



ACADEMIC HONESTY AT NIS

Academic honesty is integral to learning in all grade levels at Nanjing International School. The skills of academic honesty are developed over the course of a child's education. The expectations of academic honesty are taught, communicated and prescribed in an age-appropriate manner.

At NIS, we expect community members to be *principled* learners by always being honest with respect to the source of their academic and published work. Referencing and citation are core components of academic honesty. NIS uses a Style Guide which outlines the citation system and its applications at different grade levels across the school.

Academic dishonesty prevents teachers from getting an accurate understanding of students' learning and skill development. All work submitted by students at NIS must be their own effort. Academic dishonesty is unacceptable in our learning community.

Academic dishonesty includes, but is not limited to:

Collusion – allowing work to be copied or submitted for assessment by another student. Both (or all) students involved are equally responsible for academic dishonesty in such a case.

Plagiarism – the representation of the ideas or work of another person as your own. This includes paraphrasing the ideas of others without citation. We use APA referencing at NIS.

Duplication of work – the presentation of the same work for different assessments.

Misconduct during an assessment – the possession or use of unauthorized materials in an assessment; copying the answers of another student in an exam or test.

Other acts of academic dishonesty – the completion of an assessment by someone other than the student; the stealing of assessment papers.

Range of Consequences for Academic Dishonesty

Parents notified

Meeting with student, parent(s), and Head of Section

Meeting with Deputy Director-Learning and/or Director

Task “re-do” under supervised conditions

Grade of zero

Detention and/or Suspension

Ineligibly for NIS Awards

No credit for course on transcript (in grades 9-12)

Report to the IB (in grades 11-12)

Ineligibility for DP Diploma

Report of misconduct to future schools and universities by the NIS counselling team

Student Responsibilities

Students Must:

Seek clarification from teachers with questions regarding assignment expectations

Seek clarification when unsure how to cite sources

Take steps to protect their work from others

Manage time to avoid the temptation to plagiarize

Encourage classmates to act with integrity

Teacher Responsibilities

Teachers Must:

Ensure assignments meet NIS assessment practices

Monitor student work for academic integrity

Model good practice in the classroom

Report all instances of suspected academic dishonesty to the relevant Section Head

