

Advanced Placement Exam Registration Information for 2019-20 School Year

LWSD students will register and pay for AP exams from October 14, 2019 through end of last lunch on October 25, 2019. Students enrolled in AP courses will receive registration materials from their AP teachers between October 7 and October 14. Registration materials will also be available to students and parents in high school counseling offices starting October 7.

Students NOT enrolled in an AP courses who want to take AP exams should contact the AP coordinator at their high school. Inquiries about AP exams can be directed to the Counseling Office.

Important Notes:

- **College Board has new ordering deadlines, late fees and cancellation fees.** To meet the College Board ordering deadlines, Lake Washington School District students will register and pay for AP exams from October 14, 2019 through end of last lunch on October 25, 2019. We encourage all students wanting to take May 2020 AP exams to complete the registration and pay for their exams during this October registration window.
- LWSD does understand that some students may still be deciding if they want to take AP exams in October and is offering a LATE AP Exam Registration window from February 18, 2020 through end of last lunch on February 27, 2020. Students who register during the late AP Registration window will incur a **\$50 per exam late fee** in addition to the \$96 per exam fee.
- Absolutely NO AP EXAM REGISTRATIONS WILL BE ACCEPTED AFTER END OF LAST LUNCH ON FEBRUARY 27, 2020.
- Students who register for AP exams and do not take the exam will be charged a cancellation fee of \$45.

Type	Description	Cost per Exam	Total
On-time order	Exam ordered between October 14 and October 25, 2019	College Board Exam Fee: \$94 LWSD Fee: \$2 for administrative costs	\$96 per exam
Late order	Exam ordered between February 18 and February 27, 2020	College Board Late Fee: \$40 LWSD Late Fee: \$10 for administrative costs Total: \$50 • <i>Late fees are not refundable</i>	\$146 per exam <i>\$96 exam fee+ \$50 late fee</i>
Cancelled exam or unused exam	Exam cancelled or not taken by the student	College Board Cancellation Fee: \$40 LWSD Cancellation Fee: \$5 for administrative costs Total: \$45	\$51 refund per exam <i>\$96 exam fee - \$45 cancellation fee</i>

IMPORTANT NOTES:

1. Late order fees do not apply to AP Courses that are single semester AP courses offered in the second semester.
2. Late fees (\$50 per exam for exams ordered after October 25, 2019) and cancellation fees (\$45 per exam for any exam ordered in October or in February but not taken) apply to all students including students who qualify for reduced fee exams.
3. AP Research exam fees and AP Seminar exam fees are \$144 per exam (College Board: \$142 LWSD: \$2). Late orders incur the \$50 per exam late fee. Cancelled or unused exams incur the \$45 cancellation fee.

For more information, please visit the LWSD website at: <https://www.lwsl.org/programs-and-services/accelerated-programs/high-school-highly-capable>.