

Archival Boxes to Date

Following Boxes Located on Back Wall of Malcolm Library

History of Holy Innocents' Parish Day/Episcopal School – Box 1

- History of HI Parrish Day – School Photos & Principals & Original Stationery
- 1960-1962 – Historical Papers
 - History of the “Old Railroad Bell”
 - Chronological History thru 2009
- 1960 – Statement of Policies & Principals
- 1961 – Photo of Lillabel West, Letter to Parents, Grade Lists
- 1961- Article announcing appointment of Barbara Chambers as Principal
- 1965-1966 – Announcement of Elliott Galloway as Headmaster
- 1965-1968 – Photographs of Elliott Galloway, Quanset Hut, Classes
- 1965-1966 – Budgets from Elliott Galloway
- 1967-1968 – Projected Budget by Elliott Galloway
- 1967-1969 – Tuition Bills and Report Cards of a Student
- 1968-1970 – Incorporation Papers
 - Georgia Accrediting Commission Correspondence
 - Correspondence
- 1969-1970 – Newspaper Announcement of J. Russell Frank as Headmaster
- 1970-1971 – Photos of J. Russell Frank, Headmaster, and Rev. Clay Mathews
 - Background of The Turtle Race
- 1971-1972 – Five Year Forecast – September 1971
- 1972-1973 – Report of AdHoc Committee
 - Division of Responsibilities: Head and Board
 - Review and Revision of Charter & By-Laws
 - Blueprint for Greatness – (some photos ID'd)
 - Formulations and Discussions
- 1974-1975 – Announcement of Del Coggins as Headmaster
 - Correspondence Offering Position
 - Blueprint for Greatness Pledges and Correspondence
- 1975-1976 – Sunshine Committee
 - Enrollment with Teachers
 - Alma Mater
- 1978 – Dedication of Motor Activities Center (MAC) Building – 9/17/78
- 1977-1979 – “*Holy Innocents' Song Book*” used in Chapel
 - by Rev. C. Perry Scrubbs
- 1978-1987 – Legal Papers
- 1981-1982 – Statement of Need developed by Development Committee – 2/24/82
- 1982-1983 – Photos of Dedication of Noah's Ark Painting to Del Coggins on his retirement as Headmaster – April 18, 1983
- 1983-1984 – Photographs
 - Correspondence and Letter of Resignation from Del Coggins
 - 1983 Long Range Planning Committee Report
 - Riley School Newspaper “Life of Riley” – October 5, 1984

- Announcement of Alice Malcolm as Headmaster and Commission as Headmaster
- Autobiography of Edward England
- Religious Life Self-Study
- Homecoming “*Did You Know*” History
- 25th Anniversary
- Original HI Crests – Printers Copy

History of Holy Innocents’ Parish Day/Episcopal School – Box 2

- 1971-1980 – Photograph Album

History of Holy Innocents’ Parish Day/Episcopal School – Box 3

- 1985-1986 – Reverend Daryl Diamond named School Chaplain
- 1973-2006 – Christmas Bookmarks – 1973-1978
 - Christmas Cards – 1984-1993, 1999-2000, 2003, 2005, 2006, 2007, 2009
- 1986-1987 – CHI (Classrooms for Humanities and Imagination) Fine Arts Building Cornerstone – October 19, 1986
 - (See Historical Photographs for Slide Show)
- 1987-1988 – Dedication of the CHI Building – September 15, 1987
- 1987-1989 – James L. Riley Elementary School Property acquired from Fulton County School Board
 - “Implications of Adding Grades 9-12” – Report to HIES by KPMG – May 1989
- 1990 – “*News About Holy Innocents’ School*”
- 1991 – Renovation of Administration Building (See Construction Correspondence And Photos for Construction Plans)
- 1990-1991 – Upper School Groundbreaking – March 15, 1991
- 1991-1992 – Dedication of Upper School and Construction Photos – September 1991
 - Mascot Introduction – April 10, 1992
- 1992-1993 – HIES Song – Original Signed Score – September 1992
 - “The Family Connection” by North Atlanta Parents Association
 - Presentation of Master Plan – December 21, 1992
 - Dedication of New Athletic Complex with photo – January 27, 1993
 - Original approved “Drug and Alcohol Policy” adopted April 1993
- 1993-1994 – Photo recognizing Alice Malcolm for 35 years of service – 9/ 28/93
 - Senator Sam Nunn Speaks to North Atlanta Parents Council – 2/14/94
- 1994-1995 – Purchase of Marlin Property & Application for Tax Exemption
 - Philosophy Statement and Objectives with 1984-85 background papers
 - HI Flyers Brochures
 - Jewish Religion Concerns
 - “No Bullying Policy” adopted April 26, 1995
- 1995-1996 – Announcement of Alice Malcolm Retirement
 - Alice’s Memories of her 37 years and Her HIES History
 - Summary of The Lower School
 - First Class Ring Design – Class of 1996
 - Anna Belle Lehman “Best Rum Cake Ever” Recipe
 - Convocation and Installation of Dr. Susan R. Groesbeck

- 1996-1997 – Strategic Plan

History of Holy Innocents' Parish Day School/Episcopal School – Box 4

- 1995-1996 – HIES Flag Donated by Gera-lu and Gil Crumpler In Honor of Gralyn '96, Reine'96 and Alexander '02
- 2001-2002 – HIES Flag with retired Fleurs d'leis Crest (1968-2002)
- 2002-2009 – HIES School Banner with retired HI Flame Crest (in “Oversized Poster Box 1” in Library Workroom)
 - Double-sided School Banner with HI Flame Crest (in “Oversized Poster Box 1” in Library Workroom)
 - Printers Stationery Proofs with HI Flame Crest (in “Oversized Poster Box 1” In Library Workroom)

History of Holy Innocents' Parish Day School/Episcopal School – Box 5

- 1997-1998 – Letter to Parents with Policy, Student Acknowledgment, and Parents' Pledge
- 1998 and 2002 – The Family Connection – Agenda for Family Decision Making
- 1998-1999 – HIES Faculty Wellness Incentive Program
 - Construction Pictures & Dedication of Alan A. Lewis Pre-School – September 1998
 - Blue Ribbon Award Application and Blue Ribbon Notecards and Picture of Acceptance
 - Mission Statement – Lower School – September 1998
 - A Parents Guide for Prevention of Alcohol Tobacco and Drug Use
 - Groundbreaking of New Upper School-Building 400 – February 2, 1999
 - Architect's Rendering of New Building – 10/98-7/99 (See Tube)
- 1999-2000 – HIES Song
 - Trees of Knowledge Notecards
 - Appointment of Rich Webb as Upper School Principal
 - 40th Anniversary Photos – August 13 and September 17, 1999
 - 40th Anniversary HIES Magazine – Fall 1999
 - “First Look” – New Upper School Opening – August 25-26, 1999
- 2000-2001 – Office of Development Operations Plan
 - Ribbon Cutting of Renovated Lower School – 9/01/00
 - Pewter Plate presented “In Appreciation to Principal, Staff & Pupils...”
 - Principals, Overseas Study Trip Programme (OSTP), Republic of Singapore, Nov/Dec 2000 (On top of Archives Shelves)
- 2000-2001 – - 1993-2005 – School Function Invitations
- 2001-2002 – School Year 2001-2002 in Review – Headmaster's Goals

History of Holy Innocents' Parish Day/Episcopal School – Box 6

- 1956-1987 – Brick from James L. Riley Elementary School before HI bought property
- 2005 - Bricks from MAC (Motor Activities Center) building. Completed in 1978. Razed in 2005.

History of Holy Innocents' Parish Day/Episcopal School – Box 6-A

- 2010 – Newspaper Articles Found in Walls when bathrooms of Riley Building were renovated:
 1. *The Atlanta Journal, March 5, 1933* – Roosevelt Sworn in as President
 2. *The Atlanta Constitution, August 4, 1956* – Editorial Page

3. *The Atlanta Journal & Constitution, August 5, 1956* – Andra Doria Sinking

4. *The Atlanta Constitution, August 8, 1956* – Apartment Classified Ads

History of Holy Innocents' Parish Day/Episcopal School – **Box 7**

- 2002-2003 – Convocation for Forty-Third Academic Year
 - School Year 2002-2003 in Review
 - Strategic Plan/Operational Plan for Leadership Team
 - Lower and Upper School Photos - February 2003
 - School/Neighborhood Expansion Plan with Letter from David Galloway
- 2003 – Announcement of Kirk Duncan as Head of School
- 2003-2004 – The Strategic Plan
 - Japanese Exchange Program
 - Trip to sister School Saint Matthieu, Haiti – February 2004
- 2004-2005 – Convocation of Forty-Fifth Academic Year
 - The Strategic Plan
 - Anna Belle Lehman Archives Opened in Memory of Anna Belle Lehman, Assistant Librarian
 - Ground Breaking and Dedication of South Campus (DVD)
(See Construction Correspondence & Photos Box)
- 2005-2009 – Phase II Strategic Plan – September 2005-June 2009
- 2005- 2006 – Convocation of Forty-Sixth Academic Year – September 15, 2005
 - “Safeguarding God’s Children” Seminar – 8/29/05
 - HI Flyers Parents Guide
 - Dedication of Gymnasium and
Naming of New Middle School – 9/22/05
 - Architectural Rendering of Middle School (**separate tube**)
 - Evergreen School Award for 2005-2006 presented by
Keep Sandy Springs North Fulton Beautiful
 - Proposal of HIES Equestrian Club – April 4, 2006
- 2006-2007 – Opening Convocation for 46th Academic Year – 9/15/06
 - Fred Rowan Family Middle School Dedication – 9/15/06
 - Inaugural Varsity Football Game – 9/15/06
 - Announcement of Dorothy Sullivan Retirement – August 25, 2006
 - Proposal for Competitive Gymnastic Team – March 15, 2007
 - “There’s No Place Like Home” – Farwell to Dorothy Sullivan - 5/8/07

History of Holy Innocents' Parish Day/Episcopal School – **Box 8**

- 2007-2008 – Opening School Faculty and Staff Church Service – August 21, 2007
 - Opening Remarks by Kirk Duncan and Rick Betts at
Faculty/Staff Meeting – 8/21/07
 - Dedication of Dorothy Sullivan Lower School – August 29, 2007
 - Invitations to School Functions – 2007-2008
 - Tenth Annual “State of School Luncheon” – April 14, 2008
 - Farwell to Janella Brand Events – May 2008
 - Interview with Alice Malcolm, Dorothy Sullivan, and Janella Brand –
2 Audio Disks – May 2008
- 2008-2009 – Opening School Faculty and Staff Church Service – August 19, 2008
 - Opening Remarks by Kirk Duncan and Rick Betts at

Faculty/Staff Meeting – 8/21/08

- Remarks at Opening Convocation 49th Academic Year – September 4, 2009
- Mid-Year Update by Kirk Duncan at Faculty/Staff Meeting – February 2009
- Invitations to School Functions – 2008-2009

History of Holy Innocents' Parish Day/Episcopal School – Box 9

2009-2010 – Opening Convocation of 50th Academic Year – September 8, 2009

- Northside Neighbor Article on New Master Plan
- 50th Anniversary Banner (in “Oversized Posters Box 2” in Library Workroom)
 - “Welcoming” Hallway Banner (in “Oversized Poster Box 2” in Library Workroom)
- 50th Anniversary Memorabilia including CD Slide Show, September 8th Celebration, 50th Anniversary T-shirt, and pictures
- “The Blessings of St. Margaret” sister school in Haiti by Jake Torchin, Kirk Duncan’s Nephew plus other Haiti CDs
- Kirk Duncan Letter of Resignation, Board Letter of Acceptance – 3/24/2010
- 50th Anniversary “State of the School” Dinner with pictures of Jenny West Schneider, Lilibell West’s Daughter – April 20, 2010
- Remarks by Alice Malcolm at “State of School Dinner” – April 20, 2010
- Opening of 25th Anniversary Capsule – May 17, 2010
 - Contents from the 25th Anniversary Capsule
- Placing of 50th Anniversary Capsule – May 17, 2010

2010-2011 – Opening Chapel Program along with Homily by Rick Betts – 8/17/2010

- Remarks at Opening Convocation with Brian Baumgartner – 9/07/10
- Gene Bratek named Ninth Headmaster of School – February 14, 2011
- State of the School Luncheon with speeches by Gene Bratek, Head of School and Rick Betts, Associate Head – April 12, 2011
- State of the School 2011 Year in Review as presented to Board – 5/17/11

2011-2012 – Opening Chapel Program and Opening Faculty/Staff Meeting with remarks by Bratek, Betts, Kaiser, Potter, Durst, Pomar, Duncan, Arnold. Jesperson’s off the cuff!

Correspondence - Holy Innocents' Parish Day/Episcopal School – Box 1

- 1958-1966 – Start-up Correspondence, Budget, Applications
- 1967-1968 - First “capital campaign” letter to parents requesting funds and First Newsletter – May 1968
- 1968-1969 – Elliott Galloway Correspondence
 - Letters to parents including letter announcing his departure
- 1969-1971 – Rev. Robert Oliver, Rector, Correspondence
- 1969-1970 – J. Russell Frank, Correspondence
- 1972-1973 – Letters to Russell Frank, Headmaster, from Board Members
- 1972-1973 – Rev. Robert H. Johnson, Rector, Correspondence
- 1973-1974 – Letters to Russell Frank from Board Members re his resignation
- 1981-1982 – Life of Georgia Land Acquisition Correspondence
- 1979-1989 – Statement of Belief and Philosophy
- 1988-1990 – Buildings and Grounds Correspondence
- 1994-1996 – Alice Malcolm Correspondence

- 1995-1996 – Dorothy Sullivan, Lower School Principal, Correspondence
- 1996-1997 – Dorothy Sullivan, Lower School Principal, Correspondence
- 1996-1999 – “Smile File” – Dr. Sue R. Groesbeck, Headmaster
 - Loridans Correspondence
- 1996-1997 – Dr. Sue Groesbeck Correspondence
- 1997-1998 – Dr. Sue Groesbeck Correspondence

Press Releases for the Year (separate box – Box 1a)

*Correspondence - Holy Innocents' Parish Day/Episcopal School – **Box 2***

- 1998-1999 - Dr. Sue Groesbeck Correspondence
- 1998-1999 – Dr. Sue Groesbeck Correspondence
- 1999-2001 – Correspondence from Dorothy Sullivan, Assistant Headmaster
- 1996-2000 – Leadership Team Correspondence
- 1996-1998 – Leadership Minutes
- 1998-2000 – Leadership Minutes
- 2000-2002 – Speech Outlines – Dr. Sue Groesbeck

*Correspondence - Holy Innocents' Parish Day/Episcopal School – **Box 3***

- 2000-2003 – Notes on Philosophy and Mission Statements
- 2003-2004 – Notes on Philosophy and Mission Statements
- 2004 – Mission Statement Committee – March 5, 2004
- 2007-2008 – Head of School E-Letters
 - Letter to Families – August 14, 2007
 - Mission and Philosophy Statements – August 27, 2007
 - Assistant Head of School E-Letters
 - Pre-planning Week Schedule – August 14, 2007
 - Upper School Principal E-Letters
 - Faculty Letter – August 6, 2007
 - Upper School Newsletter #1 thru
- 2008-2009 – Head of School E-Letters
 - Assistant Head of School E-Letters
 - Upper School Principal E-Letters
 - Headmaster Newsletter
 - Invitations to Faculty/Staff
 - Closing Faculty-Staff Chapel remarks by Kirk Duncan, Head of School
- 2009-2010 – Head of School E-Letters
 - Assistant Head of School E-Letters
 - Upper School Principal E-Letters
- 2010-2011 – Head of School E-Letters
 - Upper School Principal E-Letters

Holy Innocents' Episcopal School Self-Study

- 1979 – Questionnaire for Parents from Board of Trustees
- 1981-1986 – Uniform Survey
- 1988-1989 – Uniform Study – May 1989
- 1989 – Uniform Survey
- 1989 – Implications of Adding Grades 9-12 and correspondence
- 1992-1993 – “*Toward the 21st Century*”

- 1994-1995 – Self Study – Final Proof (2 files)
- 1999-2000 – Athletics at HI by Strategic Planning Committee-Board of Trustees

*Expansion Program - Capital Campaign Material – **Box 1***

- 1970 - *Blue Print for a Decade - Volume 1 – September 1, 1970*
Deals with a complete program for a superior pre-school and elementary School for the decade of the '70s
- 1971 – “Beyond the Z” - How Holy Innocents’ plans for the future
- 1972 – “Blueprint for Greatness”
- 1973 – Photographs of Middle School & Curtis Library Expansion
(no names) – Phase III
- 1976 – Phase III “The Reach for Excellence”
- 1982-1983 – Building Classroom Layout - “*The Long-Range Planning Report of HIES & HIEC for The Decade of the Eighties*”
- 1985-1989 – CHI Campaign Correspondence
- 1987-1988 – Correspondence pertaining to CHI/Fine Arts Building

*Expansion Program - Capital Campaign Material - **Box 2***

- 1990-1991 – “*A Continuation of Excellence...*”
- 1993-1994 – A Contribution of Excellence Phase II – Gymnasium
- 1995 – Capital Campaign Case Statement
- 1996 – Capital Campaign
- 1997 – 1999, 2003-2005 – Invitations for Capital Campaign Gatherings
- 2000 – 2001 – Vision 2000 – Capital Campaign
- Video - “Living Our Dream”
- Bright House Materials (Holy Innocents’ Preparatory School)
- 2001-2002 – Consultants Final Report
- Correspondence

