

AAS BOARD

SY 2018-2018-2019

Board Meeting Briefs

Date: June 14, 2019, UK Ambassador's Residence (8:30 am to 11:00 am)

In Attendance: AAS Board, AAS Faculty observer, School Director, DFO, Director of Learning, AAS Administrators

The list below is the highlights of discussions and the Board decisions made at the above meeting

MEETING OPENING (Chair Kuschner)

Board minutes adopted as presented.

PRINCIPALS' REPORTS (Michelle Alzamora-ES, Noah Bohnen –MS, Pall Sexton – HS).

Divisional Principals shared their end-of-the-year reports and thanked the Board for support and guidance.

HR REPORT (Erica Fursova).

Director of Human Resources shared faculty statistics, informed the Board that overseas hire faculty relocation process was within the existing timeframe. Faculty and staff S&B satisfaction survey had a high and positive feedback rate.

ADMISSIONS REPORT (Nicolette Kirk).

There is a positive trend in admissions and enrollment of returning and new students. Most ES, MS, and HS grades are close or at capacity. Director of Admissions shared student body composition statistics.

COMMUNICATIONS REPORT (Vitali Verkhovski).

Director of Communications shared the success of the new website launching and he updated the Board on the school's upcoming 70th anniversary celebrations. The timeline wall is proposed to transition into a digital format through stages being coordinated with Fielding Nair. Mr. Verkhovski also shared his department work plans for the next year, to include dissemination of new Core Values, support of student projects (internship CAS project and HS news team), as well as further development of Alumni relationships.

PTO REPORT (Rupa Bhattasali).

PTO President shared the results of the last PTO events in the current year and the PTO budget for the upcoming school year.

DIRECTOR'S REPORT (Rhonda Norris).

Mrs. Norris spoke about graduation, strategy plan that was adopted in March 2018, refinement of the school's guiding statements, parent satisfaction survey, and the Director and Board self-evaluations process. Mrs. Norris brought to the Board attention changes to the Board 2019-2020 Path Forward. Draft Director and Board goals were also shared for final approval in the first meeting of next school year.

OFFICE OF LEARNING REPORT (Melissa Schaub).

Director of Learning shared her departure sentiments that her tenure at AAS has been rewarding professionally and personally. She thanked the Board for support.

FINANCE AND FACILITIES COMMITTEE REPORT (Stephane Jobin).

Report on the Committee's activities over the year was shared.

- The Board approved PWC as the external auditors for the school financials in SY 2018-2019 on consensus.
- The Board approved on consensus the addition of three annexes (the medical emergency protocol, fire response procedures and short-term school closure communications and procedures) to the Emergency Operation Plan.

PG COMMITTEE REPORT (Rhonda Norris for Julian Trail).

The Board had the first reading of revisions to several educational policies from Chapter 2.

The Board approved on the first reading optimized wording of the Security and Key Controls policy in Chapter 4 as revised and deletion of its duplicate from Chapter 6.

CLOSURE.

The Board meeting adjourned 11:00 am. Thank you's were extended to departing Leadership and Board members for their work on behalf of AAS and to the Board on the whole for their commitment, time, and support.

Next meeting: September 13, 2019.