

Chartiers Valley High School
Post-Secondary Educational Visit/Career Shadow
Release Form

Please complete this release form in its entirety and submit it to Mrs. Barker, the attendance secretary, prior to your visit in order for it to be documented and coded properly. **You must also acquire and return a signed acknowledgment on the college/school/business letterhead verifying the date you were there as well as a contact person and phone number. This absence will not be coded properly unless this is achieved.** This request form must be completed and submitted in compliance with the Chartiers Valley School District and Attendance Policy 204 (Attendance).

Student's Name: (please print) _____ Grade: _____ Homeroom: _____

Name of Institution: _____ Date of Visit: _____

Period	Subject	Teacher's Signature	Comment
Homeroom	_____	_____	_____
Period 1	_____	_____	_____
Period 2	_____	_____	_____
Period 3	_____	_____	_____
Period 4	_____	_____	_____
Period 5	_____	_____	_____
Period 6	_____	_____	_____
Period 7	_____	_____	_____
Period 8	_____	_____	_____
Period 9	_____	_____	_____

I understand that I am required to complete all school assignments upon return to school; the work not completed will be graded as zero (0); and that this request form will be used in place of the standard written excuse. I certify that all above information is true and accurate.

Students' Signature _____ Date _____

Parent's Signature _____ Date _____