*Expansion Program - Capital Campaign Material - **Box 3***

- 2002-2003 – Letter from David Galloway on Neighborhood progress
- Mount Vernon Neighborhood Agreement signed November 5, 2002
- Mount Vernon Neighborhood Advisory Council Organizational Documents and Holy Innocents’ Contract dated February 25, 2003
- Amendment to MTNAC November 5, 2002, Agreement dated March 1, 2005
- 2004 – Living Our Mission Capital Campaign
- 2006 – Capital Campaign Phase II Planning –
Key Facts and Situation Analysis - June 29, 2006

*Construction Correspondence and Photos – **Box 1***

- 1990-1998 – Zoning Conditions for Various Projects
- 1991 – Construction Plans for Renovation of Administration Building
- Construction Photos of Upper School Building
- 2001 – New Master Site Plan – September 22, 2001
- Final Campus Site Master Plan – November 19, 2001
- 2002 – Master Plan – October 25, 2002
- 2004-2005 – New Gym Addition Correspondence (3 Files)
- Athletic Photos for Gym Wall produced by Architect (DVD)

- Ground Breaking and Dedication of South Campus (DVD)
- 2005-2006 – Middle School Construction Correspondence (3 Files)

*Construction Correspondence and Photos – **Box 2***

- Universal photos of construction projects – no dates

*Auxiliary Gym Wall Proofs (Tube) – (2005) – **Box 3***

Annual Reports

- 1983-1984 thru 1986-1987
- 1987-1988 thru 1990-1991
- 1991-1992 thru 1995-1996
- 1996-1997 thru 2002-2003
- 2003-2004 thru 2005-2006
- 2006-2007 (included in *Torchbearer, Winter 2008, Vol. V, Issue 3*)
- 2007-2008 (included in *Torchbearer, Fall 2008, Vol. VI, Issue 1*)
- 2008-2009
- 2009-2010 (included in *Torchbearer, Fall 2010, Vol. VII, Issue 1*)
(missing 1985-86, 1996-97, 1999-00)

Annual Fund Brochures

- 1978-1979 – “The Best of Our Children” – New Parents’ Giving
“Meeting the Challenge”
- 1979-1980 – “The Best for Our Children”
“Meeting the Challenge” – Annual Giving
- 1980-1981 – “The Best for Our Children” – New Parents’ Giving
“Meeting the Challenge” – Annual Giving
- 1981-1982 – “Meeting the Challenge of the Eighties!”
- 1982-1983 – “Meeting the Challenge”
- 1983-1984 – “25 Years Annual Giving Meeting the Challenge”
Annual Giving Reports – 1984-85 to 1988-89
- 1984-1985 – Annual Giving and Invitation to Headmaster’s Club for Annual Fund
- 1985-1986 – Annual Fund Letter to Alums
Annual Giving Flyer
Invitation to Headmaster’s Club for Annual Fund
- 1987-1988 – Annual Giving Flyer
- 1988-1989 – DS Pledge form to Annual Fund
- 1989-1990 – Annual Giving Flyer
Invitation to Headmaster’s Club for Annual Fund
- 1990-1991 – Annual Giving Flyer
Invitation to Headmaster’s Club for Annual Fund
- 1991-1992 – Invitation to Headmasters’ Club for Annual Fund
- 1992-1993 – Invitation to Headmaster’s Club for Annual Fund
- 1993-1994 – Annual Giving Flyer
Invitation to Headmaster’s Club for Annual Fund
- 1994-95 – 2004-05 – Annual Fund Flyers
- 1997-1998 – Annual Fund Contributors
- 1999-2000 – Annual Fund Solicitations and 40-years Magnet and Polo Shirt

- 2000-2001 – Annual Fund Party Invitations and Solicitations
- 2002-2003 – Balanced Excellence Brochure
- 2003-2004 – Annual Fund Solicitation
- 2004-2005 – Spring Update – Annual Fund
- 2005-2006 – Spring Update – Annual Fund
- 2006-2007 – Annual Fund Solicitations to Alumni and Volunteer Talking Points
- 2007-2008 – Annual Fund Solicitation
- 2008-2009 – Annual Fund Solicitation
- 2009-2010 – Balanced Excellence Brochure
Annual Fund Solicitation
- 2010-2011 – Annual Fund Solicitations

*Holy Innocents' Episcopal School Newsletters – Torchbearer – **Box 1***

- 1991-1993 – Summer Summary Reports
- 1993-1994 – Vol. 1, Nos. 1-7
- 1994-1995 – Vol. II, Nos. 1-6
- 1995-1996 – Vol. III, Nos. 1-7
- 1996-1997 – Vol. IV, Nos. 1-7
- 1997-1998 – Vol. V, Nos. 1-8
- 1998-1999 – Vol. VI, No. 1 & 2, Vol. 1, Nos. 1-3
- 1999-2000 – Vol. 1, Nos. 4&5, Vol. 2, Nos. 1-4
- 2000-2001 – Vol. 2, Nos. 4& 5, Vol. 3, Nos. 1-4, Summer Issue
- 2001-2002 – Vol. 5, No. 4 & 5, Vol. 6, No. 1-4, Summer Issue
- 2002-2003 – Vol. 7, No. 1, Vol. 8, No. 2, Vol. I, Issues I-IV
- 2003-2004 – Vol. 1, Issues V, VI, Vol. II, Issue I-IV
- 2004-2005 – Vol. III, Issues II-III

*Holy Innocents' Episcopal School Newsletters – Torchbearer – **Box 2***

- 2005-2006 – Vol. III, Issue IV, Vol. IV, Issues I-II
- 2006-2007 – Vol. V, Issue 1-3
- 2007-2008 – Vol. V, *Winter 2007*; Vol. V, *Issue 3, Spring 2008*; Vol. V, *Issue 4*
- 2008-2009 – Vol. VI, *Winter 2008*
- 2009-2010 – Vol. VII, Fall 2009 – 1959 50th Anniversary Issue; Issue 2, Spring 2010

*Holy Innocents' Episcopal School Newsletters – Torchbearer – **Box 3***

- 2010-2011 – Vol. VII, Fall 2010, Issue 1; Spring 2011, Issue 2

*Admissions Brochures – **Box 1***

- 1968-1983 – Tuition Info (not inclusive, some years missing)
- 1983-1985 – HI Admissions Handbook
- 1986-2006 – Admissions Requirements, Applications, Curriculum Guides,
Academic Profiles, Student Activities and Awards and General Information

*Admissions – **Box 2***

- 2004-2006 – Admissions Information and Course Study Guide
- 2005-2006 – Admission Applications
- 2006-2009 – Admissions Information and Course Study Guide
- 2008-2009 – Applications and Course Study Guide

- 2006-2007 – Open House Invitation – February 3, 2007
- 2007-2008 – Open House Handout Materials – February 2, 2008
- 2008-2009 – Open House Schedule of Events – January 24, 2009
- 2009-2010 – Open House Schedule of Events – January 30, 2010

*Admissions – **Box 3***

- 1968-1973 (not inclusive) – Announcements, Registration Forms, Statement of Purpose, Carpool Information
- 1975-1976 thru 9/1981 – Enrollment Statistics
- 1981-1995 – Demographics
- 1982-1983 thru 1997-1998 – Enrollment Statistics
- 1986-87 thru 2002-03 – Ethnicity
- 1971-1972 thru 1996-1997, 2003-2003, 2006-07 – Tuition and Fees
- 1984-85 thru 2000-01 – Tuition Other Schools –
- 2002-2003 – Acceptances – Church Members
- 1977-1978 thru 1991-1992, 1993-1994 thru 2004-2005 – New Families (2 Files)
- 2005-2006 – New Student Profile
- 2006-2007 – New Student Profile
- 2007-2008 – New Student Profile
- 2008-2009 – New Student Profile
- 2009-2010 – New Student Profile
- 2010-2011 – New Student Profile
- 2011-2012 0 New Student Profile

*Admissions – **Box 4***

- Registration
- 1963- 1964 - Letter to Parents about 1963-64 registration signed by Barbara Chambers, Principal
- 1964-1965 - Letter to parents enclosing names and addresses of students who will be attending
- 1964-65 school year
Registration Letter to parents which includes tuition information for upcoming year – 1965-66 and schedule of classes School Calendar
- 1976-1977- Letter to Parents from Del Coggins, Headmaster, along with Registration Forms
- 1984-85 thru 2001-02 – Old Red Registration Book – Student Lists (15 Files)

*Admissions – **Box 5***

- College Profiles
- Academic & Extracurricular Profiles – 2008-2010 Alumni
- County Reports – Private School Reports to Georgia Dept. Education
- Infectious Disease Policy
- New Parents Dinner/Coffee Invitations – 1978-2000; 2002-2006
- Open House Invitations - 2007
- Religious Affiliations – 1973-74 thru 2002-03
- Registration Contracts – 1982-2006
- School Population – 1983-1996

*Admissions – **Box 6***

- Interview Tests

Pre-1 st – 1995-2005	5 th – 1995-2005
2 nd – 1983-2005	Middle School – 1995-2005
3 rd – 1995-2005	Upper School – 1995-2005
4 th – 1995-2005	

Holy Innocents' Episcopal School Curriculum – Box 1

- 1972-1973 – Middle School Curriculum and Program – Preliminary Study Report
- 1975 – Language Arts Curriculum – K through 8th Grade
- 1985 – Science Curriculum Guide – K through 8th Grade
 - Social Studies Curriculum – K through 8th Grade
 - Fine Arts, Physical Education, Health & Computer
 - Behavioral and Math Curriculum – K through 8th Grade
- 1994-1995 – Pre-School
 - Computer – Lower School through Upper School
 - English / Language Arts – Lower School through Upper School
 - Fine Arts – Lower School through Upper School
 - Foreign Language – Lower School through Upper School
 - History / Social Studies – Lower School through Upper School
 - Mathematics – Lower School through Upper School
 - Physical Education – Lower School through Upper School
 - Religion – Lower School through Upper School
 - Science / Health – Lower School through Upper School

Holy Innocents' Episcopal School Curriculum – Box 2

- 1996-2000 – Technology Recommendations
- 1997-1998 – Article on History of Computer at HI – 1985-1997
 - Photos receiving first Apple Computers
- 2002-2003 – Computer Courses – Pre-K through 6th Grade
- 2003-2004 – Lower School Curriculum
 - The Lower School @ HIES
- 2001-2005 – Technology for Pre-K thru 12th and Faculty
- 2005-2006 – Laptop Program at HIES
- 2010-2011 – Middle and Upper School History Curriculum

Departmental Brochures

- 1993-1996 – Fine Arts Applied Music Program
- 2003-2004 – Spiritual Life
 - Fine Arts
 - Religious Self-Study
 - Balanced Excellence
- 1992 – Personnel Policy Manual
 - Extended Day Program

Curtis and Malcolm Libraries

- 1978-1979 – Photos inside Curtis Library

- 1980's - Volunteer Orientation attended by Mary Byrne, Anna Belle Lehman, and Barbara Cartmill
- Curtis Library News Letters – 1992-1993 thru 1997-1998, 1999-2000, 2000-2001, 2002-2003, 2003-2004, 2006-2007, 2007-2008
- 1997 – Henry Curtis VI Obituary – March 3, 1997
- 1999 – Photographs of Curtis Library Expansion and New Lower School Classrooms
- Malcolm Library Volunteer Lists and Pictures – Various Years

Faculty/Staff – **Box 1**

- 1965-66 – 1968-69 – Faculty Rosters
- 1969-1970 – Faculty / Staff Handbook
- 1974-1984 – New Faculty Lists, Salary Information, and Personnel Letters
- 1980-1981 – Faculty / Staff Handbook
- 1987-1990 – New Faculty Lists
- 1991-1999 – Salary Information
- 1993-1994 – Policies & Procedures Concerning Individuals of Sexual Harassment
 - Faculty / Staff Development Sexual Harassment / Child Abuse
 - New Teacher Policies, Regulations and Procedures
 - Faculty / Staff Awards
- 1994 – Announcements
- 1996-1997 – Faculty / Staff Policies, Regulations and Procedures
- 1996-1999 – Invitations
- 1999-2000 – Faculty / Staff Policies, Regulations and Procedures
 - New Faculty / Staff Handbook
- 1998-1999 – *The Diplomatic Legacy of Thomas, Cardinal Wolsey, 1518-1525 – A Re-Evaluation*, Masters Thesis by Mark B. Copen, July 23, 1999
- 2000-2001 – “Improving Academic Integrity of HIES” – Leadership Project by Craig Savage – PhD Thesis – July 16, 2001
- 2000-2002 – Invitations
- 2003-2004 – Faculty Staff Professional Day – 1/20/04
- 2004-2005 – Invitations
- 2005-2006 – Invitations
 - Staff Development Courses
 - Greenbaum Family Grant
 - New Faculty / Staff Handbook

Faculty/Staff – **Box 2**

- 2006-2007 – Invitations
 - New Faculty / Staff Handbook
 - Greenbaum Family Grant and Recipients
 - Music Performed by Faculty at 2007 Talent Show
 - Durst Bloopers by Chris Durst, Middle School Principal
 - Announcements
 - Closing Faculty/Staff Services – May 31, 2007
- 2007-2008 - Invitations
 - New Faculty / Staff Handbook
 - Dedication of Dorothy Sullivan Lower School – August 29, 2007

- Greenbaum Family Grant
- Jeff Reichman, Kirk Duncan, John Porter in Costume for Halloween Parade – October 2007
- Gerard Gatoux – *Northside Neighbor* article *French Connection*–2/20/08
- 2008-2009 – Greenbaum Family Grant
 - Announcements and Birthday List
 - Invitations
- 2009-2010 – Birthday List
 - Invitations
 - Professional Tech Letter
- 2010-2011 – Birthday List
 - Invitations
- 2011-2012 – New Faculty / Staff Handbook
 - Policies, Programs, and Benefits Handbook
 - Birthday List and Invitations

Student Rosters and Teacher Rosters

- Student Rosters
 - 1963-1964 – List of Students 3-year olds to third grade
 - 1965-1966 – 3-year olds thru Seventh
 - 1967-1968 – 3-year olds thru Seventh
 - 1968-1969 – Pre-first thru Eighth
 - 1969-1970 – Pre-first thru Eighth
 - 1972-1973 – Pre-first thru Eighth
 - 1979-1980 – Pre-First thru Eighth
 - 1980-1981 – Pre-First thru Eighth
 - 1981-1982 – Pre-First thru Eighth – 588 Students, 74 Faculty and Staff
 - 1982-1983 – 3-year olds thru Eighth
 - 1983-1984 – 3-year olds thru Eighth and Room Mothers List
- Teacher Rosters
 - 1964-1965 – Faculty List and Board Members
 - 1967-1969 – Faculty List
 - 1967-1973 – Faculty and Staff List
 - 1976-1977 – Teacher Roster and Substitute Roster
 - 1979-1980 – Faculty and Staff List
 - 1980-1981 – Faculty and Staff List and Substitute List
 - 1982-1983 – Faculty and Staff List
 - 1983-1984 – Faculty and Staff List and Substitute List
 - 1984-1990 – Faculty and Staff List
 - 1990-1997 – Faculty and Staff List
 - 1998-1999 – Faculty and Staff Telephone Tree
 - 1999-2000 – Faculty and Staff Telephone Tree
 - 2000-2001 – Faculty and Staff Roster
 - 2001-2002 – Faculty and Staff List
 - 2004-2005 – Faculty and Staff Roster
 - 2005-2006 – Faculty and Staff List

- 2006-2007 – Faculty and Staff List
- 2007-2008 – Faculty and Staff List
- 2008-2009 – Faculty and Staff List
- 2009-2010 – Faculty and Staff List
- 2010-2011 – Faculty and Staff List

Special School Announcements

- 1985-1986 – Announcement of Rev. Daryl Diamond as HI Chaplain – 10/31/85
- 1990-1991 – Announcement of Rev. Joe Reynolds as HI Rector and Chairman of the Board of Holy Innocents’ Church and School
- 1991-1992 – Edward England named Assistant Headmaster / Principal of Upper School – January 27, 1992
- 1994-1995 – Announcement of Rev. Michael Wallens as HI Chaplain
- 1995-1996 – Announcement of Retirement of Alice Malcolm as Headmaster
- 1996-1997 – Appointment of Dr. Susan R. Groesbeck as Headmaster
 - Service of Installation for Dr. Susan Reinhardt Groesbeck, Headmaster
- 1997-1998 – Announcement of departure of Larry Ivens as Middle School Principal
- 1998-1999 – Announcement of Edward England as Assistant Head/Upper School Principal – January 27, 1992, and Announcement of Edward England’s resignation – March 4, 1999
 - Announcement of Rich Webb as Upper School Principal – April 1999, and Letter of Resignation – April 2002
- 2000-2001 – Pre-School Activity Room named for Betsy Brown, former teacher/parent
 - Dorothy Sullivan Farewell Letter to Lower School
 - Rev. Jeffrey Reichman appointed Head School Chaplain – March 2001
- 2001-2002 – Establishment of The Greenbaum Family Grant for Faculty Enrichment
 - Dr. Susan R. Groesbeck Letter of Resignation to HI Community with Letter from Rev. David Galloway – June 11, 2002
- 2002-2003 – Announcement of departure of Rich Webb as Upper School Principal
 - Appointment of Kirk Duncan as Head of School
- 2003-2004 – “Forever in our Hearts” in memory of Anna Belle Lehman
- 2006-2007 – Dorothy Sullivan Announces Retirement in June 2007
 - Rick Betts named Associate Head of School; Terri Potter becomes Lower School Principal
 - Chris Durst named Upper School Principal; Teresa Jespersen named Middle School Principal
 - “End of the Year” Statements from Kirk Duncan and Dorothy Sullivan
 - “Celebrating the Life” of Pan Phillips – June 8, 2007
- 2007-2008 – Elliott Galloway – 1920-2008 – Obituary July 8, 2008
- 2009-2010 – Kirk Duncan Letter of Resignation to HI Community – March 24, 2010
- 2010-2011 – Barbara Cartmill Service Card and Obituary – July 29, 2010
 - Bobby Fay Memorabilia – January 25, 1945 – October 27, 2010
 - Reverend Patty Roberts Memorabilia – 1941 – December 5, 2010

