

**KITTITAS SCHOOL DISTRICT NO. 403
BOARD OF DIRECTORS
KITTITAS, WA 98934**

Regular Board Meeting Minutes
March 26, 2019
7:00 p.m.
Kittitas School District Board Room

Mike Lowe, Chair
Brian Stickney, Vice Chair
Sharon Damm, Member
Chad Johnson, Member
Jerry Lael, Member

Rich Stewart, Interim Superintendent
Michelle Helgeson, Recording Secretary

The regular board meeting was called to order at 7:00p.m., by Chairman Mike Lowe. All board members were present with the exception of Chad Johnson. **Call to Order**

The following guests introduced themselves: Mike Nollan, Heather Burfeind and Mark Crowley. **Guests**

Sharon Damm moved to approve the regular agenda as presented. Brian Stickney seconded. The motion carried. **Regular Agenda**

There were no public comments. **Public Comments**

Mr. Stewart presented the following resignations for approval: **Personnel**

- Carl Bissonette – MS Softball Asst Coach
- Brent Catlin – MS Baseball Asst Coach
- Kelly Stapp – Paraprofessional (Elem)
- Teresa Eneix – School Nurse
- Jeff Schmidt – MS Science Teacher

Brian Stickney moved to approve the resignations as presented. Sharon Damm seconded. The motion carried.

Mr. Stewart presented the following new hires for approval:

- Bryan Nash – MS Softball Head Coach
- Shannon Sadler – SPED Paraprofessional (Elem)
- Andrew Lamb – HS Track 2nd Asst Coach
- Will Provaznik – HS Track 3rd Asst Coach
- Dale Campbell – MS Baseball Asst Coach

Jerry Lael moved to approve the new hires as presented. Sharon Damm seconded. The motion carried.

Rich Stewart presented the following spring coaching renewals and volunteers:

- Nate Phillips – HS Softball Head Coach

- Amanda McDougall – HS Softball Asst Coach
- Eric Sorensen – HS Baseball Head Coach
- Ryan Hastings – HS Baseball Asst Coach
- Mark Oursland – MS Track Head Coach
- Frank Wood – MS Track Asst Coach
- Rocky Gibson – MS Baseball Asst Coach
- Ethan Littler – HS Track volunteer
- Michael Buehn – HS Baseball volunteer
- Jonathan Doherty – HS Track volunteer
- Alex Ponchene – HS Baseball volunteer
- Kylie Romero – HS Softball volunteer

Brian Stickney moved to approve the the spring coaches and volunteers as presented. Sharon Damm seconded. The motion carried.

Jerry Lael moved to approve consent agenda (minutes from February 20, 2019 regular meeting, March 6, 2019 special meeting, March 12, 2019 special meeting; General Fund A/P warrants #72657-72736 in the amount of \$172,745.52; ASB warrants #6580-6619 in the amount of \$21,511.67; and Payroll warrants #72534, 72621-72655, along with direct deposits, in the amount of \$631,579.26). Sharon Damm seconded the motion. The motion carried.

Consent Agenda

Rich Stewart informed the board of a thank you note received for providing a tour of the district to a family moving to the area.

Correspondence

Mr. Stewart shared the following written reports with the board:

- Elementary Parent Group
- Elementary Principal
- Secondary Principal

Written Reports

Michelle Helgeson stated the K-12 enrollment for March was 645.40 fte, up 4 fte from February's enrollment of 641.40 fte.

Enrollment

Michelle Helgeson gave the budget status report for February 2019, reporting that we are 50% into our fiscal year, have collected 47.99% of anticipated revenues, and have spent 51.13% of budgeted expenditures. The cash ending balance for January was \$800,924.21.

Budget Status

Mr. Stewart presented Policy 6220/6220P – Bid or Request for Proposal Requirements for second reading. Sharon Damm moved to approve the policy for second reading. Brian Stickney seconded the motion. The motion carried.

Policy 6220/6220P – Second Reading

Rich Stewart presented Resolution 18/19.02, Waiver of High School Graduation Credits, for approval. The resolution would allow administration to waive up to two credits due to extreme circumstances. Brian Stickney moved to approve the resolution as presented. Jerry Lael seconded. The motion carried.

Resolution 18/19.02

Mr. Stewart presented Policy 2418, Waiver of High School Graduation Credits, along with the corresponding procedure and form, for first reading. Jerry Lael moved to approve the first reading of policy, procedure, and form 2418. Brian Stickney seconded. The motion carried.

Policy 2418/2418P/2418F – First Reading

Rich Stewart presented Policy 2410/2410P, High School Graduation Requirements, including Differentiated Diploma plan, for first reading. Jerry Lael approved the policy, procedure, and differentiated diploma plan. Brian Stickney seconded. The motion carried.

**Policy 2410/2410P –
First Reading**

The proposed 2019/2020 District academic calendar was presented for board approval. Brian Stickney moved to approve the calendar as presented. Jerry Lael seconded. The motion carried.

**District Academic
Calendar**

Rich Stewart presented the three-year Superintendent contract for Mike Nollan starting July 1, 2019. Brian Stickney moved to approve the contract as presented. Jerry Lael seconded. The motion carried by a 4-0 yes vote.

**Superintendent
Contract**

Mr. Stewart presented Resolution 18/19.03, Development of Reduced Educational Program, for approval. The resolution would allow District administration to make programs changes as needed based on State funding. Sharon Damm moved to approve the resolution as presented. Brian Stickney seconded. The motion carried.

Resolution 18/19.03

Mr. Stewart shared the District's strategic plan benchmarks with the board. Brian Stickney moved to approve the benchmarks as discussed. Jerry Lael seconded. The motion carried.

**Strategic Plan
Benchmark**

Rich Stewart shared the district's four-year technology plan to be paid through the voter approved technology levy.

**District Technology
Plan**

The meeting was adjourned at 8:03pm.

Adjournment

Mike Lowe, Chairperson

Rich Stewart, Superintendent

Michelle Helgeson, Recording Secretary