



# LEMONT HIGH SCHOOL ENROLLMENT INFORMATION FORM



Please complete this form fully and return it in person to Heather Richa in the school's Main Office or via:

Mail – Lemont High School Counseling Department, 800 Porter Street, Lemont, IL 60439

FAX – (630) 243-7904 (Attn: Registrar) • E-Mail – hricha@lhs210.net

**STUDENT'S LEGAL NAME:** \_\_\_\_\_  
(as listed on the birth certificate) (Last) (First) (Middle) (Suffix)

**STUDENT'S BIRTH DATE:** \_\_\_\_ / \_\_\_\_ / \_\_\_\_ **GENDER:** Male Female **CURRENT GRADE:** 7 8 9 10 11 12  
(please circle) (please circle)

**STUDENT'S BIRTH PLACE:** \_\_\_\_\_  
(City) (State) (Country)

## RACE AND ETHNICITY

These questions are required by the United States Department of Education (72 Fed. Reg. 59267). The first question asks about the student's ethnicity, and the second question asks about the student's race. If a parent/guardian or student age 18 or older declines to respond to either question, the school district is required to provide the missing information by observer identification.

**IS THIS STUDENT HISPANIC OR LATINO?** (please circle) YES NO

**WHAT IS THE STUDENT'S RACE?** (please circle ALL that apply)

American Indian/Native Alaskan Asian Black/African-American Native Hawaiian/Pacific Islander White

## LANGUAGE SURVEY

Illinois Administrative Code (23 Ill.Admin. Code 228.15) requires that each school district administer a Home Language Survey to each student entering the district for the first time. The information is used to identify the need for English language support services.

**DOES THIS STUDENT PRIMARILY SPEAK A LANGUAGE OTHER THAN ENGLISH?** (please circle) YES NO

**IF YES, PLEASE SPECIFY THE LANGUAGE:** \_\_\_\_\_

**IS A LANGUAGE OTHER THAN ENGLISH PRIMARILY SPOKEN IN YOUR HOME?** (please circle) YES NO

**IF YES, PLEASE SPECIFY THE LANGUAGE:** \_\_\_\_\_

**Please note:** If the answer to either question is YES, the school will assess your student's English language proficiency. As required by Illinois State law, the school will use the WIDA Model or W-APT test to measure the student's listening, speaking, reading and writing skills to determine if he/she needs additional language supports.

## CURRENT/LAST ATTENDED SCHOOL

**STUDENT'S MOST RECENT SCHOOL:** \_\_\_\_\_  
(Name) (City) (State/Country)

**DOES THIS STUDENT HAVE AN INDIVIDUALIZED EDUCATION PLAN (IEP)?** (please circle) YES NO

**DOES THIS STUDENT HAVE A 504 PLAN?** (please circle) YES NO

**HAS THIS STUDENT EVER BEEN ELIGIBLE FOR SPECIAL EDUCATION SERVICES?** (please circle) YES NO

**DOES THIS STUDENT CURRENTLY RECEIVE ENGLISH LANGUAGE LEARNER SERVICES?** (please circle) YES NO

**PLEASE ANSWER BELOW ONLY IF THE STUDENT WAS NOT BORN IN EITHER THE UNITED STATES OR PUERTO RICO.**

(The Illinois State Board of Education requires this information to be collected for students not born in the U.S. or Puerto Rico in order to identify students who are eligible for the Immigrant Student Program)

**PLEASE PROVIDE THE DATE THE STUDENT FIRST ENROLLED IN A U.S. SCHOOL:** \_\_\_\_ / \_\_\_\_ / \_\_\_\_

STUDENT'S NAME: \_\_\_\_\_ TODAY'S DATE: \_\_\_\_\_ / \_\_\_\_\_ / \_\_\_\_\_

DOES THIS STUDENT HAVE A SIBLING WHO HAS ATTENDED LEMONT HIGH SCHOOL? (please circle) **YES** **NO**

### PRIMARY FAMILY INFORMATION

*This section is mandatory. Please include parents/guardians who reside with the student on a permanent basis.*