- Gene Bratek announced as new Headmaster – February 14, 2011
- School HI e-Announcements
- 2011-2012-

*Yak Yak Facts – Student Directory - **Box 1***

- 1963-1964
- 1968-1969
- 1973-1974
- 1974-1975 and Faculty and Staff Roster
- 1975-1976 and Supplement
- 1976-1977 and Supplement
- 1977-1978 and Supplement
- 1978-1979 and Supplement
- 1979-1980 and Supplement
- 1980-1981
- 1981-1982
- 1982-1983
- 1983-1984
- 1989-1990

*Yak Yak Facts – Student Directory – **Box 2***

- 1990-1991
- 1991-1992
- 1992-1993
- 1993-1994
- 1994-1995
- 1995-1996
- 1996-1997

*Yak Yak Facts – Student Directory – **Box 3***

- 1997-1998
- 1998-1999
- 1999-2000
- 2000-2001
- 2001-2002
- 2002-2003
- 2003-2004

*Yak Yak Facts – Student Directory – **Box 4***

- 2004-2005
- 2005-2006
- 2006-2007
- 2007-2008
- 2008-2009
- 2009-2010
- 2010-2011

*Yak Yak Facts – Student Directory – **Box 5***

- 2011-2012

School Calendars

- 1968-1969, 1970-1971, 1972-1973 (one file)
- 1977-1978
- 1978-1979
- 1982-1983 thru 1988-1989 (1989-1990 missing)
- 1990-1991 thru 1997-1998
- 1998-2002
- 2002-2003 thru 2011-2012

Handbooks – Box 1

- 1963-1964 - Four page Handbook in letter from Barbara Chambers
Including School Calendar and forms to be filled out and returned
Dated August 12, 1963
- 1969-1970 – Parents’ Handbook
- 1971-1972 – Student Handbook
- 1972-1973 – Student Handbook (with photo IDs)
- 1973-1974 – Student Handbook (with photo IDs)
- 1974-1975 – Student Handbook
- 1975-1976 – Student Handbook (with photo IDs)
- 1976-1977 – Student Handbook
- 1977-1978 – Student Handbook
- 1978-1979 – Student Handbook and *The ABC of the Pre-School*
- 1979-1980 – Student Handbook
- 1980-1981 – Student Handbook
- 1981-1982 – Student Handbook
- 1982-1983 – Student Handbook
- 1983-1984 – Student Handbook
- 1984-1985 – Student Handbook
- 1985-1986 – Student Handbook
- 1986-1987 – Student Handbook
- 1987-1988 – Student Handbook
- 1990-1991 – Student Handbook

Handbooks - Box 2

- 1992-1993 – Student Handbook
- 1993-1994 – Student Handbook
Student 4th Grade Packet
- 1994-1995 – Pre-School Handbook, Upper School Handbook
- 1995-1996 – Pre-School, Lower School, Upper School Handbooks, and
Integrity Code
- 1996-1997 – Middle School Handbook, Upper School Handbook, Integrity Code
- 1997-1998 – Pre-School, Middle School Handbook, Upper School Handbook,
Integrity Code
- 1998-1999 – Pre-School, Middle School Handbook
- 1999-2000 – Pre- School, Lower School Handbook

Handbooks – Box 3

- 2000-2001 – Pre-School, Lower School Handbook, Upper School Handbook
- 2001-2002 – Pre-School, Lower School, Middle School, and Upper School Handbooks
- 2002-2003 – Pre-School, Middle School, Upper School Handbooks
- 2003-2004 – All Divisions Handbook
- 2004-2005 – All Divisions Handbook
- 2005-2006 – All Divisions Handbook
- 2006-2007 – All Divisions Handbook
- 2009-2010 – All Divisions Handbook

Wiretapper / Beartracks – School Newspaper – **Box 1**

- 1970-1971 Vol. II, Nos. 5, 6, 10; Vol. III, No. 11
- 1975-1976 Vol. VII, Nos. 9-11, 14-19, 21-31, 33-35
- 1976-1977 Vol. VIII, Nos. 1-11, 13 -35
- 1977-1978 Vol. IX, Nos. 1-22, 24-27, 30-31, 34-35
- 1978-1979 Vol. X, Nos. 1-6, 8-17, 19-25, 27-31, 33
- 1979-1980 Vol. XI, Nos. 1-2, 4, 6, 10-11, 13-14, 16-19, 22, 24-28, 30-32, 34, and Special Edition
- 1980-1981 Vol. 12, Nos. 1-8, 10-11, 13-14, 16, 20-21, 24, 27, 29-30, 33
- 1981-1982 Vol. 1, Nos. 1-36
- 1982-1983 Vol. 1, Nos. 1-36
- 1983-1984 Vol. 1, Nos. 1-35

Wiretapper / Beartracks – School Newspaper – **Box 2**

- 1984-1985 Vol. 2, Nos. 1-36
- 1985-1986 Vol. 3, Nos. 1-35
- 1986-1987 Vol. 4, Nos. 1-35
- 1987-1988 Vol. 5, Nos. 1-35
- 1988-1989 Vol. 6, Nos. 1-35
- 1989-1990 Vol. 7, Nos. 1-35
- 1990-1991 Vol. 8, Nos. 1-36
- 1991-1992 Vol. 9, Nos. 1-33

Wiretapper / Beartracks – School Newspaper – **Box 3**

- 1992-1993 Vol. 10, Nos. 1-21
- 1993-1994 Vol. 11, Nos. 1-36
- 1994-1995 Nos. 1-36
- 1995-1996 Nos. 1-37
- 1996-1997 Vol. 1, Nos. 1-36
- 1997-1998 Vol. 2, Nos. 1-35
- 1998-1999 Nos. 6, 32, 33
- 1999-2000 September 1999 – May 2000

Wiretapper / Beartracks / E-Bulletins – **Box 4**

- 2000-2001 September 2000 – May 2001(incl.)
- 2001-2002 September 2001 – May 2002(incl.)
- 2002-2003 September 2002 – May 2003(incl.)
- 2003-2004 September 2003 – April 2004
- 2004-2005 September 10, 2004 – May 27, 2005

- E-Bulletin - Vol. 2, Issue 1 thru Vol. 2, Issue XIX
- 2005-2006 September 23, 2005 – May 22, 2006, Issue 6-34 (1-5 missing)
- E-Bulletin – Vol. 3, Issue 1 thru XX

*Wiretapper / Beartracks / E-Bulletins – **Box 5***

- 2006-2007 – Vol. III, Issue 1 thru 30
- 2007-2008 – Vol. IV, Issue 1 thru 33

*Wiretapper / Beartracks / E-Bulletins – **Box 6***

- 2008-2009 – Vol. V, Issue 1 thru 35
- 2009-2010 – Vol. VI, Issue 1 thru 40
- 2010-2011 – Vol. VII, Issue 1 thru

Holy Innocents Athletic News / Bears Weekly Round-up

- 2007-2008 – Weekly Sports News – Issues 1 thru 29
- 2008-2009 – Weekly Sports News – September 2008– May, 2009
HIES Online Athletic News – Issue 1, #1-35
- 2009-2010 – Weekly Sports News – September 2009 – May 2010
HIES Online Athletic News – Issue II, Nos. 1-35
- 2010-2011 – HIES Online Athletic News – Issue III, Nos. 1 thru
HIES Online Booster Club News – Issue VII, Nos. 1 thru

Fine Arts Alliance Newsletter and Announcements

- 2008-2009 – Fine Arts Newsletter
– *Celebration of the Arts Newsletter*
- 2009-2010 – Fine Arts Newsletter
- 2010-2011 – Jingle Bell Jubilee – December 4 & 5, 2010

*Newspaper Articles – **Box 1***

- 1960 – Episcopal Parish Day Newsletter
- 1965-1977 – Elliott Galloway; Plans for New Nursery School; Plans for '70's; Turtle Race; Alice Malcolm; Pictures from Northside Neighbor, etc.
- 1987-1991 – Northside Neighbor Articles
- 1992-1994 – Northside Neighbor Articles
- 1995-1998 – Northside Neighbor Articles
- 2000-2001 – Northside Neighbor Articles; John Christopher Werk
- 2002-2004 – Northside Neighbor Articles; President Clinton Visits School
- 2005-2006 – Northside Neighbor Articles
- 2006-2007 – Northside Neighbor Articles; Article about Dr. Lex McMillan –
7th and 8th Grade Teacher 1974-1975
 - *Bears Take Class AA Baseball Title*
 - *Ben Cornwell Athlete of the Week*

*Newspaper Articles – **Box 2***

- 2000-2001 – Matt Molen
- 2001-2002 – September 11, 2001
- 2002-2003 – Sports Articles
- 2003-2004 – Anna Belle Lehman
- 2004-2005 – Atlanta Magazine Advertisement

Summer Photos

Sports Articles

- 2005-2006 – Sports Articles
- 2006-2007 – Sports Articles and other articles
- 2007-2008 – Sports Articles and other articles
- 2008-2009 – Sports Articles and other articles
- 2009-2010 – Sports Articles and other articles
- 2010-2011 – HIES News Clips (June 2010-Nov 2010)

Student Activities – **Box 1**

Index to Folders

- 1962-1963 – Invitation to Open House – October 24, 1962
 - “Nativity Scene and Songs” presented by Parish Day School Kindergarten – December 15, 1962
- 1969 – Chapel Service – December 19, 1969
- 1972-1973 – Program for play “Reynard the Fox” – April 1973
- 1974-1975 – “*America, Our Heritage*” presented by Holy Innocents’ Middle School
 - “Alice in Wonderland” presented by Drama Department – December 6, 1974
 - “Tom Sawyer” presented by Drama Department – April 26, 1975
 - Student Awards
 - “*Third Grade News*” dated May 19, 1975
- 1975-1976 – “Snow White and the Seven Dwarfs” – November 1975
 - “Christmas Program” presented by Holy Innocents’ Middle School, December 16, 1975
 - “Fourth Grade Flash” newsletter
 - “Our Town” presented by Middle School, April 29 & 30, 1976
 - “Rumpelstiltskin” – A Reading Class presentation, May 28, 1976
- 1976-1977 - Needlepoint of “Mad Hatter” present to Niki Simpson, Director of Play “The Mad Hatter” by Alice Malcolm – October 14, 1976
 - “The Wizard of Oz” – presented by Drama Club – December 2-4, 1976
- 1977-1978 – H.I. Mini Players Rules – September 14, 1977
 - “The Member of the Wedding” presented by H.I. Mini Players – 11/3-4/77
 - “The Pied Piper of Hamelin” presented by H.I. Mini Players – April 6-9, 1978
 - Invitation to Spring Art Show – May 15 & 16, 1978
 - “The Little Red Hen”, May 19, 1978 – Third Grade
 - “The H.I.Flyer” – school newspaper
 - “Summer Hi” Program – 1978
- 1978-1979 – “Summer Hi” Program – 1979
 - “An Evening of Christmas Music” presented by HI Chorus – December 18, 1978
- 1979-1980 – Summer School 1980
- 1980-1981 – Spring Concert – no date
 - Devotions – September 1980 thru December 1980
 - Summer School 1981
- 1981-1982 – Devotions – August 1981 thru June 1982

- Photo of Alice Malcolm in Faculty-Staff End of Year Softball Game
- Summer School 1982
- 1982-1983 – *Androcles and the Lion* presented by Middle School Mini Players
November 7-9
- *Dirty Work at the Crossroads* presented by 4th & 5th Grade Mini
Players – February 13 & 14
- Summer Hi Program ‘83
- Summer Reading List
- 1983-1984 – Miscellaneous photos
- “Livin de Life” presented by HI Mini-players – April 25-26, 1984
- Scott Lundy, Clarinetist, Mini-Recital – May 22, 1984
- “The Importance of Being Earnest” presented by HI Mini-players –
May 17-18, 1984
- Summer HI ‘84
- 1984-1985 – Miscellaneous photos
- “A Musical Tribute to the United States Constitution” by HI Chorus
- “Broadway Busters and Nifty Fifties” presented by HI Chorus
- *HI Times* – Mrs. King’s Sixth Grade English newspaper
- Summer HI ‘85
- 1985-1986 – Summer HI ‘86
- Invitation to Kindergarten “Breakfast with Dad” – February 27, 1986
- “A Presentation of the Fine Arts Department” – Spring 1986
- 1986-1987 – Summer HI ‘87
- 1986-1987 – Mother’s Day Tea Invitation – May 8, 1987
- 1988-1989 – HIES School Play – April 1989
- Summer HI ‘89
- 1989-1990 – Summer HI Brush Up 1990

Student Activities – **Box 2**

Index to Folders

- 1990-1991 – “Arsenic & Old Lace” – presented by Upper School Thespians –
April 2-3, 1991 w/CD
- Captain Hook “Through the Storybook”
- Summer HI Brush Up 1991
- 1991-1992 – Xie Zhigao & Song Yali, Art Exhibit – 9/17/92 to 10/31/92
- “Olympic Day” presented by Holy Innocents’ students – 5/12/92
- Summer HI Brush Up 1992
- 1992-1993 – “The Nativity Scene” – presented by the Kindergarten – Dec. 1992
- “You’ve Gotta Have HeART” – Kindergarten and Pre-First
Art Poster (See Box 5)
- “The Spirit of Christmas” presented by the Fine Arts Department –
December 17, 1992
- “The Valiant” presented December 1992 - CD
- Poetry Author, Paul Janeczro School Visit – February 17, 1993
- “Up the Down Staircase” presented by Upper School Thespians – 4/1/93 w/cd
- “Olympic Day” presented by Holy Innocents’ students – 5/11/93
- “Spring into Recycling” Photograph – May 22, 1993 (See Box 5)

- 1993-1994 – “Noises Off” presented by HI Upper School Thespians –
Poster (See Box 5)
 - Winter Sports Banquet – March 17, 1994
 - “The Front Page” presented by HI Thespians – March 24-25, 1994 w/CD
 - “Spring into Recycling” Photograph – May 1994 (See Box 5)
 - Summer Studies
- 1994-1995 – “A Few Good Men” presented by HI Thespians November 8-9, 1994
Poster (See Box 5)
 - Grandparents Day – November 22, 1994
 - Grandparents Day Quilt made by Class of 2005 (separate box) – 11/22/94
 - Lessons and Carols – Middle and Upper School – December 1, 1994
 - Lessons and Carols – Lower School – December 8, 1994
 - Kindergarten Christmas Pageant – December 1994 (Photos – no names)
 - Inception of the Upper School Integrity Code
 - “Spring Concert Tour” by Orchestra, Chorus & Handbells – 4/2-6/95
 - Key to Junior/Senior Prom-May13, 1995 w/CD and
Senior Pet Day Photo – May 1995
 - Summer Studies
- 1995-1996 – “High Window” presented by Upper School Drama Club – 11/8-9/95
Poster (See Box 9)
 - Homecoming – January 19-20, 1996
 - Celebration of the Arts – January 23, 1996
 - Celebration of the Arts Honoring Alice Malcolm – February 27, 1996
 - “Cyrano de Bergerac” presented by HI Thespians – March 24-25, 1996
 - Note Cards by Class of 2004 done in 4th Grade Art Class
 - Student Activities and Awards Descriptions
 - Summer Studies
- 1996-1997 – Peer Counseling Article “Leaking Hearts” – September 1996
 - Grandparents Day – November 26, 1996
 - “A Holiday Concert” featuring Orchestras, Chorus, and Handbells –
December 5, 1996
 - “Lessons and Carols” – Lower School Service – December 17, 1996
 - Homecoming – January 31, 1997
 - Scrapbook of College Fairs from 1997-2006 (in “Oversized Poster Box 2”
in Library Workroom)
 - “The Crucible” present by Holy Innocents’ Students – Spring 1997 w/CD
 - “The Bald Soprano” – One Act Play Competition
 - Alpha Omega Dinner – April 23, 1997
 - Senior Prom – April 26, 1997
 - “Breakfast with Bugs” - Original Postal Stamp – Mrs. Brand’s Second Grade –
May 23, 1997
- 1997-1998 – Competition One Act Play – November 6 & 7, 1997
 - Grandparents Day – November 24-25, 1997
 - A Holiday Concert – December 9, 1997
 - Homecoming – December 12-13, 1997
 - Black Student Academic Certificates

