

LYME-OLD LYME SCHOOLS

Regional School District #18

A Private School Experience



in a Public School Setting

Regular Board of Education Meeting

September 4, 2019

Board Present: Michelle Roche, Chairwoman; Jean Wilczynski, Treasurer; Martha Shoemaker, Secretary; Erick Cushman; Rick Goulding; Stacey Leonardo; Mary Powell St. Louis; Stacy Winchell

Absent by Previous Arrangement: Diane Linderman

Administration Present: Ian Neviaser, Superintendent of Schools; Mark Ambruso, Principal of Lyme-Old Lyme Middle School; James Cavalieri, Principal of Lyme Consolidated School; Michelle Dean, Director of Curriculum; Melissa Dougherty, Director of Special Services; Kelly Enoch, Principal of Mile Creek School; Holly McCalla, Business Manager; Jeanne Manfredi, Assistant Principal of Lyme-Old Lyme High School; John Rhodes, Director of Facilities & Technology; Noah Ventola, Assistant Principal of Lyme-Old Lyme Middle School; James Wygonik, Principal of Lyme-Old Lyme High School

Others Present: Mary Roth, RETA Co-President; Lisa Daly, AFT President; Heather Fried, Science Teacher at LOLHS; Isabella Hine and Ellery Zrenda, High School Student Representatives; one Townsperson from LOL

I. Call to Order

The meeting was called to order at 6:30 p.m. by Chairwoman Roche. The Pledge of Allegiance was recited.

II. Approval of Minutes

MOTION: Mrs. Shoemaker made a motion, which was seconded by Mrs. Winchell, to approve the minutes of Regular Meeting of August 7, 2019 as presented.

III. Visitors

1. Public Comment

There was no public comment.

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2. Report from Student Representatives

Isabella Hine and Ellery Zrenda reported on the following activities taking place at the schools:

At LOLHS: On August 26, LOLHS welcomed the freshmen and their parents with the annual freshmen picnic. During the first week of school, Mr. Wygonik met with each class to welcome students back and remind everyone of the expectations of Lyme-Old Lyme High School. September 12 is the annual back-to-school night. Spirit week will kick-off the fourth week of September and will culminate with a pep rally, homecoming dance and a home football game.

At LOLMS: On August 26, the middle school opened the school year with the annual "Meet the Teacher" event follow by an ice cream social at LYSB. LOLMS welcomed 88 incoming 6th graders to the school community. On August 28 at 6:30 p.m., a parent orientation for new parents to the middle school was held. Students are enjoying the newly renovated library-media center and are beginning to get orientated to their new Chromebooks. Sports are kicking off at the middle school with over 150 student-athletes signed up to participate. The annual back to school night will be held on September 5.

At Lyme Consolidated School: On the first day of school, 31 new kindergarten students entered along with the other 170 students to a very clean and nicely decorated building. The custodial staff did a great job cleaning and getting the building ready. Special thanks were extended to the high school and college crew for painting the hallways and classrooms. Teachers spent countless hours over the summer setting up their classrooms with new bulletin boards and new math and ELA posters. The PTO will hold their first meeting of the year on September 11 at 6:00 p.m. in the Lyme School media center. On September 13, the PTO will hold their family picnic from 5:30 to 7:00 p.m. On September 19, Lyme School will hold their Parent Back to School Night from 6:15 to 8:00 p.m. School psychologist, Debbie Spera, and speech pathologist, Kathy Zingg, along with a committee of teachers have initiated a school-wide program on expected and unexpected behavior. All of the students and staff will be working on this throughout the school year.

