted to enter into Executive Session, with Mr. Pandolfo and Mrs. Marold in attendance, at 5:52 p.m. under the provisions of 1 VSA section 313 to discuss the item proposed for discussion.

On a motion by Mrs. Spaulding, seconded by Mr. Isabelle, the Committee unanimously voted to exit Executive Session at 7:22 p.m.

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5.2 Committee Organization

This Agenda item is being tabled until the October Committee meeting.

5.3 Barre Education Coalition – Vision

This Agenda item is being tabled until the October Committee meeting.

5.4 Ways to Communicate and Engage the Community

Two documents were distributed; a document titled 'BUUSD Communications Committee – List of events for BUUSD Board members to consider attending', and a copy of an e-mail to Mr. Pandolfo from Joel Schwartz, Executive Director, Barre Area Development, Inc. (dated 09/09/19). This Agenda item is being tabled until the October Committee meeting.

6. Other Business

None.

7. Items to be Placed on Future Agendas

- **Committee Organization**
- **Barre Education Coalition – Vision**
- **Ways to Communicate and Engage the Community**

8. Next Meeting Date

The next meeting will be held on Thursday, October 3, 2019 at 5:30 p.m., in the BUUSD Central Office in the First Floor Conference Area .

9. Adjournment

On a motion by Mrs. Spaulding, seconded by Mr. Isabelle, the Committee unanimously voted to adjourn at 7:23 p.m.

Respectfully submitted,

Andrea Poulin