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# Lakeshore Middle School PTO

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## **General Meeting Minutes** **Monday, September 9, 2019 @ 6:30pm** **Lakeshore Middle School**

**Attendance:** President, Katherine Curley; Vice President, Torri Forbes; Treasurer, Jessica Lafferty; Secretary, Allison Adams; Ways & Means, Carri Seaman; Publications Coordinator, Marisa Corser; Parents: Heather Bellemore and Brandie McClure

*Meeting called to order by: President, Katherine Curley at 6:55pm*

### **Officers Report**

#### ***President: Given by Katherine Curley***

- PTO Insurance- coverage for student accident and volunteers, during events; may need to table until next year. RV Nuccio & Associates Insurance
- Bereavement policy addendum-Addendum provided for voting. Motion in favor: Carrie Seaman 2<sup>nd</sup>: Marisa Corser
- Spirit Rock update- Sign up Genius set up and increased to 9 reservations. Will offer school clubs to promote. Same process; no fee
- Fundraising partnership update (Publix) waiting for paperwork approval. Publix will be promoting the sign up for us.
  - Carolina Panthers- Starting September 10, link will start to promote a group rate for tickets plus our donation to PTO of \$10. Group rate was \$75 but Team is lowering for future purchases substantially. Also will use for One and Done for Family 4 pack. Team offering an amazing experience of the VIP room/food, shout out to family, team signatures, and field experience. Possible pep rally with the cat mascot. First time school partnership!
  - Hornets- Torri- Choose 2-3 dates to receive \$5 plus ticket at \$17. Watch team warmup, group photo, up to 10 kids, receiving line as they enter court. Can create link for \$200 as refundable deposit after game completion. Must sell 15 tickets
- SIT Meetings – Torri feedback from 8-21: Teachers requested reimbursement forms for \$100 and to clarify process. Katherine to leave forms in the front boxes and to reach out to Mr. Foster. Dismissal staggered process doing well. Possible adding \$7 locker fee. One and Done- Teachers in favor of more security. Maybe keyless fobs. Outdoor classroom needs flooring to be fixed due to weather issues. Also it's really hot so no one can enjoy it. Update 9-12: Katherine confirmed with Mr. Foster for One and Done school needs. Survey to go out. Katherine updated with the security plan. High School was being upgraded right now and Middle School is next. Funding is being provided. Jessica updated: Teacher's Wish List: #1. Keyless entry #2 Microwaves #3 Vending Machines (Torri notes) locate cafeteria/outside?
- Clubs to resource- Dance, Language, creative lettering- Katherine checking into Club list

#### ***Vice President: Given by Torri Forbes***

- Outside decking follow up- possible One & Done

#### ***Treasurer: Given by Jessica Lafferty***

- Field Trip Account- 2 candidates scholarship funds ( trip to DC/ Trip to Sound of Sea)
- Available to spend- Account report passed out
- Teacher's reimbursement forms- see above
- Spirit Wear so far \$1513
- Donations need to be approved if noted from the PTO
- Carrie: approved for \$7 monthly for Teachers
- Every 9 weeks to recognize A/B honor roll students- Katherine to get list from Mr. Foster

**Secretary: Given by Allison Adams**

- Posting to PTO website via Mrs. Nesbit- August minutes and spirit rock information
- Last year minutes check through November; next one through December

**Ways & Means: Given by Carrie Seaman**

- One & Done
  - Confirm dates- September 30- November 1
  - 99 Pledges- sign up list
    1. \$2 Flip Flop/Slides- October 4
    2. \$5 candy bars- October 11
    3. \$2 Hat- October 18
    4. \$3 Donuts- October 25
    5. \$1 Candy Jar guess- November 1
    6. Change Challenge- Pizza for winning class
  - Pep Rally- Sept 27- purchase your accessory to show spirit for One & Done
  - Prizes:
    1. VIP Party planning
      - ✓ Invites to students
      - ✓ Popcorn, nachos, etc..
      - ✓ Ruffled- bowling, Panther's tickets, pizza, homework passes, Buffalo Wild Wings, Bojangles, etc.
      - ✓ Selfies/photos
      - ✓ Music
      - ✓ Corn hole/ ping pong
      - ✓ Blow up lounge chairs
  - Marketing (flyers, posters, yard signs, banner)process/execute?
  - Connect Ed calls- to update parents set up
- Chick-fil-A Spirit Nights- last year was 2 per event
  - 10/21 Carri, Allison
  - 12/16 Katherine, Gesica, Marisa
  - 2/17 Carri, Torri
  - 4/20 Katherine, Carri, Jessica

**Publications Coordinator: Marisa Corser**

- Survey monkey for fundraisers- Katherine to One & Done: Outdoor Media Center and Student Enhancements
- Parent communication? Via social media, digital, etc....
- Working on newsletter

**Hospitality Coordinator: Carri Seaman**

- Staff Birthdays- October set
- December- Teacher's luncheon- used Salsarita's last year \$7.95 pp
- Staff Christmas gift?

**Volunteer Coordinator: Gesica Di Leo**

- 16 signed up- more? Katherine will check on

**Meeting adjourned by: Treasurer, Jessica Lafferty at 9:06pm; Second: Publications Coordinator, Marisa Corser**