At Mile Creek School: Mile Creek had a wonderful start to the new school year. The custodial staff, Gina Rivera and Jose Muniz, worked hard to make sure all 257 students (including 46 kindergartners) arrived to find a sparkling clean building. Special thanks were also extended to the high school and college crew for all of the painting they completed in the building over the summer. They painted the entire Mile Creek office suite, classrooms and touched up hallways. The Mile Creek staff devoted many hours to creating cheerful and engaging classroom environments to welcome students. The first school wide assembly was held on Wednesday morning to launch the school's social emotional learning initiative. The assembly focused on the importance of kindness and inclusion. Before the assembly, all classrooms were read the book *What Does It Mean To Be Kind?* by Rana DiOrio. On Wednesday, the story *The Invisible Boy* by Trudy Ludwig was read to the school, and everyone joined in singing a kindness song composed by Mr. Ernst. One book per month will be shared with students during morning meeting time focusing on themes to support the idea, "Be the Nice Kid!" Mile Creek's back to school picnic will be held this Friday at 5:30 p.m. Back to school night will be on September 26 at 6:30 p.m., and the first PTO meeting will be held on

October 7 at 6:30 p.m.

In the Preschool Program: The preschool staff are very excited about the expansion of the all day program. The new teachers are settling in and their classrooms look amazing. The children have been introduced to the classroom routines and the special schedule has already begun. During the month of September, the students will focus on their “All About Me Unit.” Their life-sized self-portraits will be hanging in the hallways soon. During math instruction, the students will be using red and green apples to learn about AB patterns. The use of apples leads right into the visit to Scott's Yankee Farmer where they will continue to study the anatomy of apples. The preschool wishes everyone a happy new school year.

IV. Administrative Reports

1. Superintendent's Report

Mr. Neviaser welcomed Heather Fried, Science Teacher at LOLHS, who is studying for her 092 administrative certificate, and Greg Gwudz, who is working towards his 093 superintendent certificate and is job shadowing Mr. Neviaser.

Mr. Neviaser reviewed the September Personnel Report, which reflected the various hires, resignations and vacancies yet to be filled.

Dr. Goulding inquired about the high turnover in instructional assistants each year. Mr. Neviaser explained some of the reasoning behind this including the fact that many are certified teachers and take teaching positions. Mr. Neviaser also noted that other districts share this similar yearly staff turnover.

Mr. Neviaser reviewed the September Enrollment Report, which reflected an in-house population of 1,288. Mr. Neviaser reported that they anticipate more preschool enrollments when the before and after care is finalized. Mr. Neviaser reported that many parents expressed their thanks for the expansion of this program. Mr. Neviaser is working with several daycares for before/after care for the preschoolers.

Mr. Neviaser reported on the opening of school including information on the new teacher orientation (now two days), convocation, and details on the professional development initiative.

Mr. Neviaser reminded the Board to contact Jeanne DeLaura if they were planning on attending the annual CABA-CAPSS Convention on November 15-16, 2019.

Mr. Neviaser shared information supplied by CIRMA Insurance on cyber insurance in light of a Connecticut school district that recently was victim of a malware attack. Mr. Neviaser reported on the various ways Lyme-Old Lyme protects its electronic data with initiatives such as housing important, irreplaceable data offsite.

2. Business Manager's Report

Mrs. McCalla reviewed the Executive Budget Summary as of August 31, 2019. Fluctuations of note: Special Education: tuition encumbrance timing based upon student need.

Mrs. McCalla reviewed the Contingency Maintenance Report. There has been no expenditures against this account. Balance remains at \$200,000.

V. Educational Presentation

1. High School and Middle School Report

James Wygonik, Principal of Lyme-Old Lyme High School, gave a report on the high school which detailed indicators of success. Mr. Wygonik also reported on the teacher orientation process, which familiarizes incoming staff with the culture of the high school. A copy of his presentation is attached to these minutes for informational purposes. After the presentation, the Board discussed early college experience classes and whether they get translated into college credits and the related money loss to colleges and universities when they do. They also discussed the percentage of LOLHS students enrolled in college over the last several years.

Mark Ambruso, Principal of Lyme-Old Lyme Middle School, and Noah Ventola, Assistant Principal of Lyme-Old Lyme Middle School, gave a report on the middle school, which detailed how the needs of the students are addressed, the mentoring program, the encouragement of movement and a positive school climate, the various extracurricular activities offered, and the challenging learning environment in place. A copy of their presentation is attached to these minutes for informational purposes.