- “Wind in the Willows” play by the Fifth Grade – February 11-12, 1998
- Celebration of the Arts – February 12, 1998
- “Taming of the Shrew” – Photos - February 19, 1998
- “Van Gogh” – Photos – March 4, 1998
- Original Art Work for Invitation to Celebration of the Arts by Ansley Williams ‘03
- “Little Women” present by Holy Innocents’ Students - Spring 1998
- Spring Concert – April 27, 1998
- 1998-1999 – “The Poet and The Rent” presented by Drama Department – November 3-5, 1998
- Grandparents Day – November 21 & 24, 1998
- Lessons and Carols – Middle and Upper Schools – December 17, 1999
- “The Nativity Pageant” presented by the Kindergarten Classes – 12/18/98
- Junior Class Ring Day – April 22, 1999
- Senior Prom – April 24, 1999
- Lower School Spring Concert – May 11, 1999
- Middle and Upper School Summer Reading List
- Summer Studies

Student Activities – **Box 3**

Index to Folders

- 1999-2000 – “Charlotte’s Web” presented by 5th Grade – January 26-28, 2000
- Summer Studies
- 5K Race
- Senior Prom – April 1, 2000
- List of Alpha Omega Graduates
- Swimming Awards Dinner – May 17, 1999
- Summer Reading List – 1999
- 2000 – 2001 – Middle and Upper School Holiday Concert – December 7, 2000
- “The Nativity Pageant” presented by Kindergarten Classes – 12/15/00
- Middle and Upper School Spring Concert – March 22, 2001
- Bear Blitz – April 21, 2001
- Senior Prom – April 28, 2001
- Summer Connections
- Summer Reading Lists – 2001
- 2001 – 2002 – Middle and Upper School Holiday Concert – December 6, 2001
- “The Magician’s Nephew” – 5th Grade Play – March 21, 2002
- Middle and Upper School Spring Concert – March 26, 2002
- Senior Prom – April 6, 2002
- Junior Class Ring Ceremony – April 16, 2002
- Senior Alumni Brunch – May 17, 2002
- Middle and Upper School Summer Reading List – 2002
- 2002 – 2003 – Middle and Upper School Christmas Concert – December 5, 2002
- Middle and Upper School Spring Concert – March 27, 2003
- Junior Ring Ceremony – April 8, 2003
- Senior Prom – April 12, 2003
- Lower School Summer Reading List

- Middle and Upper School Summer Reading List – 2003
- 2003 – 2004 – “Celebration of the Arts” – N/D
- Senior Prom and Senior Prom T-shirt– April 17, 2004
- “Spring Fling” – April 24, 2004
- “Art All Over” – April 28, 2004
- Lower School Summer Reading List
- Senior Dinner Invitation – May 13, 2004
- Evergreen School Program Continuing Achievement Award
for Recycling – 2003-04, 2004-05, 2005-06
- Middle and Upper School Summer Reading List - 2004
- Summer Connection – 2003

Student Activities – Box 4

Index to Folders

- 2004 – 2005 – The Bear Blitz 2004 – October 2, 2004
- Fall Concert by Middle and Upper School Orchestras – October 26, 2004
- “The Pirate Magnet School: by Middle School Players
- BearTones Debut Concert – November 4, 2004
and Faculty singing Messiah – 12/04/04 – Tape
- “The Lion, the Witch, and the Wardrobe” presented by Fifth Grade-11/16/04
- Middle School Lessons and Carols – December 7, 2004
- Lower and Upper School Lessons and Carols – December 14, 2004
- Christmas Kindergarten Nativity Program – December 15, 2004
- Handbells Recital – December 7, 2004
- Summer Connections – 2004
- Coca Cola Scholar Award
- Grandparents Day – November 22-23, 2004
- Senior Nite
- Student Guide Directory – 2004-2005
- Orchestra Festival Concert – February 10, 2005
- Fine Arts Alliance – *Celebration of the Arts* – February 12, 2005
- 2nd Grade Year-end Program
- “Bye Bye Birdie” Presented by Middle and
Upper School Players – April 6-8, 2005
- Senior Prom – April 9, 2005
- Junior Class Ring Day – April 14, 2005
- Alpha Omega Dinner – May 1, 2005
- Spring Band Concert – May 11, 2005
- Spring Chorus Concert – May 24, 2005
- Middle and Upper School Summer Reading List – 2005
- Senior Dinner Invitation – May 12, 2005
- Step HI – 2005 Spring Course Offering
- Summer Connections 2005

Student Activities – Box 5

Index to Folders

- 2005 – 2006 – Opening Convocation for 46th Academic Year – Sept. 15, 2005
- Mu Alpha Theta Induction Ceremony – September 28, 2005

- Step HI – 2005 Fall Course Offering
- Student Guide Directory – 2005-2006
- Step HI – 2005 Winter Course Offering
- Festival of Trees Certificate of Appreciation – December 2005
- Lower School & Upper School “A Festival of Lessons and Carols — December 13 & 16, 2005
- “The 2005 Nativity Pageant” presented by the Kindergarten Classes – December 14, 2005
- “Joseph and the Amazing Technicolor Dreamcoat” – presented by Middle and Upper School Players – March 29-31, 2006
- Senior Prom – Invitation to Senior Walk and Prom, T-shirt and CD – 4/8/2006
- Upper School Art Extravaganza – Invitation and Program – May 3, 2006
- Alpha Omega Society Invitation – May 18, 2006
- Junior Ring Ceremony – May 25, 2006
- 2nd Grade Year-end Program
- Fifth Grade Honors Chapel – June 1, 2006
- Summer Connections – 2006
- Middle and Upper School Summer Reading – 2006-2007
- 2006 – 2007 – Opening Convocation for 47th Academic Year 2006-2007- 8/28/06
- Step HI 2006 Fall Course Offerings
- Inaugural Varsity Football Game – September 15, 2006
- Fall Homecoming – October 6, 2006
- “*Sound of Music*” – presented by Upper and Middle School Players – November 14-17, 2006
- “Christmas Handbells Concert” by Middle & Upper School – November 28, 2006
- Grandparents’ and Special Friends’ Day – November 20, 2006
- “Christmas Around the World” by Middle & Upper School Bands – December 5, 2006
- Christmas Kindergarten Nativity Program – December 13, 2006
- “A Festival of Nine Lessons and Carols” – Upper School, December 14, 2006; Lower School, December 18, 2006
- Student Guide Directory – 2007
- Step HI 2006 Winter Course Offerings
- “Rumpelstiltskin – A Musical Play” Presented by Fifth Grade-2/1/07
- “Festival Concert” – Lower and Middle School Orchestras – February 8, 2007
- Fine Arts Alliance - “*Love the Louvre*” – *Celebration of the Arts* – 2/10/07
- “*MacBeth Did It*” by Holy Innocents’ Players – February 24, 2007
- Step HI 2007 Spring Course Offerings
- Senior Prom – April 14, 2007 – Invitation and CD
- Middle and Upper School Bands Present “From Mozart to Mambo” – 4/23/07
- Alpha Omega Society Social and T-Shirt – April 26, 2007
- Georgia Music Educators Association-Elementary Choral Evaluation – April 27, 2007
- Art Celebration – Student Art and Fashion Show – May 2, 2007
- Handbells Spring Concert – Lower and Middle Schools, May 9, 2007

- Middle School “PR” Day 2007 – May 11, 2007
- Senior Dinner Invitation and Program – May 17, 2007
- “*All About Jazz*” – May 22, 2007
- Lower School Spring Band Concert – May 23, 2007
- Junior Ring Ceremony – Invitation and Program – May 24, 2007
- Fifth Grade (Class of 2014) Honor Chapel – May 31, 2007
- Middle & Upper School Summer Reading List – 2007
- AA State Baseball Playoffs – First Round Program & Newspaper Articles
- 5/11/07 thru 6/1/07

Student Activities – **Box 6**

Index to Folders

- 2007-2008 – Opening Convocation of 48th Academic Year – 2007-2008 – 9/6/2007
 - Step Hi 2007 Fall Course Offerings
 - “Service Beyond Self” by Keynote Speaker Paul Rusesabagina-10/16/07
 - Middle and Upper School Orchestras Fall Concert-October 18, 2007
 - Episcopal School Sunday – October 21, 2007
 - The Music Man” – presented by Middle & Upper School Players –
November 7-10, 2007 - (Also see Box 7 for poster)
 - “Winter Concert” by Middle and Upper School Choirs – November 15, 2007
 - Grandparents’ and Special Friends’ Day – November 19, 2007
 - Christmas Concert by Middle School Handbells – November 29, 2007
 - Christmas Concert by Middle and Upper School Bands – 12/03/07
 - Christmas Concert by Middle and Upper School Orchestra – 12/06/07
 - Step HI 2008 Winter Course Offerings
 - A Festival of Nine Lessons and Carols-Upper School w/ CD-12/13/07
 - A Festival of Seven Lessons and Carols-Lower School-12/17&20/07
 - Christmas Concert by Lower School Band & Orchestra – 12/18/07
 - A Festival of Nine Lessons and Carols-Middle School - 12/21/07
 - “Celebration of Black History Month” – February 2008
 - Step HI 2008 Spring Courses
 - 2008 *Summer Connection*
 - Class 2008 T-Shirt
 - Senior Prom and Senior Walk Invitations – April 12, 2008
Senior Prom Video and Prom T-shirt
 - “Snow White and Seven Dwarfs” presented by Fifth Grade – April 15-18,
2008 – Poster in Box 7
 - Middle and Upper School Bands present “Songs from Screen to Stage” –
April 23, 2008
 - Alpha Omega Society Social and Dinner Invite – April 24, 2008
 - “Songs from Screen and Stage” by Middle and Upper School Bands –
April 24, 2008
 - Georgia Music Educators Association, Elementary Choral, Large Group
Performance Evaluation – April 25, 2008
 - Upper School Film Festival – April 28, 2008
 - Spring Fling – April 26, 2008
 - Franklin Pond Chamber Music Concert by Faculty and Students–May 4, 2008

- Lower and Middle School Handbells Spring Concert – May 7, 2008
- Middle School Choirs “All About Food” Spring Concert – May 8, 2008
- Upper School Chorus presents “Joseph Haydn” – May 9, 2008
- Mother’s Second Grade Tea – May 9, 2008
- Class of 2008 presents “The Last One” Senior Chapel – May 15, 2008
- Middle School Honors Ceremony – May 20, 2008
- “A Festival of Umbrellas and Galoshes” by Lower School Chorus – 5/20/08
- Junior Ring Ceremony and Student Council /
Executive Board Installation – May 22, 2008
- Fifth Grade Honors Chapel – May 22, 2008
- Lower School Band and Orchestra “Spring Concert” – May 22, 2008
- Summer Reading List 2008 CD

Student Activities – Box 7

- 2008-2009 – Step HI 2008 Fall Course Offerings
 - Class of 2012 Freshman Retreat Photos – August 2008
 - Mu Alpha Theta Induction Ceremony – September 17, 2008
 - “Anything Goes” presented by Middle and Upper School Players-11/7, 8
&13/08
- Step HI 2009 Winter Course Offerings
 - Winter Concert – Lower School Choruses, November 20, 2008
 - Winter Concert – Middle and Upper School Choruses – November 20, 2008
 - Middle School Handbells Christmas Concert – December 2, 2008
 - Middle and Upper School Bands Christmas Concert – December 9, 2008
 - Middle and Upper School Orchestras Christmas Concert – December 11, 2008
 - Lessons and Carols Upper School Service – December 11, 2008
 - Lessons and Carols Lower School Service – December 16, 2008
 - Christmas Kindergarten Nativity Program – December 17, 2008
 - Lower School Band and Orchestras Christmas Concert – December 18, 2008
 - Lessons and Carols Middle School Service – December 19, 2008
 - Fifth Grade Play – *Willy Wonka and the Chocolate Factory* – Feb. 3 & 5, 2009
 - Upper School Players present *Lend Me A Tenor* – February 26 & 27, 2009
- Step HI 2009 Spring Course Offerings
 - Senior Prom T-shirt – April 18, 2009
 - Middle School Players Present *An Ozark Mountain Comedy* – 4/23-24/2009
 - Alpha Omega Dinner Invitation – April 24, 2009
 - Spring Fling – April 25, 2009
 - Lower & Middle School Handbells Spring Concert – April 28, 2009
 - Middle and Upper School Bands - “A Spring Concert” – May 5, 2009
 - Middle and Upper School Choirs – “A Spring Concert” – May 7, 2009
 - Lower School Choruses – *God Bless America: A Patriotic Celebration* –
May 19, 2009
 - Spring Concert by Third Grade Orchestra, Fourth and Fifth Grade
Bands and Orchestra – May 27, 2009
 - Summer Connections 2009

Student Activities – Box 8

- 2009-2010 – Class of 2013 Freshman Retreat Photo – Camp Glisson – August 2009

- Step HI Fall Course Offerings
- Fall Concert – Middle and Upper School Orchestras – October 21, 2009
- Homecoming 2009 Court Line Up (t-shirt in Booster Box 2)
- Middle and Upper School Players present “*Grease*” – November 11-14, 2009
- Pre-School Presentations – “Thanksgiving for Special Friends” – 11/20/09
- HIES Cub Chorale Article in “Georgia Music News” Vol. 70, No. 1,
Winter 2009
- Christmas Kindergarten “Nativity Pageant” – 12/16/09
- Winter Concert – Middle School Chorus – December 2, 2009
- Winter Concert - Middle and Upper School Choruses – December 3, 2009
- Christmas Concert – Middle & Upper School Bands – December 7, 2009
- Lessons and Carols – Upper School – December 10, 2009
- Lessons and Carols – Lower School – December 14-15, 2009
- Lessons and Carols – Middle School – December 18, 2009
- Christmas Concert Lower School Orchestra and Band – December 17, 2009
- SLAM – Southeastern Prep School Slam Wrestling Tournament–1/22-23/2010
- HI Cub Chorale @ Georgia Music Educators Assoc., Savannah – 1/28/10
- Rising Talent Art Show-Upper School Visual Arts Students – 2/4/2010(Box 9)
- Fifth Grade Presents “The Wizard of Oz” – February 9-11, 2010(Poster Box 9)
- Pre-School “Hearts for Haiti” Valentines – February 14, 2010
- “Donuts with Dad” – 2/26/10
- “A Midsummer Night’s Dream” presented by Upper School Players –
March 24-26, 2010
- HIES visit to Lycee Louis Berrand sister school in France, March 2010
- 2010 State Science Olympiad Results – March 27, 2010
- Senior Prom Invitation and Junior and Senior T-shirts – April 17, 2010
- Alpha Omega Dinner Invitation, T-shirt and CD – April 22, 2010
- Spring Fling 2010 – April 24, 2010
- Chorus Spring Concert “Keep Earth a Safe Place to Play” – April 27, 2010
- Spring Concert - Middle & Upper School Orchestras – April 29, 2010
- Spring Concert – Middle & Upper School Bands – May 3, 2010
- Chorus Spring Concert “Keep Earth a Safe Place to Play” – May 6, 2010, 2010
- Spring Concert and Awards – Lower School Courses – May 25, 2010
- Spring Concert – Lower School Orchestras – May 26, 2010
- “HIES AP Art Show 2010” Invite, CD, and Poster – May 4, 2010
- Senior Dinner – Invitation, Program and Blank Senior Prediction
Form – May 12, 2010
- Spring Concert – Lower School Band – May 19, 2010

Student Activities – **Box 9**

2010-2011 – Class of 2014 Freshman Retreat Photo – Camp Glisson – August 2010

- Step HI 2010 Fall Offerings
- Homecoming 2010 Festivities (T-shirt in Booster Box 2) – 10/8-16/10
- Fall Concert – Middle and Upper School Orchestras – October 19, 2010
- Middle and Upper School Player present “The Secret Garden” –
November 9-13, 2010
- Grandparents’ and Special Friends Day at Pre-school – November 19, 2010

- Lessons and Carols – Upper School – December 9, 2010
- Christmas Concert – Middle and Upper School Orchestras – 12/9/2010
- Lessons and Carols - Lower School – December 14, 2010
- Christmas Concert – Lower School Orchestra and Band – December 16, 2010
- Step HI 2010 Winter Offerings
- 2011 Summer Connection
- Step HI 2011 Spring Course Offerings
- Rising Talent Art Show – Tula Art Center – February 3, 2011
(Poster in Box 10)
- HIES BBQ Club Souper Bowl Chili Cookoff – February 5, 2011
(Poster in Box 10)
- Donuts with Dad – PreSchool – February 25, 2011
- “A Little Night Music” presented by Middle and Upper School Players –
March 17-19, 2011 (Poster in Box 10)
- “HOPE” Japan Fundraiser – Thursday, March 24, 2011
- Shuler Hensley Nominations for *A Little Night Music* – April 5, 2011
- “GO GREEN” Earth Day 2011 – April 18-21, 2011
- “Just Another High School Play presented by Middle School Players –
April 14 & 15, 2011 (Poster in Box 10)
- Senior Walk and Prom – Invitation and T-shirts – April 16, 2011
- Alpha Omega Dinner Invitation– April 20, 2011
- HIES Middle and Upper School Orchestras Spring Concert – April 28, 2011
- Spring Fling – April 30, 2011 (T-shirt in Fun Run T-shirt box)
- HIES AP Art Show 2011 and 8th Grade Advanced Art Show – May 3, 2011
- Senior Prank Day – Doggies Came to School _ May 4, 2011
- 5th Grade Honors Chapel Program – May 17, 2011
- Middle School Honors Awards Ceremony – May17, 2011
- WHIS Broadcasts for 2010-2011
- Spring Concert – Lower School String Orchestra – May 25, 2011
- Large Haiti May from Church (on shelf in Workroom Closet)