PARENT/GUARDIAN: \_\_\_\_\_ RELATIONSHIP TO STUDENT: \_\_\_\_\_

MAILING ADDRESS: \_\_\_\_\_  
(Street - w/ PO Box or Apartment Number) (City) (State) (Zip)

PRIMARY PHONE ( ) \_\_\_\_\_ CELL ( ) \_\_\_\_\_ WORK ( ) \_\_\_\_\_

E-Mail Address \_\_\_\_\_

SPOUSE/PARTNER: \_\_\_\_\_ RELATIONSHIP TO STUDENT: \_\_\_\_\_

CELL ( ) \_\_\_\_\_ WORK ( ) \_\_\_\_\_

E-Mail Address \_\_\_\_\_

### SECONDARY FAMILY INFORMATION

*This section is optional. Please complete **ONLY** if the student has a parent/guardian with whom he/she does not reside on a permanent basis. The most common circumstances are when the student's parents are divorced; the student's parents are separated and living at different addresses; or the student has a non-custodial/non-residential parent/guardian living at a different address than his/her own.*

*Parents/guardians of students with these circumstances should complete this section and, if necessary, provide a copy of the proper legal documentation to the Registrar. Depending on the circumstances, these legal documents may include custody papers, a divorce decree, or a notarized letter from the Residential Custodial Parent (i.e., the parent with whom the student lives within the district boundaries).*

*The secondary family will receive all mailings that the Residential Custodial Parent receives. In order for the secondary family not to receive mailings or have access to student records based on a custodial agreement, the appropriate legal documentation must be on file with the school.*

DO THE DIVORCED PARENTS HAVE: (please circle) **JOINT CUSTODY** **SOLE CUSTODY** **NOT APPLICABLE**

IF APPLICABLE, ARE THE APPROPRIATE LEGAL DOCUMENTS ON FILE WITH THE SCHOOL? (please circle) **YES** **NO**

SHOULD THE SECONDARY FAMILY RECEIVE MAILINGS (including report cards) FROM THE SCHOOL? (please circle) **YES** **NO**

PARENT/GUARDIAN: \_\_\_\_\_ RELATIONSHIP TO STUDENT: \_\_\_\_\_

MAILING ADDRESS: \_\_\_\_\_  
(Street - w/ PO Box or Apartment Number) (City) (State) (Zip)

PRIMARY PHONE ( ) \_\_\_\_\_ CELL ( ) \_\_\_\_\_ WORK ( ) \_\_\_\_\_

E-Mail Address \_\_\_\_\_

SPOUSE/PARTNER: \_\_\_\_\_ RELATIONSHIP TO STUDENT: \_\_\_\_\_

CELL ( ) \_\_\_\_\_ WORK ( ) \_\_\_\_\_

E-Mail Address \_\_\_\_\_

STUDENT'S NAME: \_\_\_\_\_ TODAY'S DATE: \_\_\_\_ / \_\_\_\_ / \_\_\_\_

## STUDENT RESIDENCY

**All parts of this section are mandatory.** A student's residence for school purposes is the residence of the person who has **legal custody** of the student. According to Illinois School Code (105 ILCS 5/10-20.12b), legal custody and residency must be proven for the student to enroll.

NAME OF PARENT/GUARDIAN COMPLETING THIS FORM: \_\_\_\_\_

RELATIONSHIP TO STUDENT: \_\_\_\_\_

DO YOU HAVE LEGAL CUSTODY OF THE STUDENT? (please circle)      YES      NO

DO YOU: (please circle)      OWN YOUR HOME      RENT      OTHER: \_\_\_\_\_

HOME ADDRESS: \_\_\_\_\_  
(Street - w/ PO Box or Apartment Number)      (City)      (State)      (Zip)

Please **INITIAL ONE** that best describes your custody of the student. (If none applies, you must select one from the list of "Exceptions.")