Follow-up discussion on the LOLMS Presentation included how students are selected for and exited out of the Academic Lab. There was also discussion on grade level and department meetings.

VI. Chairman & Board Report

Mrs. Roche reported on the annual staff convocation held on August 26 where she presented a video of Lyme-Old Lyme alumni making brief statements on how their education at LOL has helped them become successful. Mrs. Roche also reported that she would be completing the application for the CABE Board Leadership Award that is presented to a Connecticut Board of Education at the CABE Convention.

VII. New Business

1. Field Trip Request

Mr. Wygonik presented a field trip request for the High School Lymen Yearbook Club members to participate in the Columbia Scholastic Press Association's annual fall conference to be held at Columbia University in New York City on November 4 and 5, 2019. He reviewed the details with the Board.

MOTION: Mr. Cushman made a motion, which was seconded by Dr. Goulding, to approve the high school field trip as presented.

VOTE: the Board voted unanimously in favor of the motion.

2. Approval of Tuition Students at LOLHS

Mr. Neviaser reviewed two tuition student requests with the Board. One student is a freshman and one a sophomore.

MOTION: Mrs. Winchell made a motion, which was seconded by Mrs. Leonardo, to approve the tuition requests as presented by the Superintendent.

VOTE: the Board voted unanimously in favor of the motion.

3. Childrearing Leave Request

Mr. Neviaser reviewed a childrearing leave request from Mercedes Alger, 4th grade teacher at Lyme Consolidated School. Mrs. Alger will be taking this unpaid leave following her FMLA leave, time approximate November 2019 – April 2020.

MOTION: Mr. Cushman made a motion, which was seconded by Dr. Goulding, to approve the childrearing leave request of Mercedes Alger as presented.

VOTE: the Board voted unanimously in favor of the motion.

VIII. Old Business

1. Closing of LOLHS Project

The district is still waiting for the final change order from the State so there is no action required on this agenda item.

2. Goals for 2019-2020

Mr. Neviaser reviewed updated District Goals for the 2019-2020 school year based on discussion with the Board at the August meeting, Follow-up included discussion on quantifiable, specific goals vs. broad-based goals.

MOTION: Mrs. Wilczynski made a motion, which was seconded by Mr. Cushman, to approve the District Goals as presented.

VOTE: the Board voted unanimously in favor of the motion.

3. Report of Committees:

- a. *Facilities*. Dr. Goulding reported that this group met earlier in the evening where discussion included upcoming facilities projects including athletic field improvements, tennis court renovations and the Lyme School gym floor.

- b. *Finance*. Mr. Neviaser reviewed drivers for the 2020-2021 budget that are known at this point in

time. Mr. Neviasher reported that he will be speaking at the next meeting of area Superintendents on the Eastern Connecticut Health and Medical Cooperative in an effort to get more districts to join this insurance cooperative.

c. *Communications*. No report.

d. *Policy*. No report.

e. *LEARN*. No report.

f. *LOL Prevention Coalition*. Mrs. Shoemaker reported that this group would meet next on September 10. The new director, Heather Congdon, is planning on attending district open houses and will be distributing Prevention Coalition packets to parents.

IX. Correspondence

There was no correspondence to report.

X. Executive Session

Upon motion by Dr. Goulding, which was seconded by Mrs. Shoemaker, the Board voted unanimously to move into executive session for the purpose of discussing personnel matters. Mr. Neviasher was invited to attend the executive session.

XI. Adjournment

The regular meeting adjourned at 8:29 p.m. upon a motion by Mrs. Winchell and a second by Dr. Goulding.

