

# **Hisar School Advisory Committee for Visual Arts Guidelines**

## **Item 1: The purpose of the guidelines**

To create the Hisar Advisory Committee for Visual Arts, to describe the work and activities that the committee intends to achieve, to provide the committee's purpose, primary goals and objectives, and to explain the functions, responsibilities and the business conduct of the committee.

## **Item 2: Authority**

The Committee is authorized by the HEV Board and will serve at the pleasure of the Founder's Representative and the Hisar Executive Committee. It is the role and the sole prerogative of the Executive Committee to enact for Hisar's development policy. The Advisory Committee for Visual Arts is expected to offer recommendations both to the Headmaster and the Hisar Executive Committee.

## **Item 3: Scope**

In the context of the guidelines that inform all Hisar School stakeholders, the **visual arts** are defined to include those artistic disciplines such as painting, drawing, sculpture, architecture, ceramics, photography, video, design, crafts and textile arts.

## **Item 4: Purposes of the Committee**

The Committee is created to carry out work in collaboration with all relevant parties and shall limit its activities to advising on matters that concerns Hisar's visual arts plans and activities. The specific objectives of the Committee, though not limited to, may include the following responsibilities:

- a. To assist the school in the planning and establishment of its long-term goals and objectives regarding special projects and events of fine arts, visual arts, decorative arts, applied arts, crafts and all related artistic design,
- b. To advise on matters that create avenues for Hisar's long-term strategic goals and objectives within the desired fields,
- c. To propose valued connections with world-renowned as well as local artists, experts, accredited associations whose artistic backgrounds will contribute to Hisar's select teaching and learning in line with its mission and vision,
- d. To collaborate with these talents for the growth of students' artistic horizons, to meaningfully boost and foster creativity, to expand cognitive reach, for the students to think outwardly, and as a result, enable works to be pivoted into classroom-ready activities and materials when or if necessary,
- e. To review, define and make recommendations on the innovative art scene the School strives for to utilize its fundraising events, gatherings, exhibits and possible future investments,
- f. To advise to build an understanding and perceptual awareness of gaining aesthetic excellence and also promoting arts for all constituents,

- g. To support the Executive Committee and the Board of Directors in identifying vibrant opportunities to exhibit on the school premises,
- h. To help Hisar students, alumni, faculty and the whole community gain a hands-on experience and interact with pertinent platforms professionally including internships for students,
- i. To approach all works and products uniquely, exclusively, ethically and holistically,
- j. To provide regular updates, reports, plans to the Executive Committee upon request.

## **Item 5: Membership**

**Composition:** The Committee members will be selected and appointed by the Headmaster and the Executive Committee. The Committee will consist of a Board Member, Arts and Culture Center Director, Hisar Visual Arts Department Chair and other members invited from outside the School. When a precise agenda item is identified, the Committee may invite experts either from within or outside the school to review the matter.

**Term:** A term of membership shall last for 3 years and will be renewable upon the completion of an earlier term.

**Chairperson:** The committee will be chaired by the Board representative.

**Officers:** A recording secretary will be elected for a renewable one-year term by the members.

## **Item 6: Committee Procedures**

- a. The Committee will draft and adopt a set of written by-laws which will guide and govern the committee operation.
- b. The Committee meets at least once a month. Members are notified in writing by the Chair of the Committee of the date, time and agenda of the meeting at least a week prior to this.
- c. The Committee may be called to convene to discuss an urgent agenda item by the Chair.
- d. Meetings are conducted by the participation of the absolute majority.
- e. The quorum requirement for the number of votes is half the number of participants plus one. In case the votes are tied, then the final decision of the party for which the Chair has voted is considered as valid.
- f. The committee secretary is assigned to take the minutes of the meeting. Before and/or at each assembly, members are distributed the minutes of previous the meeting. Decisions reached are communicated to the Founder's Representative and the Executive Committee by the Chair.

## **Item 7: Enforcement and Execution**

- a. These guidelines go in effect upon approval by the Board of Directors of Hisar Education Foundation.
- b. Provisions stated in these guidelines are enforced by the Headmaster. The Headmaster is responsible against the Founder's Representative in all these provisions.