Student Activities – **Box 10**

- Global Citizenship Family Reception – September 8, 2011
- Club Handbook – First Edition – August 2011

Student Activities – **Box 11**

Index to Folders

- 1992-1993 – Photographs – “Spring into Recycling”
- 1993-1994 – Photographs – “Spring into Recycling”
Poster for “Noises Off” presented by HI Upper School Thespians
- 1994-1995 – Poster for “A Few Good Men” presented by HI Thespians 11/8-9/94
- 1995-1996 – Poster for “High Window” presented by Upper School Drama Club –
11/8-9/95
- 2007-2008 – Poster for “Music Man” – November 7-10, 2007
Poster for “The Foreigner” presented by Upper School Players – 02/8&9/2008
Poster and Program for “Snow White and the 7 Dwarfs” presented by Fifth
Grade – April 15, 17, 18, 2008
Poster and Program for “Much Ado About Nothing” presented by Upper School

- Players – May 2 and 3, 2008
- Poster and Cards for “Spotlight on the Artists” presented by Advanced Placement Studio Art Students, May 6, 2008
- 2008-2009 – Poster for “Willy Wonka and the Chocolate Factory” presented February 3 & 5, 2009
- 2009-2010 – Poster for “The Wizard of Oz” – February 9-11, 2010
- Poster for “HIES AP Art Show” – May 4, 2010
- Poster for “Hide and Shriek” presented by Middle School Players – April 23-24, 2010
- 2010-2011 – “A Little Night Music” presented by Middle and Upper School Players March 17-19, 2011 (Program in Box 9)
- Poster for “Another High School Play” presented by Middle School Players – April 14 & 15, 2011
- Poster for “8th Grade Advanced Art Show” – May 3, 2011

Student Activities – Box 12

- 1994-1995 – Grandparents’ Day Quilt by Class of 2005 – November 22, 1994

Student Photographs

- 1995-1996 – Posters with Photos taken by Fleming Patterson ‘96
- 2005-2006 – Photograph by Ryan Wood ’06 for which he won Scholarship

Student Publications – Box 1

- 1972 – “*The Devil’s Trail*” - essays, poems, etc. by student body
- 1973 – “*The Devil’s Trail*” – essays, poems, etc. by student body
- 1993 – 2000 – “The Pen” – essays, poems, etc. by student body
- 1993 – “Noses Up” by 1993-1994 Creative Writing Club
- 1994 – “Nobody Likes Vegetables” by 1994-1995 Creative Writing Club
- 1995-’96 – 1997-1998 – Student Speeches by Luke Wallens, Stephanie Spotswood, Michael Griffin, Brian Yancey, and Winter Whitley
- 1996 - “*The Victorian Post*” - Bernice Mynatt’s 8th Grade English Class Newspaper – December 2, 1996
 - First and Second Grades Creative Writing
 - Class of 1996 Senior Wills
- 1997 – Class of 1997 Senior Wills

Student Publications – Box 2

- 2000 – “*Cerberus*” – essays, poems, etc. by Student Body
- 2001 – “Our Favorites” by Mrs. Smoot’s Third Grade
 - “The Pen” – essays, poems, etc. by student body
 - “Poetry Park” – Mrs. Koeler’s Fifth Grade
- 2002 – “Words of Wisdom” by Third Grade
- 2003-2007 – “Georgia River of Words” – 2003, 2004, 2005, 2006
- 2003-2004 – “The Pen” – essays, poems, etc. by Student Body
 - *Pathetically Speaking* – A Novel by Robin Davis, Lauren Deedy, and Beth York – **stand alone on shelf**
 - *Storm Haven* – A Novel by Gina Hanafi, Olivia Lamberth, and Scott

- Linzmeier – **stand alone on shelf**
- *Pieces of Yesterday* – A Novel by Kate Morris, Jessie Pickren, and Anne van Beuningen – **stand alone on shelf**
 - *A Paulling Tale* – A Novel by Catherine Herzberg, Chris Nawar, and Sheryl Squires – **stand alone on shelf**
 - *A Year with the Apostles* – A Novel by Jennifer Bachman, Tyler Gupton, and Kelly Haddigan
 - *Clarity* – A Novel by Farah Quyyumi, Laurie Segall, Reid Steward - **stand alone on shelf**
 - 2004-2005 – “*Rhyme & Reason*” – Creative literature by Upper School
 - *P.A.W.S.* (Poetry and Writing Score) – Lower School Literary Writing
 - “*I’m Telling*” with Carmen Agra Deedy – Mrs. McReynolds’ Fourth Grade Storytelling Anthology
 - *Ravishing Eden* – A Novel by Sean McCormick, Monica Miklas, and Laura Thompson – **stand alone on shelf**
 - *Broken* – A Novel by Tyler Rathburn, Rachel Shunnarah, and Kate Sternstein - **stand alone on shelf**
 - *A Bunch of Lonesome Heroes* – A Novel by John Anderson, Bryan Bunch, and Nick Juliano – **stand alone on shelf**
 - *The Women of Dr. Brennan* – A Novel by Brittany Bradshaw, Katherine Cochrane, and Amanda Hanafi – **stand alone on shelf**
 - 2005-2006 – “*Saved by the Bell*” – Middle School’s New Literary Magazine
 - “*Rhyme & Reason*” – Creative literature by Upper School
 - “*Paws*” – Lower School Literary Magazine
 - “*Book of Friends*” Ms. Hahn’s and Mrs. Mullen’s Afternoon 3-year olds
 - *The Russian Time Change* – A Novel by Kyle Evans, Courtney McClain, and Heather Weaver – **stand alone on shelf**
 - *White* – A Novel by Samantha Curtis, Emily Galloway, Lucy Melby, and Travis Plage – **stand alone on shelf**
 - 2006-2007 – “*Didactic*” – Middle School Literary Publication
 - “*Rhyme & Reason*” – Creative literature by Upper School
 - “*Paws*” – Lower School Literary Magazine
 - *Rising on the Lake* – A Novel by Charlotte Bissell, Alexandra Reeder, Andrew Vantine, and Steven Yelich – **stand alone on shelf**
 - *Elevation* – A Novel by Robyn Baitcher, Matthew Hamm, Patrick Harps, and Madison McDearis – **stand alone on shelf**
 - 2007-2008 – “*The Crimson Rose*” – Middle School Literary Publication, Issues 1-3
 - “*Rhyme and Reason*” – Creative literature by Upper School
 - Fourth Grade Creative Writing

Student Publications – **Box 4**

- 2008-2009 – *Rhyme and Reason* – Creative literature by Upper School
- 2009-2010 – *Rhyme and Reason* – Creative literature by Upper School
- 2010-2011 – *Rhyme and Reason* – Creative literature by Upper School

Student Publications – **Box 3**

- 1996-1997 – Second Grade Creative Writing
- 2003-2004 – “*Santa’s Catastrophe*” created by Second Grade Computer Students

- 2005-2006 – “A Special HIES2 News Broadcast”–Second Grade Computer Lab Press
- 2006-2007 – Fourth Grade Creative Writing

Student Newspaper – **Box 1**

- 1971 – Blue Flame – No. 1, April 23, 1971
- 1975-1976 – 4th Grade *Flash*
- 1977 – H.I. Flyer – 3 issues
- 1983-1984 – *The Golden Rule* – Vol. 1, No. 4 – Kindergarten Newsletter
- 1984-1985 – *The Golden Rule* – Vol. 2, No. 3 & 4 – Kindergarten Newsletter
- 1986-1987 – “*On Track with 4’s*” – October 1986 – 4-year olds Newsletter
- 1993 – *The Golden Globe* – Vol. 2, Issue 1 and 3 – Middle School Paper
- 1993-1994 – *The Crimson & Gold* – Vol. 1, Nos. 1-3
 - “*Upper School News*” – Vol. 2, No. 4
- 1994-1995 – *The Crimson & Gold* – Vol. II, Nos. 1-5
 - Fourth Grade Newspaper – *The Four Thought*
- 1995-1996 – *The Crimson & Gold* – Vol. III, Nos. 1, 3-6
 - Middle School Newspaper *HI Bear Nation*
 - *The Second Scoop* – Second Grade Newspaper – January 1996
- 1996-1997 – *The Crimson & Gold* – Vol. IV, Nos. 1-4
 - *The Second Grade Scoop* – Second Grade Newspaper
 - Fourth Grade Newspaper – *The Four Thought*
 - *HI Bear Nation* – Middle School Newspaper – Vol. II, Issue 1
 - Fifth Grade Newspaper – *HI Lights*
- 1997-1998 – *The Crimson & Gold* – Vol. V, Nos. 1-4
 - *HI Bear Nation* - Middle School Newspaper, Vol. III, Nos. 2 and 3
 - Upper School News
- 1998-1999 – Vol. 1, Nos. 1-4; Vol. 2, No. 1-2-
 - Fifth Grade Newspaper – *HI Lights*
 - *HI Bear Nation* - Middle School Newspaper
 - Pre-School *Teddy Bear Tracks* – Vol. 1, Issues 1-3
 - *The Crimson & Gold* – Vol. VI, Nos. 1-4
- 1999-2000 – *The Crimson & Gold* – Vol. VII, Nos. 1-10
 - Pre-School *Teddy Bear Tracks* – Vol. 2, Issues 1-3
- 2000-2001 – Fifth Grade *HI Lights*
 - Pre-School *Teddy Bear Tracks* – Vol. 3, Issues 1 and 3
 - *Second Grade Scoope*
 - *The Crimson and Gold*, Vol. 8, September to May
- 2001-2002 – Middle School Newspaper - *HI Bear Nation* – Vol. III, No. 2
 - Pre-School *Teddy Bear Tracks* – Vol. 4, Issues 1-4
 - *Crimson and Gold*, Vol. 9, September – May
- 2002-2003 – *The Crimson and Gold*, Vol. II, No. 1-11
 - Pre-School *Teddy Bear Tracks* – Vol. 5, Issues 1-3
 - “*HI Bear*” - Middle School Newspaper –
- 2003-2004 – Lower School Newspaper – “*The Bear Pause*”
 - *Crimson and Gold*, Vol. 1-11
 - Pre-School Newspaper – “*Teddy Bear Press*” &

- Teddy Bear Tracks* – Vol. 6, Issues 1- 3
- Middle School Newspaper – “HI Bear Nation

Student Newspaper – **Box 2**

- 2004-2005 – *The Crimson and Gold* – Vol. 11, Issues 1-10
- Pre-School *Teddy Bear Tracks* – Vol. 7, Issue 1 & 3
- Lower School Newspaper “*The Bear Pause*”
- 2005-2006 – Lower School Newspaper – “*The Bear Pause*”
- Pre-School *Teddy Bear Tracks* – Vol. 8, Issues 1 and 2
- *The Crimson and Gold* – Vol. 12, 10/19/05-06/02/06
- 2006-2007 – Pre-School Newspaper – “*Teddy Bear Tracks*” – Vol. 9, Issue 1 and Vol. 12, Issue 1
- Lower School Newspaper – “*Lights*”, Vol. II, No. II, December 2006
- *The Crimson and Gold* – Vol. 13, Issues 1-10

Student Newspaper – **Box 3**

- 2007-2008 – *HI Bear Nation* – Middle School Newspaper – October 2007
- Lower School Newspaper – “*Lights*”, Vol. I, No. II – Fall 2007
- Pre-School Newspaper – *Teddy Bear Tracks* – Vol. 12, Issues 1-3, 2007-08
- *The Crimson and Gold* – Vol. 14, Issue 1 thru No. 12 – 9/19/07-5/27/08
- 2008-2009 – *The Crimson and Gold* – Vol. 10, Issue 1 thru 14 – 9/10/08-5/27/09
- 2009-2010 – *The Crimson and Gold* – Vol. 11, Issue 1 thru 9 – 8/25/09- 5/

Graduation and Honors Day Programs – **Box 1**

- 1973-1974 – Commencement and Holy Eucharist – June 5, 1974
- 1977-1978 - Holy Eucharist and List of Graduates – June 2, 1978
- 1978-1979 - Holy Eucharist and List of Graduates – June 7, 1979
- 1980-1981 – Holy Eucharist and List of Graduates – June 4, 1981
- 1982-1983 - Holy Eucharist and List of Graduates – June 2, 1983
- 1983-1984 - Holy Eucharist and List of Graduates – May 31, 1984
- Graduation Slides
- 1984-1985 - Holy Eucharist and List of Graduates – June 6, 1985
- 1989-1990 – Graduation Photos – May 1990
- 1993-1994 – Upper School Honors Day – May 1994
- 1994-1995 – Upper School Honors Day – May 1995
- Commencement Program – May 29, 1995
- Photo of Mortar Board Tossing – May 29, 1995
- CD of Charter Class Graduation – May 29, 1995
- 1995-1996 – Upper School Honors Day – May 23, 1996
- Baccalaureate Service – May 26, 1996
- Commencement Program – May 27, 1996
- 1996-1997 – Upper School Honors Day – May 22, 1997
- Baccalaureate Service – May 25, 1997
- Commencement Program – May 26, 1997
- 1997-1998 – Upper School Honors Day – May 7, 1998
- Baccalaureate Service – May 26, 1998
- Commencement Program – May 27, 1998
- 1998-1999 – Commencement Program – May 22, 1999

- CD of Class Graduation – May 22, 1999
- 1999-2000 – Honors Day Program – May 4, 2000
Valedictory Address of Matt Wood at Graduation – May 20, 2000
- 2000-2001 – Honors Day – May 9, 2001
Baccalaureate Service – May 18, 2001
Invitation and Commencement Program – May 19, 2001
- 2001-2002 – Honors Day Program – May 7, 2002
Commencement Program – May 18, 2002
Northside Neighbor Graduation photo – May 23, 2002
- 2002-2003 – Honors Day Program – May 2, 2003

*Graduation and Honors Day Programs – **Box 2***

- 1999- ____ – List of Graduation Tassel Turners and Guidelines
for Class of 1999 to _____
- 2003-2004 – Baccalaureate Service – May 14, 2004
Commencement Program – May 16, 2004
- 2004-2005 – Upper School Honors Day, April 21, 2005
Baccalaureate Invitation and Service – May 13, 2005
Commencement Invitation and Program – May 14, 2005
Fifth Grade Honors Chapel – May 19, 2005
Middle School Honors Day – May 26, 2005
- 2005-2006 – Upper School Honors Day – April 27, 2006
Baccalaureate Invitation and Service – May 19, 2006
Commencement Invitation and Program – May 20, 2006
Commencement Video – May 20, 2006
- 2006-2007 – Upper School Honors Day – April 26, 2007
Baccalaureate Program – May 18, 2007
Commencement Invitation – May 19, 2007
Commencement Program – May 19, 2007
Commencement Video – May 19, 2007
CD Slide Show
- 2007-2008 – Upper School Honors Day Program and CD – April 24, 2008
Baccalaureate Invitation and Program – May 16, 2008
Commencement Invitation and Program – May 17, 2008
- 2008-2009 – Upper School Honors and Awards Day – April 23, 2009
Baccalaureate Invitation and Program – May 16, 2009
Commencement Invitation and Program – May 16, 2009
Photographs on CD from Graduation
CD of Baccalaureate and Graduation Day
- 2009-2010 – Upper School Honors and Awards Day – April 22, 2010
Senior Chapel – May 13, 2010
Baccalaureate Program – May 13, 2010
Commencement Program and pictures – May 15, 2010
- 2010-2011 – Senior Chapel Tassel Turner Announcement – March 31, 2011
Upper School Honors and Awards Chapel Program and Recipients –
April 28, 2011
Program for Global Citizenship – First Graduation – May 4, 2011

Senior Chapel Video – May 12, 2011
Baccalaureate Program – May 13, 2011
Graduation Invitation, Program and Speeches and Video – May 14, 2011
Class of 2023 Kindergarten Graduation Chapel Service – 5/20/2011

HIES Alumni Association – Box 1

- Alpha Omega Society – 2000, 2002, 2005, 2006, 2007, 2008, 2009(+ Pin+CD), 2010, 2011 – T-shirts
- Class of 2012 – Pre-First T-shirt

HIES Alumni Association – Alumni Publications – Box 2

- 1982-1987 – “*Alumnae News*” – newsletter
- 1979 to 2005-06 – Invitations, Alumni Events
- 1994-1995 – “*In His Senior Year*” A Book of Poems by Ziad Suidan-Class of 1995
- 1996-1997 – Alpha Omega Dinner – April 23, 1997
- 1997-1998 – Alpha Omega Dinner – April 20, 1998
 - Chris Chappell '97 – “*Dementia*” and CD’s “*Disappear Hear*” and “*It’s What Don’t Say That Matters Most*”
- 1999-2000 – Erin Johnsson '00 – “Outstanding Athlete for Western Carolina” Poster
- 2000-2001 – Senior Alumni Brunch – May 18, 2001
- 2001-2002 – Senior Alumni Brunch and Key Chain – May 17, 2002
- 2002-2003 – “*Visions and Revisions*” – A Collection of Poems by Carlton Atlwater - 2003
- 2003-2004 – “*Water*” – a musical CD by Nathan Weitzner '04
 - Megan Mavity ('09) (left in '06) – Middle School Cross County Awards
- 2004-2005 – Katherine Cochran '05 – Article in “*Shutterbug*” – October 2004
 - Alpha Omega Dinner – May 1, 2005
- 2005-2006 – Alpha Omega Dinner – May 18, 2006
- 2006-2007 – Alumni Functions/Invitations
 - Senior Alumni Picnic – May 18, 2007
 - Alpha Omega Dinner – April 26, 2007
 - Alumni Annual Fund Solicitation
 - Class of 2007 Student Directory
- 2007-2008 – Alumni Functions/Invitations
 - “Doubt” presented by B Street Theater, Sacramento, CA, in which Hesley Harps '03 makes theater debut
- 2010-2011 – Slide show from Classes '95 and '96 Fifteenth Reunions
 - Alumni Functions and Invitations