Respectfully submitted,

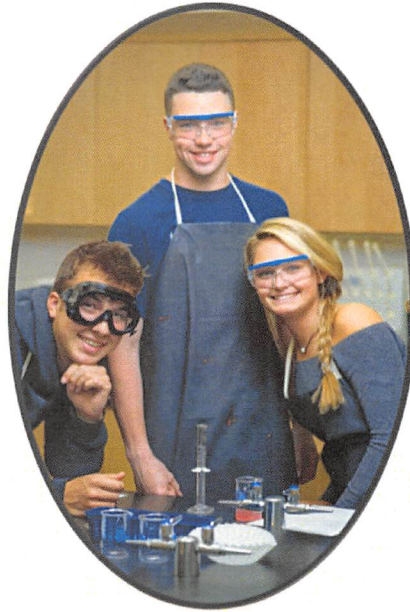
Martha Shoemaker, Secretary

Lyme-Old Lyme

High School

Board of Education

September 4, 2019



Agenda

- ❖ Indicators of Success
- ❖ Social & Emotional
- ❖ Supporting District Goals



Indicators of Success

Advanced Placement (AP)

Year	2019
Exams	231
Testers	129
# Courses	21
3 or Better	86%

2019 AP Participation

School	Cohort %
LOLHS	28%
Madison	18%
Guilford	23%
Old Saybrook	21%
East Lyme	21%
State Average	20%



Early College Experience (ECE)

2018-19 Courses

Spanish Conversation and Culture
 Spanish Intermediate Composition
 Biology
 Physics I
 Physics II
 Drawing
 Music Appreciation
 French Grammar and Composition
 British Literature
 French Global Culture
 Intermediate Chinese II
 Advanced Topics in Latin

University of Connecticut

2017-18

90 students enrolled ECE courses.

2018-19

121 students are enrolled ECE courses.

2018-19

127 students are enrolled ECE courses.



Indicators of Success

% of LOLHS students enrolled in college the
Fall immediately after graduation.

Class	Lyme-Old Lyme	National Average
2013	79%	69%
2014	79%	69%
2015	88%	68%
2016	83%	70%
2017	81%	67%
2018	85%	-



Indicators of Success

% of LOLHS students enrolled in college...



Class	Within the First Year	Within the First Two Years
2014	91%	94%
2015	77%	85%
2016	87%	88%
2017	85%	87%
2018	87%	-



Indicators of Success

Persistence: % of LOLHS students who return for their sophomore year of college

Class	Lyme-Old Lyme	National Average
2013	96%	72%
2014	93%	72%
2015	96%	74%
2016	94%	74%
2017	92%	-



Indicators of Success

Time to Graduate: % of LOLHS students who graduated from college.

LOLHS	Class	2009	2010	2011	2012	2013
	4-Years	44%	42%	48%	42%	54%
	6-Years	61%	65%	66%	58%	70%
National	Class	2009	2010	2011	2012	2013
	4-Years	40%	41%	42%	42%	54%
	6-Years	53%	55%	63%	58%	-



Indicators of Success

SAT

% of Students meeting or exceeding benchmarks

		15-16 Class of 2017	16-17 Class of 2018	17-18 Class of 2019	18-19 Class of 2020	State Rank
ELA	Mean Score	576	596	577	580	11th
ELA	% at/above	83.7%	87.6%	89%	85.9%	7th
Math	Mean Score	543	569	564	580	10th
Math	% at/above	59.7%	69.9%	67%	75%	12th



Indicators of Success

SAT

Mean Scores

Evidence-Based Reading and Writing

1. New Canaan School District
2. Wilton School District
3. Westport School District
4. Darien School District
5. Ridgefield School District
6. Weston School District
7. Regional School District 09
8. Simsbury School District
9. Avon School District
10. Greenwich School District
11. Regional School District 18

Math

1. Darien School District
2. New Canaan School District
3. Westport School District
4. Ridgefield School District
5. Wilton School District
6. Avon School District
7. Weston School District
8. Regional School District 09
9. Glastonbury School District
10. Regional School District 18



Data Driven Improvement

SAT, PSAT, Mid-Term & Final Exams, Embedded Questions

ERW

Expression of Ideas
Standards of English Conventions
Words in Context
Analysis in Social Sciences and History

