



LEMONT HIGH SCHOOL ENROLLMENT CHECKLIST

* INCOMING FRESHMEN *



Please contact Registrar Heather Richa at (630) 243-3218 with questions concerning enrollment for incoming freshmen.

IMPORTANT NOTES FOR INCOMING FRESHMEN

- Incoming freshmen who **are not** Old Quarry Middle School students should return the “Request for Release of Student Information” form to their grade schools as soon as possible. This will allow Lemont High School to receive your standardized test scores.
- **All parents/guardians of incoming freshmen must prove residency as part of enrollment.** Please see the “Required Student Information” section below to learn what documents must be provided for enrollment into Lemont High School.
- Parents/guardians must bring **all** required enrollment documentation to Lemont High School’s annual **8th Grade Course Selection event** on Saturday, January 25, 2020.
- All incoming freshmen are required to submit a State of Illinois Child Health Examination Form (including an up-to-date immunization record), completed by an Illinois physician. This physical must be dated on or after August 15, 2019. However, if it is to be used for athletic participation for the student’s entire freshman year, the physical should be dated on/after May 15, 2020. Parents/guardians are **strongly encouraged** to submit the student’s physical by July 1.

REQUIRED STUDENT INFORMATION

*Please bring this enrollment checklist and all required documents with you to the 8th Grade Course Selection event on January 25, 2020. Biological, adoptive or foster parents may enroll a student. Guardians must have proper court authorization. Custody documentation is required when applicable.**

- _____ **Student Enrollment Information Form** (if not already returned to registrar)
- _____ **Parent/Guardian Photo ID** (driver’s license or any photo ID is acceptable)
- _____ **Student’s Certified Original Birth Certificate or Passport** (passport only may be used for international students)
- _____ **Required Proofs of Residency** (see below)
- _____ **Copy of Student’s Most Recent Immunization Record**
- _____ **Standardized Test Scores** (not applicable for students who take the Lemont High School freshman placement exam as 8th graders)
- _____ **IEP/Special Education Records/Section 504 Plan** (not applicable for Old Quarry students)
- _____ **Divorce/Custody/Guardianship Papers/906 Placement Form** (if applicable) – ***NOTE:** If a non-custodial parent/guardian is enrolling the student, the Registrar may require that individual to complete the Non-Parent Custodial Form at the time of enrollment.

REQUIRED PROOF OF RESIDENCY FROM PARENT/HOMEOWNER

To enroll, a student’s parent/legal guardian AND the student must be full-time residents within the district’s attendance boundaries.

IF YOU OWN YOUR HOME:

- One proof of residency from Category A
- Two proofs of residency from Category B

IF YOU RENT OR LEASE:

- Current signed lease/rental agreement
- Two proofs of residency from Category B

IF YOU LIVE WITH ANOTHER FAMILY:

- Owner’s Affidavit of Residence Form
- One proof of residency from Category A and one proof of residency from Category B **by the owner/renter of the residence**
- One proof of residency from Category C **by the parent/guardian**

CATEGORY A (only originals will be accepted)

- _____ **Most recent property tax bill, deed of ownership, or current signed lease/rental agreement**
- _____ **Signed and dated real estate papers indicating purchase/ownership of property within District 210’s boundaries**
- _____ **Mortgage statement or mortgage payoff letter**

CATEGORY B (only originals will be accepted)

- | | |
|---|--------------------------------------|
| _____ Current utility bill (i.e., gas, electric, water, telephone, cell phone, Internet) | _____ Driver’s license |
| _____ Homeowner’s/Renter’s insurance statement | _____ Voter registration card |
| _____ Vehicle registration | _____ Income tax bill |

CATEGORY C – must provide proof of residence at the address listed (only originals will be accepted)

- | | |
|--|--|
| _____ Current bill (i.e., cell phone) with your name and address clearly listed | _____ Bank statement |
| _____ Insurance statement | _____ New Illinois driver’s license receipt |
| _____ U.S. Postal Service change of address form | |