Parents’ Association – Box 1

- 1970-1971 – 3rd Annual Festival and Fashion – Fashion & Gem Gala – 11/18/1970
Carnival – April 30, 1971
- 1971-1972 – Carnival – May 6, 1972
- 1972-1973 – 5th Annual Festival ‘N Fashion Gala – November 11, 1972
The Gingham Emporium Cookbook - Published by the Holy Innocents’ Episcopal School Mothers’ Group – May 1973

- 1973-1974 – Invitation to Teacher Recognition, Annual Report of Headmaster, Dedication of Henry Curtis Library, and Open House, November 13, 1973
Newspaper article “*It’s A Lot of Hot Air*” from “*The Neighbor*” dated May 1, 1974, about Holy Innocents’ Gingham Emporium and Country Fair
- 1976 – Carnival Program for May 8, 1976 put on by Parents’ Association
- 1978 – *Big Top Carnival of Recipes* by Faculty and Staff
- 1980-1981 – Parents’ Council Meeting & Treasurer’s Report – September 17, 1980
- 1982-1983 – Correspondence
- 1984-1985 – Auction ‘85
- 1988-1989 – Parents’ Association General Meeting Agenda – 9/13/1988
- 1990-1997 – Parents’ Council Meeting Agendas and Minutes (1993-94 missing)
- 1991-1992 – Adopt-A-Family Program
- 1996-1997 – Fundraising Event Invitations
North Atlanta Parents Council “The Family Connection” and “A Parents Guide for Prevention of Alcohol, Tobacco & Other Drugs”
- 1998-1999 – Volunteer Organizations and Activities

Parents’ Association – Box 2

- 1999 – 40th Anniversary Gala Invitation – September 18, 1999
- 1999-2001 – Parents’ Council Meeting Agendas and Minutes
- 2000 – “Starry Nights” Gala – November 11, 2000
- 2002 – Gala 2002 – “Evening in the Tropics” – March 16, 2002
- 2003 – “Parisian Rendezvous” Gala Program – April 2003
Parents’ Council Meeting Agendas and Minutes on CD for 2003-04, 2004-05, 2005-06
Parents’ Council Agendas and Minutes (Hard Copy)
- 2004 – Fine Arts Alliance - *Celebration of the Arts* – February 12, 2005
“A Night at the Races” Gala – April 3, 2004
Parents’ Council Agendas and Minutes (Hard Copy)

Parents’ Association – Box 3

- 2006 – “A Night in Soho” – Gala Invitation for April 1, 2006
Parents’ Council Agendas and Minutes (Hard Copy)
- 2006-2007 – Parent Volunteer Opportunities
“Red Hot Night to Remember”, Gala Save the Date, Invitation, Auction Catalogue - March 31, 2007
Parents Council Meeting Agendas and Minutes – 2006-07
Volunteer Appreciation Reception – May 3, 2007
- 2007-2008 – Fine Arts Alliance – “*A Heart for the Arts*” – February 8, 2008
“A Night in the Orient” Gala Invitation – April 5, 2008
Fine Arts Alliance – Cookbook for 50th Anniversary Collection Form
- 2008-2009 – “Food for Thought” benefiting Financial Aid Fund – 11/25/08
“Moonlight over Monte Carlo” School Gala – March 28, 2009
- 2009-2010 – Fine Arts Alliance “A Heart for the Arts” – January 29, 2010

- “Flashback 1959” 2010 Gala Invitation – March 27, 2010
- Kirk Duncan Movies on Parents Association “Flashback 1959” Gala – 2/2010
- 2010-2011 – “Denim and Diamonds” 2011 Gala

Diocese Newspaper

- 1969 - article entitled *Holy Innocents’ School Stresses Individual*
- 1973 - “*Holy Innocents’ Adding New Chaplain(Frank Matthews) This July*”
from “*The Neighbor*”- dated May 9, 1973
- 1977-1978 – School Chapel Services
- 1979 - Holy Innocents’ Episcopal Church *Silver Jubilee* – September 23, 1979
- 1983-1984 - Episcopal School Sunday Services
- 1985 – Reverend Clairborne Jones appointed Rector

Georgia Association of Independent Schools/Georgia Independent Schools Association - (GAIS/GISA) Box 1

- 1968-69 thru 1997-98, 2002-2003 (inc.) – Accreditation Certificates
- 1969-1975 – Minutes
- 1969-1995 – Legislative materials
- 1971-1974 – Correspondence
- 1975-1979 – Correspondence
- 1979-1981 – Correspondence
- GAIS Conference – November 5-6, 1981

Georgia Association of Independent Schools/Georgia Independent Schools Association - (GAIS/GISA) Box 2

- 1983-1985 – Correspondence
- GISA Conference on Diversity – November 6, 1995
- GISA Annual Conference – November 6, 1993
- GISA Annual Conference – November 3, 1997

Atlanta Area Association of Independent Schools (AAAIS)

- Constitution – October 19, 1973
- 1973 – Membership
- 1973-1975 – Joint Testing Program
- Meeting Minutes – July 1973-April 1975
- Acceptance of Principal – November 9, 1990
- 1991 – Holy Innocents’ Membership Update
- Tuition and Salary Studies

Association of Governing Boards (AGB)

- Correspondence

Council for Religion in Independent Schools

- 1994-1995 – Correspondence

Mid-South Association of Independent Schools (MAIS)

- Correspondence

National Association of Episcopal Schools (NAES)

- Constitution

- 1964-1995 – Correspondence
- 1998-99 and 2000-01, 2002-2003 – Certificates

National Association of Independent Schools (NAIS)

- 1974-1980 – Financial Information Reports
- 1981-1996 – Financial Information Reports
- 1983 – Presentation and Study
- 1970-1994 – Correspondence
- 1976-1990 – Newsletter
- 1994-1998 – Certificates of Good Standing

*Historical Photographs – Pre-1985-2005 **Box 1***

- 1960 – Picture of students in front of bus at Church going on field trip
Picture of students on athletic field
- Class Photos 1965, 1966-67, 1967-68, 1968-69
- Photos pre-1985
- 2004-2005 – Elliott Galloway, Alice Malcolm (former Headmasters) and Kirk Duncan (present Headmaster) at State of the School Luncheon – 09/15/2004
- 2005 – Kelsey Martin’s Class Photos from 1st thru 5th Grades

*Historical Photographs – **Boxes 2 and 3***

- 1986-1987 – Dedication of Classrooms for Humanities and Imagination (CHI Building) Slide Show

*Historical Photographs – **Box 4***

- 1991-1992 – Six Identified Aerial Photographs of Campus in 1991-92 taken by Alexa Wolford '02
Campus and Neighborhood Photos
- 1993-1994 – Three Aerial Photographs of Campus

HIES Certificates

- Wellness Awards
- ERB (Educational Records Bureau) Certificates – 2003-04, 2004-05
- Atlanta Prejudice Awareness Summit Award – 2003-04

Graduation Photos

- Class of 1995 – Eighth Grade Graduation
- Class of 2003
- Class of 2004
- Class of 2008
- Class of 2009

Acquisitions and Miscellaneous Photographs from Alice Malcolm (1989-2002)

- Photos
- Varsity Pins
- 1996 Class Hat
- “A Coach’s Story” poem by Buster Brown
- Original Crest Paperweight

Acquisitions and Miscellaneous Photographs from Dorothy Sullivan (1977-2007)

- 1995 Charter Class Pillow

- Blue Ribbon School Mug (1998-1999)
- Pictures, cartoons, cards

Booster Club – Box 1

- 1992-1993 – Softball and Soccer Varsity Rosters
- 1994-1995 – Monte Carlo Nites
 - Miscellaneous Photos
- 1995-1996 – Golden Bears Boys and Girls Rosters
- 1997-1998 – Booster Club News – August 1997-March/April 1998
 - “Hoop Heaven” 1997-2000 (incl.)
- 1998-1999 – Girls Basketball Profiles
 - Play by Play Sports News
 - Booster Club News – September – March 1999
- 2001-2002 – Parent/Student Athletic Handbook
- 2003-2005 – Golden Bears Sports
 - Blue HI Pennant, Blue, White, and Red HI License Plates
 - Sports Buttons
- 1997-2000 – Holy Innocents’ “Hoop Heaven” News
 - Wynter Whitley Achieves 2000 Career Points – December 15, 2000
- 2006-2007 – HI Athletics – First Varsity Football / Fall Program - 2006
- 2007-2008 – Golf Classic Tournament – October 22, 2007
 - HI Athletics – Fall Athletics Program for 2007
 - HI decals
- 2008-2009 – Golf Classic Tournament – October 6, 2008
 - HI Athletics – Fall Athletics Program for 2008
- 2009-2010 – HI Athletics – Fall Athletics Program for 2009
- 2010-2011 – HI Athletics – Fall Athletics Program for 2010

Booster Club Spirit Items – Box 2

- 2000 – Homecoming T-shirt
- 2008 – HIES Varsity Tennis Region 6AA Champions
- 2002, 2004-2009 – Homecoming T-shirts for 2004-2005 through 2010-2011
- 2009 – HIES Varsity Football vs. Wesleyan – September 11, 2009

Booster Club Spirit Items – Box 3

- 1990-2003 – Varsity Sports Letter (Navy)
- 1994-1995 – Varsity Basketball Poster
- 1998-1999 – Class “A” State Champions Cereal Box
 - HI Car Flags, Coozes, Vase
 - Paperweight with Original Crest
- 2004-20__ – Varsity Sports Letter (Red)

Japanese Gifts – Box 1

- Various gifts symbolic of Japanese culture brought to Head of School by Japanese exchange students who came in 2004.
- Japanese Flute, Packet of Postcards, and two books given by exchange student Keisuke Sato, January 7-11, 2007
- CD with photos of Japanese students from Asahigaoka High School – 1/12/08

- Photos and Chopsticks from Japanese students from Asahigaoka High School –
1/8-15/2010

*Japanese Gifts – **Box 2***

- Doll in authentic Japanese Dress

School Photographs – 1990-1992

- Olympic Day
- Universal Photos and negatives – no dates

School Photographs – 1992-93 thru 1995-96

See Complete List in Box

- Turtle Race - First Soccer Game on Baker Field
- Grandparents Day
- Festival of Trees
- Candy Houses

School Photographs – 1996-1997

- Slides, photos, and contact sheets from 1996-1997 Admissions View Book
- NHS - Homecoming - Hoops for Hope

School Photographs – 1997-1998 (See Complete List in Box)

- Sports - NHS - Grandparents Day
- Candy Houses - Art Celebration - Scrapbook – Sue Groesbeck

School Photographs – 1998-2000

- Rev. Tutu - Honors Day - Ribbon Cutting - Sports

School Photographs – (2001-2002)

- Unused Yearbook Photos - Sports - Honors Day - Senior Day
- Clubs - Faculty and Staff - Miscellaneous
- NHS with Congressman John Lewis

All School Activity Photographs – (2002-2003)

- Bear Blitz - Halloween
- Chapel Services - Homecoming and Spirit Week
- Convocation - Retreats

Curriculum Photographs – (2002-2003)

- Academic - Service Projects
- Art Projects and Artists
- Band and Music - Theater

Miscellaneous Photographs – (2002-2003)

- Miscellaneous - School Divisions - Middle School
- National Honor Society - Pre-School - Lower School

Miscellaneous Photographs – (2003-2004) – (Large Flat Box)

- Miscellaneous
- National Honor Society
- All School Events
- School Divisions
- Pre-School
- Lower School
- Middle School
- Yearbook Pictures

*Miscellaneous Photographs – (2004-2005) – **Box 1** – (Large Flat Box)*

- Miscellaneous
- National Honor Society
- All School Event
- School Divisions
- Pre-School
- Lower School
- Middle School

*Miscellaneous Photographs – (2004-2005) – **Box 2***

- Softball
- Lower School – Misc.
- Upper School Retreats
- Pre-School Grandparents Day & Misc.
- Middle School Retreats

Miscellaneous Photographs – (2005-2006)

- Unused Yearbook Photos
- Retreats
- Sports

*Sports Photographs – Boys (2002-2003) – **Box 1***

- Baseball
- Basketball
- Football
- Golf
- Cross Country

*Sports Photographs – Boys (2002-2003) – **Box 2***

- Lacrosse
- Soccer
- Wrestling
- Tennis

*Sports Photographs – Girls (2002-2003) – **Box 1***

- Basketball
- Cross Country
- Golf
- Lacrosse
- Soccer
- Softball

*Sports Photographs – Girls (2002-2003) – **Box 2***

- Tennis
- Cheerleading
- Volleyball

Sports Photographs – Boys and Girls (2002-2003)

- Basketball – Boys vs. Girls
- Swimming and Diving
- Track and Field

Class Photograph Albums

- Class pictures for all grades for years 1980-81 thru 1993-94
- 1994-1995 School Year Photos for 3rd thru 8th Grades – Classes 1999 thru 2009
- 1996-1997 School Year Photos for 3rd thru 8th Grades – Classes 2001 thru 2011
- 1998-99 thru 2002-03 School Year Photos for 3rd thru K – Classes 2003 thru 2013
- 2001-2002 Lower School Class Photos for Pre-1st – 5th Grade – Classes 2009-2014

- 2003-2004 School Year Photos for 3's thru K – Classes 2016 thru 2018
- 2004-2005 School Year Photos for 3's thru K – Classes 2017 thru 2019
- 2005-2006 School Year Photos for 3's thru K – Classes 2018 thru 2020

Scrapbooks

- 1995 – HIES first Senior Prom
- 1997 – Wellness Program

Miscellaneous Class Photographs

- Class pictures for 1984, 1985, 1988, 1990, 1991, 1995, 2003, 2004, and one unknown

Miscellaneous Notebooks

- 1996 – Development and PR Committee
Fine Arts Staff
- 1999 – Faculty and Staff Policies and Procedures
Leadership Minutes
- 2000 – Strategic Planning Committee – Athletics at HI 5-year Plan
- 2001 – 2002 – Coaches Handbook and Parent/Student Athletic Handbook

Plaques

- 1988 – “Clergy Pit” presented to Rev. Bob Johnson by The Board
- 1994 – Varsity Soccer – Fall State Champs
State Champions Banner in “Oversized Posters” Box – Library Workroom
- 1996 – Varsity Boys Tennis – State Champs
- 1995-1996 – Lady Bears – Plaque to Alice Malcolm
The Devereux Center Prize in Behavioral Sciences
Presented to Jessica Leigh Lewis ‘98

*Publicity Photograph Albums – **Box 1***

- Mothers’ Group – 1968-1969 thru 1970-1971
- Publicity Albums – 1976-1977 thru 1979-1980

*Publicity Photograph Albums – **Box 2***

- Publicity Albums – 1980-1981 thru 1983-1984, 1991-1992, 1992-1993

*Publicity Photograph Albums – **Box 3***

- Publicity Albums – 1993-1994, 1995-1996

*Publicity Photogram Albums – **Box 4***

- Pre-School Christmas Pageant - 1994
- Pre-School Nativity – December 15, 2000

*ARCHIVAL VIDEOS – 1986-2002 –PRESENTATIONS TO HIES – **BOX 1***

- 1986 – HIES CHI Fundraiser “Classrooms for Humanities & Imagination” – 10/19/86
- 1989 – President George Bush – Drug Address to Students – 9/12/89
- 1990 – HIES Capital Campaign - “A Continuation of Excellence”
- 1991 – HI Upper School Groundbreaking – 3/15/91
- 1994 – Senator Sam Nunn – North Atlanta Parents Council – 2/14/94
- Child Abuse – A Program given by Brent Warberg for Episcopal

Diocese of Atlanta – 3/15/94

- 1996 – Alan A. Lewis Pre-School Dedication – 9/12/96
- 1997 – Vision 2000 Becoming Our Vision Dream – 8/16/97
- 2002 – Drug & Alcohol Parents' Meeting – Fall 2002
 - Master Plan Presentation – 3/13/02
 - News Coverage 3/22/02

*ARCHIVAL VIDEOS – 1993-1999 – STUDENT FUNCTIONS – **BOX 2***

- 1993 – Talents Unlimited – Faculty Workshop – 3/31/93
- 1994 – Highland Regiment – 2/1/94
 - Drs. Stephen & Marianne Carber on “Childhood Problems/Self-esteem”- 3/13/94 – 2 Videos
 - Dr. Bernard Kahan & Ms. Karen Eurch on “Eating Disorders” – 3/19/94
- 1995 – Bob Lancer – “Parenting Solutions” – 2/9/95 – 2 videos
- N/D's – Sexual Harassment 2 Videos
 - Script for Service Project
 - Climbing the Wall – Mac Gym
- 1996 – Lake Conference
- 1999 – Bishop Desmond Tutu Interview with Bill Moyers