Math

Heart of Algebra
Problem Solving & Data Analysis
Passport to Advanced Math



Data Driven Improvement

SAT, PSAT, PSAT 8/9, Unit, Mid-Term & Final Exams

- Cohort, School-Wide or Longitudinal Trends
- Teachers' Student Learning Objectives
- SRBI Intervention
- Customize SAT Prep Courses



Social, Emotion, & Physical Wellness

- Trauma Informed Schools
- How to talk to kids to Inspire Learning
- Advisory focus on Relationships



Talent Management

- New Teacher Orientation Program
- Peer to Peer Observations
- Common Planning Time



Thank You





Lyme-Old Lyme High School

New Teacher Orientation

UPDATED 8-29-2019

Welcome! You are now a Wildcat and we are happy to have you as a member of our team!

The goal of new teacher orientation is to familiarize incoming staff with the culture of Lyme-Old Lyme High School. This includes the resources available to you inside and outside of the classroom, as well as processes, procedures, and expectations of our staff. We have many support systems in our school and we hope this orientation process will help you to identify and utilize them effectively.

Once again, welcome to LOLHS, and as you become immersed in your role here, we hope you develop a strong sense of Wildcat pride.

Meeting Dates: Aug. 20, Sept. 4, Sept. 11, Sept. 18, Sept. 25, Oct. 9, Oct. 16, Oct. 23, Oct. 30, Nov. 6

Time: All meetings will begin at 2:15 (except 1st meeting).

<input type="checkbox"/>	1st Meeting: Tues., Aug. 20	Location: LOLMS
	<i>Presenter:</i> Andy Raucci, Instructional Technology Specialist	
	<i>Contact:</i> rauccia@region18.org , x1035	
	<i>Topic:</i> District New Teacher Orientation	
	<i>Objective:</i> Familiarize faculty with district level technology products, their application and uses.	

<input type="checkbox"/>	2nd Meeting: Wed., Sept. 4	Location: Principal's Office
	<i>Presenter:</i> Jim Wygonik, Principal	
	<i>Contact:</i> wygonikj@region18.org , x1003	
	<i>Topic:</i> Nuts & Bolts; Academic/Classroom Expectations, 504 Responsibilities, Safety Videos, Teacher Evaluation SLOs	
	<i>Objective:</i> Teachers will review academic standards and professional expectations of Lyme-Old Lyme High School.	

<input type="checkbox"/>	3rd Meeting: Wed., Sept. 11	Location: Main Office Conference Room
	<i>Presenter:</i> Emily Macione: Special Education Department Leader	
	<i>Contact:</i> macionee@region18.org , x1108	
	<i>Topic:</i> Students with learning needs, Understanding IEP accommodations and present levels, Methods of modification	
	<i>Objective:</i> New teachers will review special education process, including IEP accommodations/modifications/present levels of performance. Teachers will also increase their knowledge of methods of modification for student work.	

<input type="checkbox"/>	4th Meeting: Wed., Sept. 18	Location: Main Office Conference Room
	<i>Presenter:</i> Jeanne Manfredi, Assistant Principal	
	<i>Contact:</i> manfredij@region18.org , x1002	
	<i>Topic:</i> Disciplinary Referrals, Advisory, AESOP, Sub Plans, Coverage Requests, etc.	
	<i>Objective:</i> New teachers will review our disciplinary referral process, student advisory program and other building processes.	

