



New Hanover County Schools  
Great Expectations. Every School, Every Child.

**Request for Notification before Non-Exempt Pesticide Applications**

Dear IPM Coordinator,

I am writing to request notification in advance of "Non-Exempt" pesticide applications at my child's school, and/or at the school or site where I am employed by New Hanover County Schools.

Pesticide products exempt from notification requirements include: antimicrobial cleansers, disinfectants, self-contained baits and crack-and-crevice treatments, and any pesticide products classified by the United States Environmental Protection Agency (EPA) as belonging to the US EPA toxicity Class IV, also known as "relatively nontoxic."

I understand that if a pest problem requires an emergency application and there is not adequate time to notify me 72 hours in advance, I will receive notification as soon as possible after the emergency application.

I am requesting notification of pesticide use at the following school or site:

Name of Student or Employee: \_\_\_\_\_

School or other site, homeroom or office number: \_\_\_\_\_

**PERSONAL INFORMATION**

Circle the method you prefer to receive notification and provide your information in the space below.

U.S. Mail      E-mail      Phone

**MAILING ADDRESS:**

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

**10 DIGIT PHONE NUMBER:**

\_\_\_\_\_(HOME)  
\_\_\_\_\_(MOBILE)  
\_\_\_\_\_(WORK)

**EMAIL:**

\_\_\_\_\_  
Email Address

**Scheduled Applications on School Grounds:** If necessary, pesticides and herbicides (such as Round Up) will be applied after school dismissal per the annual schedule. As these are scheduled applications, notification will not be provided unless the application occurs outside of the prescribed time.

I understand that it is my responsibility to maintain communication through the means I have designated above, and that the school is required to try and contact me only once about a nonexempt pesticide application. If I do not receive the notification because I have not updated my mailing address; my voicemail box or answering machine is full or not functioning; or because my email account is not functioning, over quota, or notification from the school is auto-filtered as spam; it is my responsibility to correct the problem. Though they will attempt to alert me to the issue, the school is not liable.

**Full Name (please print)** \_\_\_\_\_

**Signature** \_\_\_\_\_ **Date** \_\_\_\_\_