



Reporting

Introduction

St Dunstan's College provides pupils and parents/carers with written reports on pupil learning, attainment, and progress at least termly, and usually twice termly. The main purposes of these reports are:

- To support pupil progress and motivation via the sharing of academic and wider information between teacher, pupil and family.
- To help teachers and tutors to support pupil progress by the regular evaluation of learning and achievement in dialogue with pupils, families, and colleagues.
- To help parents and carers understand their child's performance in the context of the College's aims, expectations, and in relation to national standards.

The current cycle of Reporting to parents/carers at the College is as follows:

Year	M1	M2	L1	L2	T1	T2
1	Learning Score	Attainment Score	Learning Score		Learning Score	Attainment Score
2	Learning Score	Attainment Score	Learning Score		Learning Score	Attainment Score
3	Learning Score	Attainment Score	Learning Score		Learning Score	Attainment Score
4	Learning Score	Attainment Score	Learning Score		Learning Score	Attainment Score
5	Learning Score	Attainment Score	Learning Score		Learning Score	Attainment Score
6	Learning Score	Attainment Score	Learning Score		Learning Score	Attainment Score
7		Learning Score	Attainment Score	Learning Score	Learning Score	End of Year Report
8	Learning Score	Learning Score	Attainment Score	Learning Score	Learning Score	End of Year Report
9	Learning Score	Learning Score	Attainment Score	Learning Score	Learning Score	End of Year Report
10	Learning Score	Attainment Score	Learning Score	Attainment Score	Learning Score	End of Year Report
11	Learning Score	Attainment Score	Learning Score	Attainment Score Teacher Report Tutor Report		
12	Learning Score	Attainment Score	Learning Score	Attainment Score	Learning Score	End of Year Report
13	Learning Score	Attainment Score	Learning Score	Attainment Score Teacher Report Tutor Report		

Types of Report

- **Learning Scores** report subject by subject on pupil approaches to learning over the period of time since the last Learning Score. They are a score out of 20 comprised of scores out of 4 in the following categories: Engagement with the Subject, Response to Feedback, Collaboration, Strategies for Study, and Homework. In the Junior School these categories are adjusted to be age appropriate: Subject Engagement, Response to Feedback, Organisation, Independence and Collaboration. For an explanation of the educational thinking behind Learning Scores, please refer to our Learning policy.
- **Attainment Scores** report subject by subject on pupil attainment in the most recent common assessment task undertaken across the whole year group. The grading is 9-1 in the Lower and Middle School (to reflect likely GCSE potential) and A*-U in the Sixth Form (to reflect likely A Level potential.) Parents/carers/pupils are not provided with ranking order information or year group data relating to means and averages. Individual progress since the previous Attainment Score is the focus of review. In the Junior School, pupils are given an Attainment Score of either Working Towards, Meeting or Exceeding Expectation. For more information about the College's approach to assessment and tracking, please refer to our steering document on Assessment and Tracking (STARS).
- **Teacher/Subject Reports** are teacher specific summaries of key advice for pupils ahead of significant phases of public examination revision. They are provided to Year 11 and Year 13 pupils at the end of Lent 2 to guide Easter and pre-summer examination revision.
- **Tutor Reports** are reflections by each pupil's tutor on both their academic development as reflected in their Scores, and their wider and equally important development as a young person on an educational journey in its wider sense in line with our College motto of *Albam Exorna*. They are provided to all pupils once per academic year. In the Junior School, parents also receive a written report of pupils' achievements and targets in maths and English.
- **End of Year Reports** include an **Attainment Score** (from the end of year examination), an average **Learning Score** for the academic year set alongside the separate Learning Scores that have contributed to it, and a **Tutor Report**.

Access to Reports

Reports are available to all parents/carers via their individual logins to the College's Parent Portal. In the events of parental separation, or when otherwise relevant, separate personal logins will be provided to ensure equal access to information about a child.

Parents’ Evenings

Parents/Carers will be invited to at least one Parent-Teacher Evening in each Academic Year. At Parents’ Evenings they are able to speak with their child’s teachers face to face. Also present will be relevant Senior Pastoral and Academic Staff and representation from the Inclusion and Enrichment team (such as the SENDCo). From Year 7 pupils are encouraged to join their Parents/Carers at these evenings to develop ownership of their progress and as the primary beneficiaries of the advice being given. The timing of these events is managed to give meaning as part of each year group’s own academic journey in relation to key phases of assessment or choice. Where Parents or Carers are unable to see every teacher on the day, or where dialogue and support is best continued outside of the event, further contact and communication between home and school is encouraged. It is the College’s intention that these events should be part of a ‘no surprises’ culture. Contact between home and school (in both directions) regarding concerns of an academic or pastoral nature is encouraged to take place as and when it is relevant and not to be reserved or stored up for a Parents’ Evenings. The dates of Parents’ Evenings for each academic year are published in advance via the School Calendar.

Reporting			
Author/s:	Andrew Johnson Paul Cozens	Date Reviewed:	Michaelmas 2019
Date Ratified:	Michaelmas 2019	Next Review Date:	Lent 2020
Committee:	N/A	Clerk to the Governors Signature:	N/A