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- **5th Meeting:** Wed., Sept. 25 **Location:** Main Office Conference Room
Presenter: Emily Kelly/Sarah Hylas (RETA Reps) and Hildie Heck (Athletic Dir.)
Contact: kellye@region18.org, x1204; hylas@region18.org, x1201;
heckh@region18.org, x1014
Topic: RETA, faculty/district socials, JOFA, athletic department/opportunities.
Objective: New teachers will gain a better understanding of RETA and the resources that it provides (Emil and Sarah). Teachers will also learn about coaching and other opportunities available through the athletic department.
-
- **6th Meeting:** Wed., Oct. 9 **Location:** Main Office Conference Room
Presenter: Tracy Lenz: Director of School Counseling,
Glynis Houde: Counseling Administrative Assistant
Contact: lenzt@region18.org, x1007; houdeg@region18.org, x1006
Topic: Guidance Department supports, scheduling, teacher rec process
Objective: Teachers will review procedural items (grade change forms, course recs, etc) and supports available through guidance department including SAT, CST, crisis team. Teachers will review recommendation process.
-
- **7th Meeting:** Wed., Oct. 16 **Location:** Library Media Center
Presenter: Andy Raucci: Instructional Technology Specialist: Hugo Ordonez,
Lucy Trost: Library Media Specialist
Contact: rauccia@region18.org, x1035; ordonezh@region18.org, x1019;
trostl@region18.org, x1021/1035
Topic: Tech support and resources, Canvas, PowerSchool, Library/Media
Objective: New teachers will review tech resources, marking of PGRs, grade book set-up, and library/media resources.
-
- **8th Meeting:** Wed., Oct. 23 **Location:** Room 126
Presenter: Heather Fried, Science Department
Contact: friedh@region18.org, x1111
Topic: Submitting quarter grades and comments
Objective: Familiarize teachers with the PowerTeacher/School process of submitting grades, comments, and the verification process for Quarters and Exams.
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- **9th Meeting:** Wed., Oct. 30 **Location:** Main Office Conference Room
Presenter: Jeanne Manfredi, Assitant Principal
Contact: manfredij@region18.org, x1002
Topic: SRBI policies and procedures
Objective: Review protocol for documenting SRBI teacher interventions in the classroom; teacher roles and responsibilities.
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- **10th Meeting:** Wed., Nov. 6 **Location:** Principal's Office
Presenter: Jim Wygonik, Principal
Contact: wygonikj@region18.org, x1003
Topic: New teacher orientation recap
Objective: Address any final questions and complete a feedback survey.
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Lyme-Old Lyme Middle School



September 4, 2019

At the Middle School, we believe that:

- Students in middle school have unique social-emotional needs
- All students deserve an appropriately challenging educational experience
- Data is a key component of educational decision-making



How we are addressing the social-emotional needs of our students

We consider the needs of the whole-child when making decisions

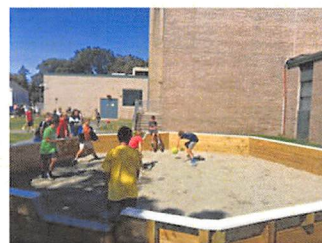
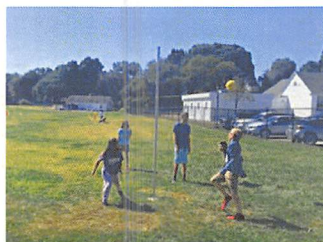
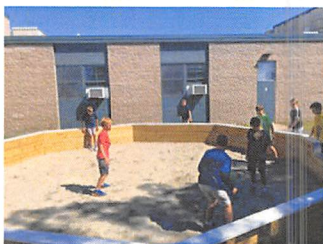


LOLMS Mentoring Program

Approximately 40 students are engaged with adult/HS mentors.



To promote movement, we implemented a daily activity period



To promote a positive school climate, we developed and implemented an interest-based advisory program called Pursuits

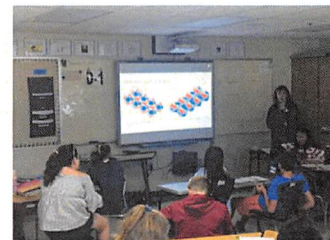


We offer a variety of extra-curricular activities to meet the needs of ALL our students

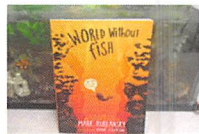
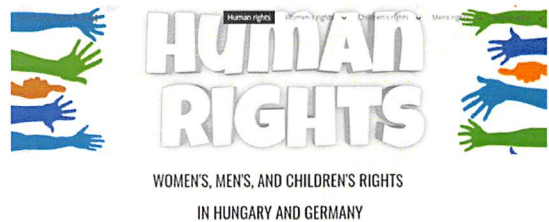