*ARCHIVAL VIDEOS – 1988-2000 – STUDENT ACTIVITIES – **BOX 3***

- 1988 – Turtle Race
- 1989 – Great Turtle Race
- 1990 – Holly Austin Basketball Interview
- 1992 – Laura Seeley, Author/Illustrator at Curtis Library – 10/29/92
- 1993 – Lunar Eclipse – 11/30/03
 - Basketball Games in New Gym
- 1994 – Fine Arts Activities
- 1996 – “Alice Through the Looking Glass” – 4/24/96
 - Campus Live – Café 458 – 7/96
- 1997 – “Celebrate the Arts” – Brian Hall – 1/97
 - Flood Relief – 3/97
 - “Positively Georgia” – Student Service – Channel 11 – 7/29/97
- 2000 – NHS present “Who Wants to be A Millionaire” – 3/30/00
 - Eighth Grade Chapel – 5/25/00
- 2001 – Convocation – 8/2001

ARCHIVAL VIDEOS – 1995-2011

*– STUDENT FUNCTIONS – **BOX 4***

- 1995 – 1997, 2006(see Box) Graduation Videos
- Senior Videos - 1997, 1998, 2000, 2002, 2003, 2005, 2006, 2007, 2008, 2009, 2010, 2011 -

ARCHIVAL VIDEOS – 1979-2006 – KINDERGARTEN

*& LOWER SCHOOL PRESENTATIONS – **BOX 5***

- 1979 - 110% Chance of Rain – 4th and 5th Grades -
- 1982-83 - HMS Pinafore – 4th and 5th Grades –
- 1987 - First Grade Visits WAGA –TV -
- 1991 – 1992 - The Bunnies Put on a Play - First Grade 5/22/91 -
- PE Classes w/ Coaches Randi Aton & Luci Bornholm – 1991

- MAC Gym Interior with War Eagles Banner – 1991
- “We’ve Got Rhythm” - First and Third Grades – 3/4/92
- First Grade Grandparents Day - 1992
- 1992 – 1993 – Kindergarten Nativity Place – 12/16/92
- Miss Graves’ Reading Class Character Party – 2/25/93
- B.J. Abraham – Storyteller- 4/14/93
- 1993 – 1994 - The Fab Five performing “The 12 Days of Fifth Grade” – 10/27/93
- Kindergarten Nativity Play - 1993
- Olympic Day at HIES – 5/10/94
- Creative Writing Club presents “Noses Up” to 4th Graders – 5/3/94 – w/book
- 1995 – 1996 - Kindergarten Nativity – 12/15/95
- 1996 – 1997 – Kindergarten Nativity Play – December 1996
- Kindergarten Candy Houses – CNN – 12/21/96
- 1998 – HIES Pageant – 12/18/98

ARCHIVAL VIDEOS – LOWER SCHOOL ACTIVITIES – 1994-2003 – BOX 6

- 1994 – 1995 -Mrs. Trainor’s Fourth Grade – 9/29/94
- Julia Pretti – Milner Award & Story – 10/12/94
- Fire Safety in Betsy Brown’s Class – 10/24/94
- “Positively Georgia” 11 Alive News & Fifth Grade Service at Brooklyn Café –ND
- 1st Grade Biographies – Mrs. Cumming’s Class – 4/7/95
- Izzy’s Quest for Olympic Gold – 7/10/95
- 1995 – 1996 -“Famous People We Have Studied” - Mrs. Cummings’ First Grade – 4/96
- Kindergarten Nativity – December 1995
- “Nicholson Stars” – Nicholson Elementary – 4/30/96
- Mike Luckovich – AJC Cartoonist - Speaks to Second Grade – 6/3/96
- Matthew Goodhart – Blue Cross/Blue Shield Award – 6/7/96
- 1996 – 1997 - Soap Bubbles by First Grade – 10/18/96
- Barbara Robinson, Author, Visit – 11/20/96
- Mrs. Cummings’ First Grade Class Biographies – 1/15/97
- “The Lion, The Witch & The Wardrobe” – Fifth Grade Play – 5/23/97
- 1997 – 1998 – Kindergarten School Pageant – December 18, 1998
- ABC News 20/20 – Coma Girl – 1/12/98
- 2001-2002 – Coke Reading Challenge
- 2002-2003 – Kindergarten Nativity Pageant – December 17, 2002
- “The Wizard of Oz” – Fifth Grade Play
- 2003-2004 – 11 Alive News “Class Act” – March 29, 2004

ARCHIVAL VIDEOS – UPPER SCHOOL ACTIVITIES – 1992- - BOX 7

- 1992 – “Arsenic and Old Lace” – 4/13/92
- 1993 – “Up the Down Staircase” – 4/1/93
- 1994 – “Front Page” – 3/24/94
- “A Few Good Men” – 11/9/94
- 1996 – HIES Orchestras “Christmas Concert” – Peachtree Tower Lobby – 12/16/96
- Canine Assistants
- 2000 – “Malcolm Library as Seen by New Freshman” – Info Tech Class

- “Who Wants to be a Millionaire” – Talent Show
- 2003 – “Georgia Holocaust Survivor Murray Lynn Bears Witness to Anshwitz”
Chris Festa ’04 Race with Tribute to Christina Stafford
- 2004 – Election 2004 – Concession and Acceptance Speeches
- 2005 – Spring “Recycle” Fashion Show

Archival Photos on CDs – **Box 1:**

See Index in Box

- 1993-1994
 - 1998-1999
 - 2000-2001
 - 2002-2003
 - 2003-2004
 - 2004-2005
 - 2005-2006 – cont’d in **Box 2**

Archival Photos on CDs – **Box 2:**

See Index in Box

Archival Photos on CDs – **Box 3:**

See Index in Box

- 2006-2007
 - Opening of Pre-school
 - Pre-school Bear Hunt – September 15, 2006
- Misc. Student Activities – No Dates
- Misc. Administration - No Dates
 - School Hymn
 - Viewbook Digital Photos
 - New Gym Signs
 - Logos and Fonts
 - Parent Survey
- 2007-2008 – School Year Events (6 Disks)
 - Kindergarten Nativity
 - Costa Rica Spring 2008
 - Honors Ceremony

Archival Photos on CDs – **Box 4:**

- 2008-2009 – School Year Events (10 Disks)
 - Pre-School Events – (8 Disks)
- 2009-2010 – - Lower School Science Extravaganza CD – October 9, 2009
7th Grade Basketball HIES v. Pace – January 13, 2010

*School Slides – **Box 1***

- 1975-1977
- 1975-1983
- 1978-1979
- 1979-1980 (2 boxes)

*School Slides – **Box 2***

- 1980-1981 (2 boxes)

- 1981-1982
- 1983-1984
- 1985-1986 (9 folders)
- ND – Tour of Homes Committee

Uniforms – Box 1

- 1989-2005 – Grey and White Polo shirts, Khakis, Athletic T-shirts and Shorts, Green Plaid Skirt, Red Plaid Kilt, Grey Flannels, Oxford Shirts, Khaki Skirt, Lower School Jumper, Grey Senior Skirt, Red & Yellow Plaid Skirt, Navy Blue V-neck Sweater

Uniforms – Box 2

- 1989-2000 – HI Grey sweat shirt, Red(original) Crewneck sweater, Navy pants, Red Golden Bears Sweatshirt, Cross Country T-shirt
- 1998-1999 – National Blue Ribbon School Shirt
- 2002 – Soccer State Champions T-shirt
Outdoor Club T-shirt

School T-Shirts

- 1991-1993 – Fine Arts T-shirts
- 1998-1999 – HIES Blue Ribbon School T-shirt
- 1999-2000 – Girls Soccer T-shirt
- 1995-1996 – Senior Class T-shirt
- 2001-2002 – Senior Class T-shirt, PR Day T-shirt
- 2003-2004 – Senior Class T-shirt
Lower School Reading Incentive – April 1, 2004
- 2004-2005 – Senior Class T-shirt (Kindergarten and Pre-First Classes 1992-1993)
Lower School Reading Incentive
- 2005-2006 – Lower School Reading Incentive
- 2006-2007 – Class T-shirt
Lower School Reading Incentive
- 2007-2008 – Senior Class T-shirt
- 2008-2009 – Senior Class T-shirt
- 2009-2010 – Class T-shirt
Lower School Science Extravaganza – October 9, 2009
Earth Day T-shirt
- 2010-2011 – Senior Class T-shirt
Earth Day T-shirt
- 2011-2012 – Senior Class T-shirt

School T-Shirts – Box 2

- 2003 – HI Bear Blitz 5K T-shirt
- 2009-2010 – Hoops for Haiti T-shirt
- Various years – Alan A. Lewis Pre-School T-shirts donated by Janella Brand,
Principal of Alan A. Lewis Pre-school
Walk with the Principal T-shirt
Original Bear Crest T-Shirt

Fun Run T-Shirts – Box 1

- 1985-2002 – Collection of T-shirts from all the HI Fun Runs donated by Janella Brand, Principal of the Alan A. Lewis Pre-school

Fun Run T-Shirts – Box 2

- 2003-2011 – More Fun Run T-shirts
- Photocopies of Fun Run T-shirts 1985-2010
- 2009 – Fun Run Banner in (“Oversized Poster Box 2” in Library Workroom)

FOLLOWING BOXES ARE IN LOCKED BOOKCASE #1

School Board/Board of Trustees Meetings – Box 1

- 1962-1963 – Board Letters
- 1963-1964 – Board Letters
- 1964-1965 – Newspaper article “Special Students Have Special Parents Who Repair The School Through Own Labors” by Betty Carrollton, *The Atlanta Constitution* Women’s Editor
 - List of Teachers and Board Members
 - Letter to Board dated April 3, 1964, from The Rev. W. D. Stickney, Saint Paul’s Parish, Pekin, Illinois, requesting “...possibility of organizing a parish day school.”
 - Comments on Agenda of Board Meeting (no date)
 - Sample statement for host and hostesses of parents groups (no date)
 - Newsletter to Parents dated October 1964
 - Memo on Parish Day School following Vestry meeting July 27, 1964, with copy of “The Purpose of Holy Innocents’ Parish Day School” adopted by teachers and Board and 1964-1965 School Budget attached.
 - Agenda for Day School Committee Meeting, Monday January 4, 1965
 - Letter to Father Hugh Saussy, Jr., from Ben A. Borhnhorst, General Manager, Midwest Program Airboren Television Instruction, Inc., giving Advice on grant requests and how to pursue them.
 - Principals Report for School Board Meeting – 4/19/65
- 1965-1966 – Letter to Board Members along with Meeting Agenda for September 20, 1965 meeting
 - Agendas and minutes for School Board Meetings: January 17, 1966, February 21, 1966, June 6, 1966
 - Budgets for 1965-66 school year
- 1966-1967 –
 - Minutes of School Board Meetings: February 20, 1967, March 20, 1967
 - Minutes of Special Board Meeting March 12, 1967. Purpose was to approve building of six more classrooms
 - Revised Budget for 1966-67
- 1967-1968 –
 - Minutes, Agendas, and Budgets of School Board Meetings throughout the year
 - Memo from Jay Foss to Dr. Stone on feasibility of building high school Report of the Visiting Committee for the Mid-South Association of

- Independent Schools (MISAIS)
- October 1968-May 1969 –
 - Minutes of Board of Trustees held October 27, 1968; November 25, 1968; December 16, 1968; January 27, 1969; February 24, 1969; March 31, 1969; April 27, 1969; May 25, 1969; June 9, 1969.
 - Minutes of Special Meetings of Board held February 2, 1969;
 - February 23, 1969; and March 8, 1969.
 - Board / Vestry Meeting – September
 - Correspondence
- August 1969-June 1970
 - Minutes of Board of Trustees held August 25, 1969; September 22, 1969; October 27, 1969; November 24, 1969; December 15, 1969; January 26, 1970; February 26, 1970; March 26, 1970; April 23, 1970; May 28, 1970; June 24, 1970.
 - Minutes of Special Board Meeting held May 8&9, 1970
 - Financial Statements
 - Correspondence and Policy Statements
- July 1970-June 1971
 - Minutes of Board of Trustees Meetings held August 27, 1970; September 19, 1970; October 8, 1970; December 18, 1970; January 28, 1971; February 25, 1971; March 24, 1971; April 22, 1971; May 29, 1971; June 24, 1971.
- July 1971-June 1972
 - Minutes of Board of Trustees Meetings held July 22, 1971; September 18, 1971; September 30, 1971; October 28, 1971; November 20, 1971; December 20, 1971; January 24, 1972; February 24, 1972; March 23, 1972; April 25, 1972; May 23, 1972; June, 1972.
 - Minutes of Special Board Meetings held September 20, 1971; October 9, 1971; January 3, 1972.
- July 1972-June 1973
 - Minutes of Board of Trustees held August 29, 1972; September 23, 1972; October 3, 1972; October 16, 1972; November 16, 1972; January 14, 1973; February 22, 1973; March 22, 1973; April 26, 1973; May 7, 1973; May 31, 1973; June 28, 1973.
 - Minutes of Special Board Meetings held September 23, 1972
- July 1973-June 1974
 - Minutes of the Board of Trustees held August 19, 1973; September 27, 1973; October 25, 1973; November 29, 1973; January 17, 1974; February 28, 1974; March 28, 1974; April 23, 1974; May 23, 1974; June 27, 1974.
 - Correspondence
- July 1974-June 1975
 - Minutes of the Board of Trustees held July 25, 1974; August 22, 1974; October 17, 1974; November 21, 1974; January 30, 1975; February 27, 1975; April 10, 1975; May 22, 1975, June 26, 1975

- Board / Vestry Meeting - September 21, 1974
- July 1975-June 1976
 - Minutes of the Board of Trustees held July 24, 1975; October 28, 1975; December 4, 1975; January 22, 1976; February 19, 1976; March 25, 1976; April 11, 1976; April 22, 1976; June 3, 1976.
 - Board / Vestry Meeting - September 20, 1975
 - Correspondence Scholarship Committee

*School Board/Board of Trustees Meetings – **Box 2***

- July 1976-June 1977
 - Minutes of the Board of Trustees held July 22, 1976; September 30, 1976; November 30, 1976; February 28, 1977; March 28, 1977; April 25, 1977; May 9, 1977; June 27, 1977
 - Board / Vestry Meeting - October 23, 1976
 - Memo to Bob Johnson attaching Resolution re Reverend Clayton Matthews leaving – August 6, 1976
 - Letter to Executive Committee of the Board re Tuition Schedule for 1977-1978 – December 20, 1976
 - Correspondence
- July 1977 – June 1978
 - Minutes of the Board of Trustees held July 25, 1977; September 26, 1977; October 29, 1977; November 6, 1977; November 27, 1977; January 23, 1978; February 20, 1978; March 27, 1978; April 17, 1978; May 15, 1978; June 19, 1978
 - Resolution to retiring Board members – N/D
 - Letter from Wm. Linkous re Regional Agent of School in Georgia – N/D
 - Letter to Del Coggins from Public Relations Committee – March 22, 1978
 - Meeting of Education Committee – January 16, 1978; plus other corres.
 - Thank you letters to Parent volunteers – May 19, 1978
 - Meeting of Executive Committee of Board of Trustees – June 1, 1978
 - Correspondence
- July 1978 – June 1979
 - Minutes of the Board of Trustees held August 28, 1978; September 23, 1978; October 30, 1978; November 27, 1978; January 22, 1979; March 26, 1979; April 16, 1979; May 16, 1979; May 28, 1979; and June 25, 1979
 - Development Committee Correspondence from 1978 to 1990
- July 1979 – June 1980
 - Minutes of the Board of Trustees held August 27, 1979; October 13, 1979; November 26, 1979; January 28, 1980; March 24, 1980; April 28, 1980; May 19, 1980; June 23, 1980
- July 1980 – June 1981
 - Minutes of the Board of Trustees held August 25, 1980; October 11, 1980; October 27, 1980; November 24, 1980; January 19, 1981; March 23, 1981; April 20, 1981; May 25, 1981; June 22, 1981
- July 1981 – June 1982

Minutes of the Board of Trustees held July 12, 1981; August 24, 1981; October 31, 1981; November 23, 1981; January 25, 1982; February 22, 1982; March 15, 1982; April 12, 1982; May 24, 1982

- July 1982 – June 1983

Minutes of the Board of Trustees held July 26, 1982; August 23, 1982; September 27, 1982; November 22, 1982; January 24, 1983; February 28, 1983; March 28, 1983; April 18, 1983; May 23, 1983; June 9, 1983

Special Meetings held November 8, 1982 and February 1983

Correspondence

Board / Vestry Meeting - October 23, 1982

- July 1983 – June 1984

Minutes of the Board of Trustees held July 22, 1983; October 24, 1983; January 23, 1984; February 27, 1984; March 26, 1984; April 16, 1984; May 28, 1984; June 25, 1984

Board / Vestry Meeting - October 8, 1983

Case Statement – Riley School Property – October 1983

- July 1984 – June 1985

Minutes of Board of Trustees held August 20, 1984; September 17, 1984; October 22, 1984; November 26, 1984; January 21, 1985; February 25, 1985; April 1, 1985; April 29, 1985; May 27, 1985; June 24, 1985

Board / Vestry Meeting – October 6, 1984

Long Range Planning Committee Report – November 26, 1984

*School Board/Board of Trustees Meetings – **Box 3***

- July 1985 – June 1986

Minutes of Board of Trustees held August 26, 1985; September 30, 1985; October 21, 1985; December 2, 1985; February 24, 1986; March 24, 1986; May 5, 1986; May 26, 1986; June 23, 1986.

