

# Puckett Elementary

## Attendance Matters



### PES Attendance Plan

Our plan was developed to address the prevalence of chronic absenteeism and students who are routinely late for class.

This plan provides for targeted interventions that research suggests effectively improve student attendance. We will improve student attendance by providing documentation that can be used to refine our efforts from one year to the next. Check out our goals below!

1

#### GOAL

Reduce the number of students arriving late for class by 20%

2

#### GOAL

Decrease the number of students who miss 5 of more days by 50%

3

#### GOAL

Reward students with perfect and near-perfect attendance



#### MEAL VOUCHER

For students with perfect or near perfect attendance each semester.



#### RISE AND SHINE

Students who arrive on time every day will be entered into a drawing for an amazing prize!



#### HEALTHY HANDS

To avoid spreading germs, use hand sanitizer and cough into your elbow.

## DID YOU KNOW?

- Starting in kindergarten, too many absences can cause children to fall behind in school.
- Missing 10 percent (or about 18 days) can make it harder to learn to read.
- Students can still fall behind if they miss just a day or two days every few weeks.
- Being late to school may lead to poor attendance.
- Absences can affect the whole classroom if the teacher has to slow down learning to help children catch up.



*Attending school regularly helps children feel better about school and themselves. Start building this habit in preschool so they learn right away that going to school every day, being on time, and staying the entire day is important.*



*The cafeteria stops serving breakfast at 7:25. Please make sure your child is dropped off by 7:20 to provide enough time to eat.*

## PUCKETT ELEMENTARY SCHOOL ATTENDANCE POLICY NOTES

- **Excused absences** include personal illness, serious illness in the family, death in the family, or special permission of the principal, which must be obtained IN ADVANCE IN PERSON BY THE PARENT OR GUARDIAN.
- Excused absences are granted once written notes from parents are received and they must be received on the day the student returns to school. After a MAXIMUM OF 3 DAYS ABSENT per nine weeks, a doctor's excuse will be required for excusing an absence. Excused absences by parent note are not to exceed 10 days per year.
- **Unexcused absences:** Any student who has accumulated 5 unexcused days absent during the school year will be reported to truancy officers.