How we are providing an appropriately challenging learning environment

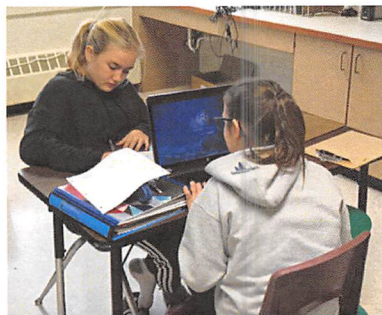
We are refining an existing rigorous and relevant middle-level academic experience including NGSS & Illustrative Math

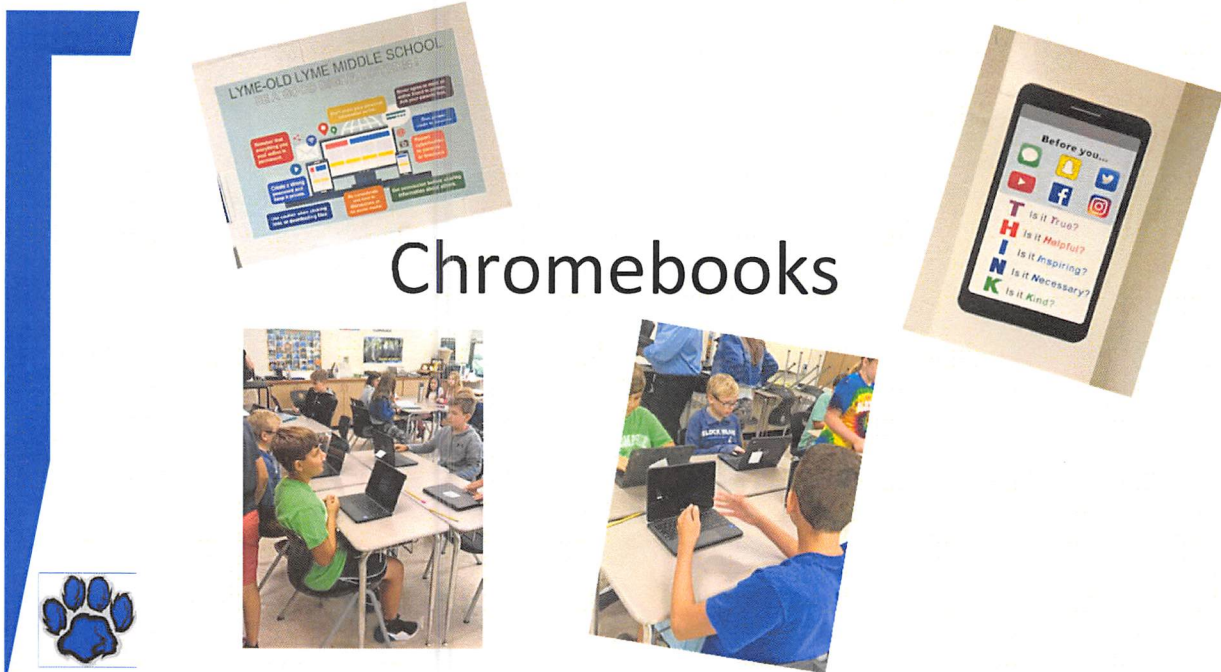


Teams developed interdisciplinary units of study, which included a study of homelessness, sustainability, and regions of the world




To ensure that students have appropriate and relevant support, we developed an Academic Lab to support the development of executive functioning skills along with both Literacy and Math Labs.





Chromebooks



We provide support to our learning community to ensure sound educational decisions

- We are using Aimsweb Plus as a universal screen to ensure all students receive appropriate support
- Our teachers are using Interim Assessment Blocks (IAB) to support test-taking skills and drive instruction
- Peer observations through learning walks