Annual Giving / Fundraising

Letter to Fulton County Schools – April 25, 1986

Annual Report – 1985-86

Scholarship Committee Meeting – May 5, 1986

Annual Meeting – May 12, 1986

- July 1986 – June 1987

Minutes of Board of Trustees held August 25, 1986; September 29, 1986; October 25, 1986; November 24, 1986; January 26, 1987; February 23, 1987; March 23, 1987; April 20, 1987; May 11, 1987; May 18, 1987; June 22, 1987.

Endowment Fund – Articles of Incorporation

Annual Meeting – May 11, 1987 (Agenda Only)

Development of Aids Policy – May 29, 1987

- July 1987 – June 1988

Minutes of Board of Trustees held August 31, 1987; October 10, 1987; November 1, 1987; November 28, 1988; January 25, 1988; February 22, 1988; March 28, 1988; April 25, 1988; May 9, 1988; May 23, 1988; June 27, 1988.

Annual Meeting of Endowment Fund – August 31, 1987 (Minutes only)

Riley Committee Meeting – December 30, 1987; January 17, 1988

HI Data

Visit to Potomac School, Potomac, MD

Financial Statements – Years June 30, 1987 and 1986

Scholarship Foundation Annual Meeting – April 25, 1988

*School Board/Board of Trustees Meetings – **Box 4***

- July 1988 – June 1989

Minutes of the Board of Trustees held August 22, 1988; October 30, 1988; November 20, 1988; November 28, 1988; January 23, 1989; February 27, 1989; March 20, 1989; April 24, 1989; May 22, 1989; May 30, 1989; June 26, 1989.

Board of Trustees Retreat – October 7, 1988

HIES Financial Statements – Years June 30, 1988 and 1987

Letter to Alice Malcolm – Proposed Amendments to School By-Laws – July 26, 1988

History of HIES through 1989

Uniform Study Committee – Adoption of Uniform

*School Board/Board of Trustees Meetings – **Box 4A***

- July 1988 – June 1989

Feasibility Study for Upper School – Riley Elementary (2 files)

Correspondence

- July 1989 – June 1990

Minutes of the Board of Trustees held August 28, 1989; September 25, 1989; October 14, 1989; November 27, 1989; December 14, 1989; January 14, 1990; February 26, 1990; April 2, 1990; April 30, 1990; May 21, 1990; June 25, 1990.

Board Evaluation Forms

Holy Innocents' Board Evaluation

Letters to New Board Members – May 17, 1990

Financial Statements – December 31, 1989 (compiled); June 30, 1989 (draft)

*School Board / Board of Trustees – **Box 5***

- July 1990 – June 1991

Minutes of the Board of Trustees held August 27, 1990; September 24, 1990; October 27, 1990; November 26, 1990; January 28, 1991; February 25, 1991; March 25, 1991; April 14, 1991; April 22, 1991; May 21, 1991; June 24, 1991.

Financial Statements – June 30, 1990; August 8, 1990

Vestry Board Retreat – October 26, 1990

- July 1991 – June 1992

Minutes of the Board of Trustees held August 26, 1991; September 23, 1991; November 25, 1991; January 27, 1992; February 24, 1992; March 23, 1992; April 27, 1992; May 18, 1992; June 22, 1992.

Board / Vestry Retreat – October 18-19, 1991

New Board Orientation – January 6, 1992

Financial Statements – December 31, 1991 (compiled); June 30, 1991 & 1990

Financial Statements – June 30, 1991 – Comments and Recommendations

Cohn & Wolfe – Public Relations Proposal
McCalla/Lockey Associates – Proposal for Image Development –
October 19, 1991

*School Board / Board of Trustees – **Box 6***

- July 1992 – June 1993

Minutes of the Board of Trustees held August 24, 1992; September 28, 1992; October 26, 1992; November 23, 1992; January 25, 1993; February 22, 1993; March 22, 1993; May 3, 1993; June 7, 1993; June 28, 1993.

Board / Vestry Meeting - October 17, 1992

Financial Statements – December 31, 1992 (compiled)

Development Committee Minutes – May 3, 1993

Scholarship Annual Meeting – May 3, 1993

Correspondence

Recommendations for Office of Chaplaincy – ND

- July 1993 – June 1994

Minutes of the Board of Trustees held: August 23, 1993; September 27, 1993; October 16, 1993; November 22, 1993; January 24, 1994; February 28, 1994; March 28, 1994; April 25, 1994; May 17, 1994, May 23, 1994; June 27, 1994.

Correspondence

Endowment Annual Meeting – August 23, 1993

Board / Vestry Retreat Minutes – October 15-16, 1993

Financial Statements – 1993-1994; 12/31/1993, 1992

*School Board / Board of Trustees – **Box 7***

- July 1994 – June 1995

Minutes of the Board of Trustees held: August 29, 1994, September 26, 1994; October 15, 1994; November 28, 1994; January 23, 1995; February 23, 1995; March 27, 1995; April 25, 1995; May 1, 1995; June 1, 1995; June 5, 1995; June 26, 1995

Board/Vestry Retreat – October 14-15, 1994

Endowment Annual Meeting – August 29, 1994

- July 1995 – June 1996

Minutes of the Board of Trustees held: August 28, 1995; September 25, 1995; October 28, 1995; November 27, 1995; January 22, 1996; February 26, 1996; March 25, 1996; April 29, 1996; June 3, 1996

Board/Vestry Retreat, October 27-28, 1995

Strategic Planning Committee Meeting – April 15, 1996

- July 1996 – June 1997

Minutes of the Board of Trustees held: September 9, 1996; September 23, 1996; October 26, 1996; November 25, 1996; January 27, 1997; February 24, 1997; March 24, 1997; April 28, 1997; June 2, 1997; June 23, 1997.

*School Board / Board of Trustees – **Box 8***

- July 1996 – June 1997, cont'd.

Board / Vestry Retreat, October 25-26, 1996

Correspondence
Board Committees
Financials – N/D

- July 1997 – June 1998

Minutes of the Board of Trustees held: September 22, 1997; October 27, 1997; November 24, 1997; January 26, 1998; February 23, 1998; March 23, 1998; April 27, 1998; June 1, 1998; June 22, 1998.

Correspondence
Board Committees

- July 1998 – June 1999

Minutes of the Board of Trustees held: August 10, 1998; September 28, 1998; November 23, 1998; April 26, 1999 (Agenda only); May 26, 1999; June 21, 1999.

Board Committees

Education / Communications Committee Correspondence (Separate Box)

Ad Hoc School/Vestry Committee

- July 1999 – June 2000

Minutes of the Board of Trustees held: August 23, 1999; October 25, 1999; November 22, 1999; January 24, 2000; March 20, 2000; June 5, 2000.

Board/Vestry Retreat, September 24-26, 1999

School By-laws, School Policies, Church By-laws, Scholarship By-laws

*School Board / Board of Trustees – **Box 9***

- July 2000 – June 2001

Minutes of the Board of Trustees held: August 28, 2000; September 23, 2000; October 23, 2000; November 27, 2000; January 22, 2001; February 26, 2001; March 26, 2001; April 23, 2001; May 21, 2001; June 4, 2001.

Strategic Planning Meeting – February 17, 2001

Financial Report – June 4, 2001

Marketing Survey Results – May 8, 2001

- July 2001 – June 2002

Minutes of the Board of Trustees held: August 27, 2001; October 22, 2001; November 12, 2001; January 28, 2001; February 25, 2002; March 25, 2002; April 22, 2002; May 20, 2002; June 10, 2002.

Master Plan – Board Retreat Report – September 22, 2001

- July 2002 – June 2003

Minutes of the Board of Trustees held: August 26, 2002; October 28, 2002; November 25, 2002; December 9, 2002; January 27, 2003; February 24, 2003; March 22, 2003; April 28, 2003; May 19, 2003.

Correspondence and Board Goals

New Member Orientation Materials

Head of School Search

- July 2003 – June 2004

Minutes of the Board of Trustees held: August 25, 2003; September 29, 2003; October 26, 2003; November 15, 2003; February 2, 2004; February 23 2004; March 22, 2004; April 26, 2004; May 17, 2004

New Member Orientation Materials

*School Board/Board of Trustees Meetings – **Box 10***

- July 2004 – June 2005

Fine Arts Survey Results 2004-2005 (Confidential)

Minutes of the Board of Trustees held: August 27, 2004; September 27, 2004; November 24, 2004; January 24, 2005; February 28, 2005; April 2, 2005; April 25, 2005, May 16, 2005-amended.

Board Retreat – October 16, 2004 – Summary of Information

Board / Vestry Retreat – Agenda and Minutes – April 2, 2005

Joint Meeting of Board and Vestry – Agenda and Minutes - May 16, 2005

- July 2005 – June 2006

Minutes of the Board of Trustees held: August 22, 2005; September 26, 2005; October 15, 2005; November 28, 2005; January 23, 2006; February 27, 2006; March 27, 2006; April 24, 2006; May 15, 2006

New Member Orientation Materials – August 15, 2005

Board / Vestry Retreat – October 15, 2005 – no paperwork

- July 2006-June 2007

Master Plan presented to the Board – April 23, 2007

Minutes of the Board of Trustees held: August 28, 2006; September 25, 2006; October 30, 2006; November 27, 2006; January 22, 2007; February 26, 2007; March 24, 2007; April 23, 2007; May 21, 2007;

*School Board/Board of Trustees Meetings – **Box 10A***

- 2005-2m06 and 2006-2007 – Board’s Notebooks (kept by Janet Quirk) of Board minutes for both years. 2007-2008 has Amended By-Laws

*School Board/Board of Trustees Meetings – **Box 11***

- July 2007-June 2008

Minutes of the Board of Trustees held: July 16, 2007; August 27, 2007; October 6, 2007; October 29, 2007; November 26, 2007; January 28, 2008; February 25, 2008; March 24, 2008; April 28, 2008; May 19, 2008

- July 2008-June 2009

Minutes of the Board of Trustees held: August 25, 2008; September 22, 2008; October 27, 2008; December 8, 2008; January 26, 2009; February 23, 2009; March 23, 2009; April 27, 2009;

Feasibility Study \$31 Million Capital Campaign - Final Report by Cox Curry & Associations – July 10, 2008

- August 2009-May 2010

Minutes of the Board of Trustees Held: August 24, 2009; November 30, 2009; January 25, 2010; February 22, 2010; March 22 and April 26, 2010 combined; May 17, 2010

Board / Vestry Retreat – Minutes - October 17, 2009

Letter of Resignation from Kirk Duncan – signed March 22, 2010

*School Board/Board of Trustees Meetings – **Box 12***

Follow-up Letter from Board on Search for New Head of School 4/19/2010

and subsequent correspondence regarding search

- August 2010- May 2011
Minutes of the Board of Trustees Held: August 23, 2010; September 27, 2010,
November 2, 2010; December 6, 2010; January 24, 2011; February 28, 2011;
March 28, 2011; April 26, 2011;
Annual Meeting Invitation and Agenda – May 17, 2011
- August 2011-May 2012
Minutes of the Board of Trustees Held: August 22, 2011;

*School Board/Board of Trustees Meetings – **Box 13***

- 1964-1965 thru 2010-1011
Master List of **ALL** Board Members
- 1972-1973 thru 2008-2009
Annual Meeting Minutes (incomplete)
- 1968-1969, 1972-1973 thru 1988-1989
By-laws and Board of Trustees Operations and Policy
- 2007-2008 – Board Member Revisions and Final Approved By-Laws-March 25, 2008

*School Board/Board of Trustees Meetings – **Box 14***

- 1992-1993
Long Range Planning Committee
- 1993-1998
Strategic Planning Committee Correspondence and Minutes

END OF MATERIALS IN LOCKED BOOKCASE #1

FOLLOWING BOXES IN LOCKED BOOKCASE #2

CEREMONIAL SCISSORS

- HIES Alumni Association – **Box 3***
 - 2000-2001 – Senior Challenges for 10th Reunion
- HIES Alumni Association – **Box 4***
 - 2001-2002 – Senior Challenges for 10th Reunion
- HIES Alumni Association – **Box 5***
 - 2003-2004 – Senior Predictions for 10th Reunion
- HIES Alumni Association – **Box 6***
 - 2004-2005 – Senior Predictions for 10th Reunion
- HIES Alumni Association – **Box 7***
 - 2005-2006 – Senior Predictions for 10th Reunion
- HIES Alumni Association – **Box 8***
 - 2006-2007 – Senior Predictions for 10th Reunion
- HIES Alumni Association – **Box 9***
 - 2007-2008 – Senior Predictions for 10th Reunion
- HIES Alumni Association – **Box 10***
 - 2008-2009 – Senior Predictions for 10th Reunion

HIES Alumni Association – **Box 11**

- 2009-2010 – Senior Predictions for 10th Reunion

HIES Alumni Association – **Box 12**

- 2010-2011 – Senior Predictions for 10th Reunion

Southern Association of Colleges and Schools (SACS) – **Box 1**

- 1993-94 through 2004-05 – SACS Accreditation Certificates
- 1969-1974 – Accreditation Reports
- 1973-1975 – Correspondence
- 1974-1975 – Self-Study Report
- 1975 – SACS Visiting Committee Report – April 1975
 “*Holy Innocents School Accredited*” from *Sandy Springs Neighbor*
 December 17, 1975
- 1975-1979 – Accreditation Reports
- 1979-1980 – Interim and Self Study Reports

Southern Association of Colleges and Schools (SACS) – **Box 2**

- 1980-1986 – Accreditation Reports
- 1984-1985 – Correspondence
- 1984-1985 – Self-Study
- 1985 – Ten Year Self Study - Report of Elementary Commission Visiting Committee
 – March 24-27, 1985
- 1986-1991 – Accreditation Reports
- 1989-1990 – Self Study
- 1990 – Visiting Committee Report and 5-year Interim Review –
 March 25-27, 1990

Southern Association of Colleges and Schools (SACS) – **Box 3**

- 1992-1996 – Summer School
- 1994-1995 – Self Study and corrections
 SACS Meeting Notes – October 1994-January 1995 – Six Files
 Correspondence
 SACS Dinner Invitation
- 1997-1998 – Annual Report
- 1998-1999 – Annual Accreditation Report
 - School Improvement Plan or How to Practice Safe SACS – 1998-1999

Southern Association of Colleges and Schools (SACS) – **Box 4**

- 1999-2000 – Surveys and Report
 Report and Master
 Site Visit
 Alum Questionnaire
 Invoices
 Caplan
 1995 Report & Survey

Southern Association of Colleges and Schools (SACS) – **Box 5**

- 1999-2000 – Student Improvement Plan (SIP)
 Survey
 Information

Southern Association of Colleges and Schools (SACS) – Box 6

- 1999-2000 – Background Materials
- 2004-2005 – Holy Innocents' School Improvement Report – April 2005
Quality Assurance Review Team Report for HIES – April 10-13, 2005
- 2009-2010 – Council on Accreditation and School Improvement – 2010 for
SAIS-SACS Accreditation Meeting – February 7-9, 2010

Southern Association of Independent Schools (SAIS)

- 1979-1995 – Correspondence
- 1980-1983 – Meeting Minutes
- 1979-1983 – Newsletter
- 1980-1981, 1987-1988, 1991-1992, 1994-1995, 2002-2003 – Certificates of
Membership

Title II – ESEA Materials

- 1965-1966 – Miscellaneous Materials
- 1967-1968 – Miscellaneous Materials
- 1969-1970 – Miscellaneous Materials, Order Forms
Guidelines for 1974
- 1971-1972 – Miscellaneous Materials
- 1973 – Miscellaneous Materials
- 1974 – Miscellaneous Materials
- 1975 – Miscellaneous Materials
- 1976 – Miscellaneous Materials

END MATERIALS IN LOCKED BOOKCASE #2

GROUNDBREAKING SHOVELS

- Extended Facilities for Church – October 7, 1984
- Fine Arts Building – September 15, 1987
- South Campus Fields – 2004 (**Shovel is in Front Office**)

Over-sized Posters in Malcolm Library Workroom – Box 1

- Pre-School Posters of Student Activities – Various Years
- Desmond Tutu Poster – January 2, 2000
- Class 1995 Posters – Graduation, Prom, younger years
- 2002 – Stationery Proofs with new (never used) HI logo
HI Banners
- Class 2006 Posters – Graduation, Senior Class Photo, 1st Grade
- Living Our Mission Posters –
2005 – South Campus Dedication
2006 – Middle School Dedication

Over-sized Posters in Malcolm Library Workroom – Box 2

- 2009-2010 – Fiftieth Anniversary Banner
Hallway Welcome Banner
2009 Fun Run Banner in Honor of Classes 2018 and 2020
- 2010-2011 – HIES BBQ Club Chili Cook-off – February 5, 2011

Yearbooks – Complete Set Below in Library Office

- 1970	1986	2002
- 1971	1987	2003
- 1972	1988	2004
- 1973	1989	2005
- 1974	1990	2006
- 1975	1991	2007
- 1976	1992	2008
- 1977	1993	2009
- 1978	1994	2010
- 1979	1995	
- 1980	1996	
- 1981	1997	
- 1982	1998	
- 1983	1999	
- 1984	2000	
- 1985	2001	

50th Anniversary Trifolds (4) in Malcolm Library Workroom Closet

Famous Dignitaries
How We Have Grown - 1959-2009
School Fun! 1959-2009
Happenings At School

Number Extra Copies In Malcolm Library Workroom Closet Below:

1975	2	1983	1	1992-1998	2
1976	2	1984	2	1999	2
1977	2	1985	3	2000	2
1978	2	1986	2	2001	1
1979	0	1987	1	2002-2010	2
1980-81	0	1988-1990	2		
1982	2	1991	2		