- \_\_\_\_\_ Custody is exercised by a natural or an adoptive parent with whom the student resides.
- \_\_\_\_\_ Custody has been granted by court order to a person with whom the student resides for reasons other than to have access to the district's educational programs. (Please provide a copy of the court order.)
- \_\_\_\_\_ Custody is exercised under a court-approved short-term guardianship. (Please provide a copy of the court order.)
- \_\_\_\_\_ Custody is exercised by a caretaker adult relative who is receiving aid under the Illinois Public Aid Code, and with whom the student resides for reasons other than to have access to the district's educational programs. (Please provide a copy of the Public Aid documents.)
- \_\_\_\_\_ Custody is exercised by an adult who demonstrates that he/she has assumed, and exercises, legal responsibility for the student and provides a regular fixed nighttime dwelling for reasons other than to have access to the district's educational programs.

### EXCEPTIONS

- \_\_\_\_\_ The student is homeless. (This will involve a meeting with the district's homeless liaison.)
- \_\_\_\_\_ The student is a foreign exchange student.
- \_\_\_\_\_ The student has been placed with a foster parent or child care facility by the Department of Children and Family Services outside the district's boundaries, but DCFS has determined it is in the best interests of the student to maintain attendance in the district. (Please attach a copy of the DCFS determination.)
- \_\_\_\_\_ The student is under the age of 18, but has been emancipated by court order or marriage and lives within the district's boundaries on a full-time basis and for an indefinite length of time. (Please attach a copy of the court order or marriage license.)

Please **INITIAL EACH** of the following statements and sign and date below.

- \_\_\_\_\_ I am the custodial parent/guardian of the student named at the top of this form.
- \_\_\_\_\_ This student is under my custody and control, and has established permanent residence with me at the address listed above.
- \_\_\_\_\_ I affirm that information presented as part of my residency verification, in connection with any investigation of my residency and custody of the student, is true, complete and accurate.
- \_\_\_\_\_ I understand that knowingly or willfully providing false information to a school district regarding the residency of a student for the purpose of enabling him/her to attend any school in that district is a Class C misdemeanor.
- \_\_\_\_\_ I understand that knowingly enrolling or attempting to enroll a student in the school district when I know the student to be a non-resident of the school district – unless the non-resident student has a lawful right to attend – is a Class C misdemeanor and I will be liable for payment of any applicable fees and fines.

PARENT/GUARDIAN SIGNATURE: \_\_\_\_\_ DATE: \_\_\_\_ / \_\_\_\_ / \_\_\_\_

STUDENT'S NAME: \_\_\_\_\_ TODAY'S DATE: \_\_\_\_ / \_\_\_\_ / \_\_\_\_

## NOTIFICATIONS

### STUDENT HANDBOOK

Lemont High School's Student Handbook is available under the "Student Services" tab on the school's website – [www.lhs210.net](http://www.lhs210.net). Students are expected to abide by the policies, procedures and codes set forth in the book. These policies, procedures and codes – which may be amended during the school year as necessary – are related to policies established by the Lemont High School District 210 Board of Education and based on the Illinois School Code.

### TECHNOLOGY USE EXPECTATIONS

Lemont High School's Technology Use Expectations are included within the Student Handbook on the school's website, and are available on the school's website (search "Technology Use Expectations"). These expectations pertain to all students, faculty and staff who utilize any of the school's technology resources. The district's network is designed for educational purposes. Users are expected to employ good judgment when accessing resources on the district's network. The district and/or its agents may access and monitor students' use of the Internet, including school-issued e-mail and downloaded material, without prior notice to a parent/guardian.

### DIRECTORY INFORMATION

Lemont High School provides student directory information to various entities throughout the year. Though not an inclusive list, this information may be shared with trusted partners with whom the school contracts for services, as well as other institutions as required by state and/or federal law. Parents/guardians have rights to limit what information may be shared with external entities under the Family Educational Rights and Privacy Act (FERPA) and Illinois Student Records Act. These rights, as well as the corresponding procedures to exercise these rights, are detailed within the Student Handbook that is available on the school's website – [www.lhs210.net](http://www.lhs210.net).

**I acknowledge receipt of these notifications.**

**PARENT/GUARDIAN SIGNATURE:** \_\_\_\_\_ **DATE:** \_\_\_\_ / \_\_\_\_ / \_\_\_\_