

How to remove a printer from a Windows Computer

1. Click the Start menu then Settings which is the gear icon



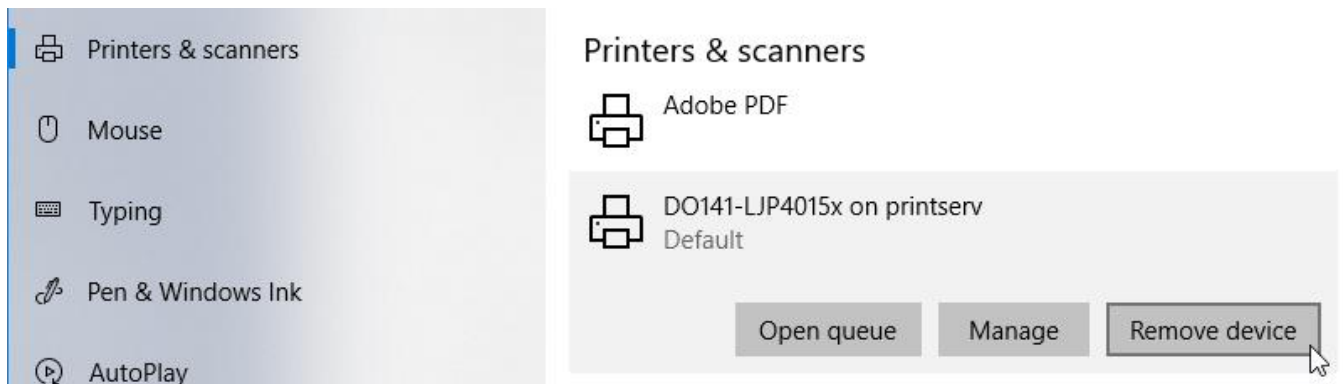
2. Click Devices



Devices

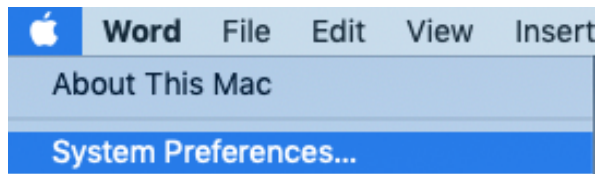
Bluetooth, printers, mouse

3. Click Printers & scanners on the left and all the printers you have added appear on the right. Click once on the printer you want to remove then click Remove device

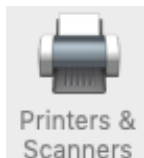


How to remove a printer from a Macintosh Computer

1. Open up System Preferences from the Apple menu



2. Open Printers & Scanners



3. Click once on the printer you want to remove then click the minus sign below the printer

