

Approved Minutes  
REGULAR SCHOOL BOARD MEETING  
Albany Area Schools – ISD #745  
District Board Room  
September 11, 2019

1. Call to Order

The meeting was called to order by Chair Winkels at 7:00 p.m.

2. Roll Call

Present: Winkels, Kreuzer, Carbajal, Paulsen, Hansen, Sand, Pennie

Absent: None

Student Representatives: VanOverbeke, Koltjes, Finkelson

3. Public Forum

None

4. Agenda- Additions or Deletions

9.1 Superintendent evaluation (closed)

5. Approvals

5.1 Previous Meeting Minutes

Motion by Paulsen, seconded by Kreuzer to approve the minutes from the August 28, 2019 Regular Board Meeting. Supported by all present.

5.2 Cash Flow Reports – July 2019

Motion by Kreuzer, seconded by Sand to approve the July Cash Flow Report. Supported by all present.

6. Consent Agenda

Director of Food Service

Janet Notch, starting 9/19/19

AFT Payroll Change Request:

Mary Droogsma - Lane Change BA/BS+45 to MA

Laura Roelike - Lane Change MA+15 to MA+30

Jacob Boone - Lane Change BA/BS+30 to BA/BS+45

Kelly Klasen - Lane Change BA/BS+15 to BA/BS+30

AFT Coaching/Advisor

Linda Zwak, Three Act Play Director

AESP Contracts

Melissa Wolbeck, Avon Elementary Health Office Assistant

Community Education

Kids Co: Faith Borgerding - Stacia Cherne - Nicole Sunderman - Brianna Middendorf

Robotics Coach: Ron Paulsen

Lifeguard: Stacia Cherne

Request for Severance:

Yvonne Forster, per 2018-2020 AESP Master Agreement

Resignations/Retirements:

Kelly Orbeck, Avon Elementary Health Office Assistant - Effective 8/30/19

Jennifer Kaeter, Avon Elementary Paraprofessional - Effective 8/27/19

Yvonne Forster, Sr. High Building Maintenance Assistant - Effective 12/31/19

Donations:

\$ 500.00 - National Wild Turkey Federation- CE Archery Donation R#56982

\$ 500.00 - Stearns County Thundering Toms- CE Archery Donation R#56982

\$1,000.00 - Albany Chrysler Center- BEAT Series Sponsor R #56983

\$ 10.00 - Terri Peery - Family Outreach - R#56981

\$ 100.00 - Jennifer Stich - Family Outreach - R#56981

\$1500.00 - Albany Jaycees - Golf Bags - R#56981

The following checks were issued in paying claims: Wire transfers and checks **95691 - 95812**

Expenditures:

01 General Fund \$436,335.81

02 Food Services \$ 15,529.70

04 Community Services \$ 25,627.46

06 Building Construction \$ 3,398.05

Motion by Kreuzer, seconded by Carbajal to approve the September Consent Agenda. Supported by all present.

Abstaining: Paulsen

## 7. Reports

### 7.1 Purple Pride

Numerous Purple Pride cards were provided, acknowledging outstanding performance.

### 7.2 Student Representatives

The first day of school and activities were reviewed by the student representatives. Fall sports are off to a great start. The football and volleyball teams participated in the Miracle League, an activity to support children with special needs. NHS Induction Ceremony will be held 9/23. Student council hosted the pep rally, and will begin planning homecoming and the tailgate party. The fall play - "How the West was Dun" conducted auditions and will have performances in late November.

### 7.3 MCA Results

Amy Notch presented the results of MCA data, cohort data, and comparison to state averages. Data indicates areas of strength and areas needing attention. A data retreat will be held in the near future and action plans and progress will be shared with administration and the board throughout this academic year.

## 8. Business

### 8.1 Enrollment

Starting AAS enrollment: actual headcount 1773 students, which was in-line with projections.

### 8.2 Staffing Updates

Mr. Johnson provided an update. Janet Notch will be the new Food Service Director. Upcoming postings will include a Head Custodian position for the secondary school.

### 8.3 Preliminary Tax Levy Updates & Certification

Sue reviewed the maximum preliminary Levy, with an overall approximate net impact of negative 4.7%, largely due to the average age of the facility being lowered, thus reducing LTFM revenue.

Member Carbajal motioned to certify the “maximum” preliminary levy as presented, seconded by Paulsen. Supported by all present.

### 8.4 Set Truth in Taxation Public Meeting

This meeting will be set for December 11th, at 7:00PM.

Motion by Hansen, seconded by Carbajal to approve the aforementioned date and time for the Truth in Taxation meeting. Supported by all present.

### 8.5 School Board Policy – Fourth Read

#### 8.6.1 Policy 585 Adding Extra-Curricular Activities

Motion by Carbajal, seconded by Pennie to approve Policy 585 Adding Extra-Curricular Activities. Supported by all present.

### 8.6 School Board Policies – Second Read

#### 8.6.1 Policy 409 Tobacco-Free Environment

#### 8.6.2 Policy 206 Public Participation in School Board Meeting

### 8.7 Facility Updates

Mr. Johnson discussed progress made on punch-list items remaining from the construction project, with an ongoing commitment to finish up remaining items. For the Greenhouse, mechanical is complete, fiber will be pulled soon and concrete to follow. ICS Consulting continues to gather data & interviews to better help the district plan for space needs. The majority of the 09/25 meeting will be utilized to discuss the findings of this research.

#### 8.8 September Work Session

The next work session is September 25 at 6pm. ICS Consulting will be present to discuss space options.

#### 9. Superintendent Report

The MN School Board Association Leadership Conference will be held January 16 & 17. Community Education will be led by Kelly Neu as the director is out for a couple of months. The October school board meeting will include a review of building goals and audit results. There will be a Fifth Monday meeting September 30 at 7pm.

#### 10. Superintendent Evaluation

Motion by Hansen, seconded by Paulsen to close the meeting for the superintendent evaluation.

Motion by Kreuzer, seconded by Hansen to open the closed session for the superintendent evaluation. Supported by all present.

Motion by Carbajal, seconded by Sand to adjourn the closed session for the superintendent evaluation and reopen the meeting. Supported by all present.

#### 10. Adjournment

Agenda completed at 8:54PM, a motion to adjourn was made by Hansen, seconded by Kreuzer. Supported by all present.

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Matt Kreuzer, Clerk