

**MARET SCHOOL
SCHOLARSHIP AUCTION**
February 29, 2020



FOR OFFICE USE ONLY		Item # _____
Section _____		Package # _____
Date entered/initials _____		Catalog # _____
Item stored (location) _____		
Processed by writer _____		
<u>Short Title Description</u>		

DONOR FORM

(Describe only one item per form; please type or print in ink.)

DONATION DEADLINE: December 13, 2019

DONOR INFORMATION

Name of Donor _____ Home Phone _____
(as you wish it to appear in the catalog)

Address _____ Work Phone _____

_____ Fax _____

Email _____ Website _____

Relationship to Maret: Parent Alumni Faculty/Staff Grandparent Friend Other _____

ITEM DONATIONS

This offer is valid from February 29, 2020 until February 28, 2021 unless specified otherwise below.

Name of Item or Service _____ Fair Market Value \$ _____

(Due to processing costs, only items with a total value of at least \$25 can be accepted; there is no minimum on cash donations.)

Description (Please describe item completely for the catalog, e.g., dimensions, age, color, number of rooms, ticket seat location; be as specific as possible.) _____

Special Conditions/Restrictions (e.g., limitations, time availability, expiration dates, includes drinks/gratuity/tax, etc.) _____

Name of Solicitor _____ Phone Number _____

May the auction offer multiples of this item (e.g., 2 separate dinners)? Yes. How many times? _____ No

Transportation of Item to Maret Certificate attached This signed form serves as the certificate

Item delivered to Maret with this form on (date) _____

Oversized item, will be delivered on 2/28/20* Display materials attached

(*If you need to make special arrangements for delivery of oversized items, please contact Maret—see below.)

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3000 Cathedral Avenue, NW, Washington, DC 20008; 202-939-8809; Fax: 202-939-4063; maretuction@maret.org; www.maret.org

Retain a photocopy for your files. You will also receive an acknowledgment for this donation.