



FREMONT UNION HIGH SCHOOL DISTRICT

Cupertino High School | Fremont High School | Homestead High School | Lynbrook High School | Monta Vista High School | Adult School

Records Change Request: Former FUHSD Students

The Fremont Union High School District (“FUHSD”) maintains official transcripts as the permanent record of enrollment, coursework, and graduation for students. Former FUHSD students may request changes to their permanent record with proper documentation (34 C.F.R. § 99.7(2)(ii)).

I. Prior Information. Please complete this section using the information as it appeared at the time of your enrollment at FUHSD.

Last name *Suffix* *First name* *Middle name*

Date of Birth *Gender: Male (M)/ Female (F)* *Last FUHSD school attended* *Graduating year or last year attended*

II. Current Information. Please complete this section with the information you want changed. This information will be maintained as part of the student’s/your permanent record (5 CCR 432(b)(1), D).

Last name *Suffix* *First name* *Middle name*

Date of Birth *Gender: Male (M)/ Female (F)/ Non-Binary (X)*

When submitting your change request for processing, please include:

1. A copy of the properly issued court order **AND**
 2. A copy of your current state- or government-issued identification (Examples include: Passport, driver’s license or other government issued ID, birth certificate, etc.)
- If these documents do not include your former name as it appears in your school record, please provide additional documentation to help us match you to your student records.*

III. Contact Information. Please provide your current contact information and signature. We will not process your change request without this information.

E-mail address *Phone*

I verify, under penalty of perjury for the State of California, that the information that I am providing is accurate. I understand that this change request applies only to my official transcript and that from here forward, my student record will only be associated with this new demographic information.

Student Signature: _____ *Date:* _____

Parent Signature (If student is under 18): _____ *Date:* _____

Official District Use only – Student Records Staff

Completed by: _____ Date: _____

Former student notified of change via: In person Email Phone Mail